

State Of Wisconsin
Department of Health Services
Division of Mental Health and Substance Abuse Services

DMHSAS **Action** Memo Series 2009-10
Date: 12/21/09
Index Title: Community Recovery Services
Certification Process

To: Listserv

For: Area Administrators / Human Service Area Coordinators
Bureau Directors / Section Chiefs
County Departments of Community Programs Directors
County Departments of Developmental Disabilities
Services Directors
County Departments of Human Services Directors
County Departments of Social Services Directors
County Mental Health Coordinators
Tribal Chairpersons / Human Services Facilitators

From: John Easterday Ph.D., Administrator
Division of Mental Health and Substance Abuse Services

Subject: Division of Mental Health and Substance Abuse Certification Process for Counties to provide Community Recovery Services (CRS).

Document Summary

This document describes the process for the Division of Mental Health and Substance Abuse (DMHSAS) provisional certification for counties to provide Community Recovery Services under the Medicaid 1915i State Plan Option. The provisional standards are provided as well as a provisional application.

Background

Wisconsin submitted a Medicaid State Plan amendment under 1915(i) State Plan Home and Community-Based Services called Community Recovery Services to provide three specific services: Community Living Supportive Services, Supported Employment and Peer Supports under the umbrella of psychosocial rehabilitation. This memo applies only to the counties that responded to DHMSAS Info Memo 2009-03 committing to providing these services. Those counties are: Adams, Barron, Buffalo, Chippewa, Clark, Dane, Dodge, Dunn, Eau Claire, Forest, Green, Green Lake, Iron, Jackson, Jefferson, Kenosha, LaCrosse, Langlade, Lincoln, Marathon, Milwaukee, Monroe, Oneida, Ozaukee, Pepin, Pierce, Richland, Rock, Sheboygan, St. Croix, Trempealeau, Vernon, Vilas, Washington, Waukesha, Wood.

Provisional Certification Process

The State Plan Amendment has not yet been approved by the Centers for Medicare and Medicaid Services (CMS). However, if CMS approves the amendment, DHS expects that there will be an option for certified CRS counties to be able to make claims back to January 15, 2010 provided all the necessary requirements have been met. The attached DMHSAS CRS Certification Standards and Policy and Procedure Requirements represent the Department's current understanding of CMS requirements.

These standards will not be final until the Amendment is approved. Likewise, the County application is for provisional DMHSAS certification and additional information may be required depending on the CMS response to the Amendment. In addition to the DMHSAS certification process, all county CRS agencies will also need to be Medicaid certified as a CRS provider by the Division of Health Care Access and Accountability. The Medicaid certification application is a separate process. Once a county agency has received DMHSAS CRS certification, they will be notified in writing about the process to also finalize their Medicaid CRS certification.

Application completion and Service Plans

Please use the information distributed as a part of the Dec. 11, 2009 Informational Meeting to inform the completion of the application. This information was e-mailed to the county CRS contacts, was available at the meeting and will be posted on the DMHSAS website. Receipt of a complete, approvable application and having DHS approved CRS participant service plans will determine the earliest date for submitting CRS claims. The forms needed for completing service plans can be obtained at the following links:

DHS Form F-00202: Individual Service Plan - Community Recovery Services (CRS)
(<http://dhs.wisconsin.gov/forms/F0/f00202.doc>)

DHS Form F-00202A: Individual Service Plan - Individual Outcomes, Community Recovery Services (CRS) (<http://dhs.wisconsin.gov/forms/F0/f00202a.doc>)

DHS Form F-00202I: Instructions - Individual Service Plan - Community Recovery Services (CRS)
(<http://dhs.wisconsin.gov/forms/F0/f00202i.doc>)

Regional Office Contact:

Area Administrators

Central Office Contact:

Joyce Allen
Division of Mental Health and Substance Abuse Services
1 West Wilson Street, Room 850
P.O. Box 7851
Madison, Wisconsin 53707-7851

Telephone: (608) 266-1351

FAX: (608) 266-1533

Email: Joyce.Allen@Wisconsin.gov

Attachments:

Attachment 1: Community Recovery Services Agency Certification Standards and Policy and Procedure Requirements.

(http://dhs.wisconsin.gov/dsl_info/NumberedMemos/DMHSAS/CY2009/docs/200910Standards.pdf)

Attachment 2: DHS Form F-00203: County Agency Provisional Application - Wisconsin Home and Community Based Community Recovery Services (CRS) (<http://dhs.wisconsin.gov/forms/F0/f00203.doc>)

Attachment 3: County Capacity for Community Recovery Services (CRS)
(http://dhs.wisconsin.gov/dsl_info/NumberedMemos/DMHSAS/CY2009/docs/200910CountyCapacity.pdf)

MEMO WEBSITE:

DLTC / DMHSAS Memo Series

http://dhs.wisconsin.gov/dsl_info/index.htm

The Division information and numbered memos are distributed electronically via a Listserv. The Listserv is free, but does require an active e-mail address. The memos are posted in both .PDF and html formats.

DLTC and DMHSAS Memo Series E-mail Subscription Services

http://dhs.wisconsin.gov/dsl_info/signup.htm

Subscribing to the DLTC and DMHSAS Memo Series Listserv can be done from this page. You will receive a notice each time a new memo is released, which will include a link to the online version of the memo.