

**CARES/ACCESS Updates for 1/25/2010**  
**DHS Income Maintenance Programs**  
**(Medicaid/BadgerCare Plus/FoodShare/Caretaker Supplement)**

**ECF Workflow**

- Streamlines scanning and indexing; “scan first, act later.” This will be piloted at the ESC and available to local agencies at a later date. See ops memo 10-02 .

**ACCESS**

- Renew My Benefits (RMB): Online renewals and Six Month Report Forms (SMRFs) can now be submitted for Health Care and FoodShare. See ops memo 10-05.

**Medicaid**

- Changes have been made to support the implementation of Medicare Improvements for Patients and Providers Act of 2008 (MIPPA), see ops memo 10-07.

**Fixes**

- There is a fix being made for the SMRF process. Currently, A SMRF will not be generated if the reminder letter has not been sent. The fix will “de link” that process so that a SMRF will be sent even if the reminder letter is not.
- The problem with generating and viewing the PDF of the case summary (workers receive the message: We're sorry -- we cannot display a copy of your CARES application at this time) will be fixed.
- The system error workers get when completing client registration using the “mail in page one” option will be fixed. Workers have been instructed to client reg some other way as a workaround. Now they will be able to use that option for client registration.

**Enhancements**

- Improvements are being made to the review due letters so the language will be more specific about the program that is due for review, how those reviews can be completed and the verification that may be needed as part of review. See ops memo 10-04.
- The Quick Select function in CWW will be updated to search for ACCESS Applications when searching by social security number.

- Case Management Search Criteria page: local agencies will have additional options available to use in caseload maintenance., see ops memo 10-08. Updates will be made to the following pages:
  1. Caseload Management Search
  2. Inbox RFA / Application Search
  3. Inbox Changes / SMRFS / Renewals Search

When the updates are made to these pages, the pages will revert to the default search criteria. Workers will not be able to see any previously saved criteria. Once a worker logs in on Monday s/he can reset and save their preferred search criteria.

- There will be a new screen (CSAA) available in Client Scheduling (CARES mainframe). This screen will allow for easier viewing of appointment availability and scheduling. See Ops Memo 10-09.
- The type of self employment on the Self Employment page will not longer allow Babysitting/Child Care (BS) as a new code, workers will have to enter a new type of either:
  - RC: Regulated Child care or;
  - UB: Unregulated Child Care