

STATE OF WISCONSIN
 Department of Health and Family Services
 Division of Long Term Care

DLTC Info Memo Series 2007-9

Date: August 15, 2007

Index Title: Elder Adults/Adults-at-Risk
 and Adult Protective Services Systems Listserv available

To: Listserv

For: Area Administrators / Human Services Area Coordinators
 Area Agencies on Aging
 County Aging Units / Directors
 County COP Coordinators
 County Department of Community Program Directors
 County Departments of Developmental Disabilities Services Directors
 County Departments of Human Services Directors
 County Departments of Social Services Directors
 County Waiver Coordinators
 County DD Coordinators
 Independent Living Centers
 Tribal Chairpersons
 Human Services Facilitators

From: Sinikka Santala
 Administrator

Subject: Elder Adults/Adults-at-Risk and Adult Protective Services Systems Listserv available

This email is to inform you of changes to receiving correspondence, updates and/or memos from the Elder Adults/Adults-at-Risk and Adult Protective Services Systems program. As of August 15, 2007, the Bureau of Aging and Disability Resources, Adult Protective Services will have a listserv notification system for all correspondence. You will no longer receive correspondence, updates or memos via regular e-mail. All communication will be sent via the listserv.

The electronic Listserv will:

- provide quicker access to information;
- provide an efficient way to share the information with staff in your agency who need it;
- reduce the number of paper copies you produce and/or maintain;
- provide an online search feature, reducing your time to find memos; and
- provide your agency with an electronic back-up of the memo series.

If you are interested in receiving electronic notification of policy-related information, numbered and informational memos (SafetyNetworks) for the Adults-at-Risk Services (APS), you will need to sign-up at <http://dhfs.wisconsin.gov/aps/listserv.htm>

In order to sign-up for the Memo Listserv, you will need a valid email address and internet access.

Memo Listserv Sign-up Form and Procedures

1. Go to: <http://dhfs.wisconsin.gov/aps/listserv.htm>
2. Fill out the sign-up form
3. Please select the Elder Adults/ Adults-at-Risk and Adult Protective Services Systems
4. Select 'Submit this Request' button.

You should get a "welcome" email within 24 hours for each list you join. If you do not get a welcome email, try signing up again. After you are successfully signed up on the Memo Listserv, you will receive an email notification after a new memo has been posted.

Most memos published before August 15, 2007 are available on the Adult Protective Services website (<http://dhfs.wisconsin.gov/aps/memos/index.htm>).

REGIONAL OFFICE CONTACT: Human Services Area Coordinators

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MEMO WEB SITE: http://dhfs.wisconsin.gov/dsl_info/