

DEPARTMENT/DIVISION EMAIL DISTRIBUTION LISTS and  
RESOURCE INFORMATION

DEPARTMENT/ DIVISION	INFORMATION DISTRIBUTED	SUBSCRIBE/ UNSUBSCRIBE LINK
DEPARTMENT OF HEALTH SERVICES (DHS)		
Division of Enterprise Services (DES)	DES Numbered Memos, State/County Base Contract, Contract Appendices and Program Allocations	No subscribe link – Information available at <a href="http://dhs.wisconsin.gov/sca">http://dhs.wisconsin.gov/sca</a>
Division of Health Care Access & Accountability (DHCAA)	<u>Eligibility Management (Income Maintenance):</u> -Administrators Memo Releases -FoodShare Handbook Releases -Operations Memos Releases -Income Maintenance Manual Releases -Medicaid Eligibility Handbook Releases -BadgerCare+ Handbook Releases -WI Funeral and Cemetery Aids Program Handbook Releases -CWW Process Help Releases -CWW System Help Releases -Electronic Case File (ECF) -Electronic Benefit Transfer (EBT) -Income Maintenance Quality Assurance Second Party Review Manual -Access Handbook -Income Maintenance Training Communications (IMTC) -Forms Coordinators	<a href="http://dhs.wisconsin.gov/em/policy-notification/signup.htm">http://dhs.wisconsin.gov/em/policy-notification/signup.htm</a>
(DHCAA cont.)	FSET Handbook	<a href="http://www.emhandbooks.wi.gov/fset/">http://www.emhandbooks.wi.gov/fset/</a>

DEPARTMENT/DIVISION EMAIL DISTRIBUTION LISTS  
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DEPARTMENT/ DIVISION	INFORMATION DISTRIBUTED	SUBSCRIBE/ UNSUBSCRIBE LINK
DEPARTMENT OF HEALTH SERVICES (DHS)		
Division of Long Term Care (DLTC)	DLTC Information Memos DLTC Numbered Memos	<a href="http://dhs.wisconsin.gov/dsl_info/signup.htm">http://dhs.wisconsin.gov/dsl_info/signup.htm</a>
(DLTC cont.)	Functional Screen Listserv – information for certified screeners, local screen leads, and others who want to be notified about changes to the functional screen, clinical instructions or other screen information.	<a href="http://dhs.wisconsin.gov/ltcare/FunctionalScreen/signup.htm">http://dhs.wisconsin.gov/ltcare/FunctionalScreen/signup.htm</a>
(DLTC cont.)	Family Care Expansion Listserv – information related to expanding managed long-term care in Wisconsin.	<a href="http://dhs.wisconsin.gov/managedltc/grantees/listserv.htm">http://dhs.wisconsin.gov/managedltc/grantees/listserv.htm</a>
Division of Mental Health & Substance Abuse Services (DMHSAS)	DMHSAS Information Memos DMHSAS Numbered Memos	<a href="http://dhs.wisconsin.gov/dsl_info/signup.htm">http://dhs.wisconsin.gov/dsl_info/signup.htm</a>
Division of Quality Assurance (DQA)	DQA Memos, Updates and Pharmacy Newscapsules	<a href="http://www.dhs.wisconsin.gov/rl_DSL/Listserv/signup.htm">http://www.dhs.wisconsin.gov/rl_DSL/Listserv/signup.htm</a>
DEPARTMENT OF CHILDREN & FAMILIES (DCF)		
Division of Early Care Regulation Memos	Child Care Email Subscription List	<a href="http://dcf.wisconsin.gov/childcare/listserv/default.htm">http://dcf.wisconsin.gov/childcare/listserv/default.htm</a>
Division of Early Care & Education	Administrator’s Memos	<a href="http://dcf.wisconsin.gov/childcare/admin/default.htm">http://dcf.wisconsin.gov/childcare/admin/default.htm</a>
Division of Safety & Permanence Child Welfare Memos	eWiSACWIS Ops Memos Child Welfare Policy: <ul style="list-style-type: none"> <li>• Numbered Memos</li> <li>• Information Memos</li> </ul> Child Welfare Licensing	Subscribe link: <a href="http://dcf.wisconsin.gov/memos/signup.htm">http://dcf.wisconsin.gov/memos/signup.htm</a>

DEPARTMENT/DIVISION EMAIL DISTRIBUTION LISTS  
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DEPARTMENT OF CHILDREN & FAMILIES (DCF)		
Division of Safety & Permanence	Child Welfare Public Disclosure	<a href="http://dcf.wisconsin.gov/Children/CPS/public_disclosure/email/default.htm">http://dcf.wisconsin.gov/Children/CPS/public_disclosure/email/default.htm</a>
Division of Family & Economic Security	W-2 Manual Updates	<a href="http://dcf.wisconsin.gov/w2/mailing_list/signup.htm">http://dcf.wisconsin.gov/w2/mailing_list/signup.htm</a>
(DFES cont.)	W-2 Administrator's Memos	<a href="http://dcf.wisconsin.gov/memos/dfes/default.htm">http://dcf.wisconsin.gov/memos/dfes/default.htm</a>
Division of Family Supports (Now DFES)	Administrator's Memos (Prior to 2008)	No subscribe link – Information available at <a href="http://dcf.wisconsin.gov/memos/adminmemos.htm">http://dcf.wisconsin.gov/memos/adminmemos.htm</a>
	(cont.)	<a href="http://dcf.wisconsin.gov/memos/dfes/sort_date.htm">http://dcf.wisconsin.gov/memos/dfes/sort_date.htm</a>
Division of Enterprise Solutions	Administrator's Memos	No subscribe link- Information available at: <a href="http://dcf.wisconsin.gov/memos/des/default.htm">http://dcf.wisconsin.gov/memos/des/default.htm</a>
Training Times	"Training Times" (W2 Monthly Training Newsletter)	No subscribe link – Information available at <a href="http://lists.uwosh.edu/mailman/listinfo/trainingtimes">http://lists.uwosh.edu/mailman/listinfo/trainingtimes</a>
DEPARTMENT OF CORRECTIONS (DOC)		
Division of Juvenile Corrections (DJC)	DJC Administrator's Memos	No subscribe link - memos available at <a href="http://www.wi-doc.com/index_juvenile.htm">http://www.wi-doc.com/index_juvenile.htm</a> (scroll down web page to "Information for Partners and Providers" to DJC Administrator's Memos)  See DJC Administrator's Memo 2008-01 for information regarding to whom in county agencies the memos are distributed to via email.

**(Updated 1/11)** Changes to or questions regarding this document should be submitted to Cheryl Heffling – [cheryl.heffling@wisconsin.gov](mailto:cheryl.heffling@wisconsin.gov)