

# ~ ~ ~ 2006 DXBMs ~ ~ ~

DATE	MESSAGE
01 11 06	<b>UPDATE ACCESS TO ACCT HAS BEEN TURNED OFF IN THE CARES MAINFRAME ENVIRONMENT.</b> IT IS AVAILABLE ON THE CARES WORKER WEB (CWW). INSTRUCTIONS FOR USING THE CWW CASE TRANSFER FUNCTIONALITY CAN BE FOUND IN PROCESS HELP CHAPTER 6.1. STAFF WHO PREVIOUSLY HAD ACCESS TO ACCT ON THE MAINFRAME SHOULD HAVE THE SAME ACCESS IN CWW. IF NOT, PLEASE CALL THE SECURITY HELP DESK.
01 11 06	<b>***** STATE OFFICES CLOSED ON JANUARY 16TH *****</b> All State offices will be closed on Monday, January 16th, 2006 in observance of Martin Luther King Jr. Day
01 13 06	<b>DUE TO THE CWW AGENCY TRANSFER PROBLEM, ACCT HAS BEEN TEMPORARILY TURNED BACK ON.</b> FOR TRANSFERS FROM ONE COUNTY TO ANOTHER, USE ACCT. FOR NON-MILWAUKEE INTRACOUNTY TRANSFERS ALSO USE ACCT. FOR MILWAUKEE INTRACOUNTY TRANSFERS, CONTINUE TO USE CWW. ACCT DOES NOT SUPPORT THE NEW MILWAUKEE INTRA COUNTY TRANSFER PROCESS.
01 13 06	<b>***** MESSAGE FROM SECRETARY NELSON *****</b>  Congratulations to all local IM agency staff for your diligence and hard work in reducing Wisconsin's FoodShare payment accuracy error rate. For the first time in more than 10 years, Wisconsin did not receive a sanction from U.S. Food and Nutrition Services for our payment error rate for Federal Fiscal Year (FFY) 2004.  Our error rate went from 12.69% in FFY 2002 to 6.65% in FFY 2004. That's a 48% reduction! As a result, we have been notified by FNS that we will not have a sanction liability for 2004. So far in FFY 05, your efforts continue to result in further reductions in the error rate. Through the first eight months of FFY 05 (October through June 2005), the state's error rate is 5.25%. Wisconsin has the lowest payment accuracy error rate and has also shown the most improvement of any state in the Midwest Region.  I want to encourage you to continue to focus on FoodShare payment accuracy. With your extraordinary talent and commitment, I'm sure that FNS will soon recognize Wisconsin as a model for accuracy and customer service for the rest of the nation. This successful effort was due to your hard work in focusing on payment accuracy and is particularly noteworthy given that it was accomplished as program participation in many parts of the state was increasing. You are to be commended for accomplishing the goals of getting the right benefits to the right people at th right time.  Thanks to all of you. Helene Nelson, Secretary Department of Health and Family Services
01 17 06	<b>***** ECONOMIC SUPPORT SPECIALIST *****</b>  Full time position with the Brown County Human Services Department. This person would determine eligibility for the income maintenance programs and the child care program. Required is two years education or 2 years experience in a business or human Service-related field or the equivalent. Starting salary \$12.97-\$13.38/hr (2003 rates). Applications must be received no later than 4:30 PM on Friday, 1/20/2006. For required application form contact:  BROWN COUNTY HUMAN RESOURCES 305 E WALNUT ST, ROOM 620 GREEN BAY WI 54301 920-448-6276 <a href="http://www.co.brown.wi.us">www.co.brown.wi.us</a> < <a href="http://www.co.brown.wi.us">http://www.co.brown.wi.us</a> AN EQUAL OPPORTUNITY EMPLOYER
01 20 06	<b>***** ESS OPENINGS *****</b>  Chippewa County is currently taking applications for Economic Support Specialists. Interested parties may contact:  Mark Nelson (715) 726-7843 mnelson@co.chippewa.wi.us or visit: <a href="http://www.co.chippewa.wi.us">http://www.co.chippewa.wi.us</a> Application deadline is Jan 27, 2006

DATE	MESSAGE
01 27 06	<p><b>01 27 06 ***** FPL CHANGES IN EFFECT *****</b></p> <p>CARES tables have been updated with the 2006 FPL limits for the MA programs only. A mass change will occur the weekend of February 11th and will affect March eligibility. The new FPL amounts will also be used for February determinations on new applications and when running with a February date.</p> <p>An ops memo with the amounts and further instructions will follow. Tables TMEP, TBCS, TFPL, and TMST, can be queried for the new amounts as of today</p>
01 27 06	<p><b>01 27 06 ***** WAMS PASSWORD *****</b></p> <p>On Friday 1/27/06 The WAMS directory staff changed the password expiration on all user accounts from 396 days to 30 years. For new users, the password will remain in effect for 30 years from the account creation date. This is being done in response to agency requests and is the maximum amount of time the state is able to set it to. This should be transparent to everyone and require no action on the users' part. The only thing users should notice is that your WAMS password will no longer be required to be changed every 13 months.</p>
01 28 06	<p><b>01 28 06 **** NEW INFORMATIONAL CC ALERT TO FEPS ****</b></p> <p>FEPS HAVE REQUESTED THAT THEY RECEIVE AN ALERT WHEN THE CC AG CLOSES OR WHEN THE AUTH ENDS. WHEN THE FEP IS DIFFERENT FROM THE AUTH WORKER, ALERT 211 WILL BE SENT WHEN THE AUTH ENDS AND 384 WHEN THE CC AG CLOSES. THESE ALERTS ARE INFORMATIONAL FOR THE FEP.</p>
02 01 06	<p><b>02 01 06 **** FPL MASS CHHANGE FOR W-2 AND CC ****</b></p> <p>THE INCOME TABLES (TWWS AND TCCS) FOR W-2 AND CC WILL BE UPDATED EFF 2/1/06. THE MASS CHANGE FOR ELIGIBILITY FOR W-2 AND CC WILL RUN ON 2/1/06. THE CC COPAY TABLES TCFP AND TCCP WILL BE EFFECTIVE ON 2/26/06. THE NEW COPAYS WILL BE APPLIED TO AUTHS DURING THE RATE MASS CHANGE SCHEDULED FOR 2/18/06. AN OPS MEMO WILL BE RELEASED WITH MORE DETAILS.</p>
02 03 06	<p><b>***** AVERAGE NURSING HOME PRIVATE PAY RATE *****</b></p> <p>Effective January 1st, the Average Nursing Home Private Pay Rate used to determine a Divestment penalty period has been increased to \$5339.00. CARES was updated in December to reflect the new amount. An Ops Memo with details on how this amount was determined will be issued soon.</p>
02 03 06	<p><b>***** CWW CONVERSION OF ASSET ASSESSMENT *****</b></p> <p>The asset assessment has been turned off in the CARES mainframe environment.</p> <p>Effective Monday, February 6, 2006, the asset assessment process will only be available through CARES Worker Web (CWW). Instructions for using the CWW Asset Assessment functionality can be found in Process Help Chapter 17.3 Asset Assessment. Existing mainframe Asset Assessments can be worked on in the mainframe or can be transitioned to CWW (if past ANHR) and completed there.</p> <p>On Wednesday night, February 8, all Asset Assessment cases will be transitioned to CWW. The process of transitioning will be basically the same as it was for regular cases. If there are any Asset Assessment RFA's in the mainframe that were pending, they will be handled in the same manner as ES RFA's were in previous transitions. Workers can begin the Asset Assessment in CWW from the RFA Summary page. If the mainframe Asset Assessment RFA is incomplete, workers can complete it on the mainframe, then go to the RFA Summary page in CWW and begin the assessment.</p>
02 06 06	<p><b>02 06 06 ***** ADVERSE ACTION ON FEB 15th *****</b></p> <p>Reminder: Adverse Action this month is Wednesday, February 15th. CARES will not be available after 7:00 pm that day to ensure the AA process is completed and that CARES is available right away Thursday morning.</p>

DATE	MESSAGE
02 16 06	<p><b>***** CWW 'HELP FUNCTIONS' TRAINING AVAILABLE *****</b></p> <p>The IM Training Section would like to announce the following training opportunity:</p> <p>USING CWW HELP - VIRTUAL CLASSROOM:  Monday MARCH 20, 2006 - AM and PM Sessions  Thursday, MARCH 23, 2006 - AM and PM Sessions  Friday, MARCH 24, 2006 - AM and PM Sessions</p> <p>All AM Sessions are 9:00-11:30  All PM Sessions are 1:30-4:00</p> <p>Consult your ATL, CARES, Policy or Training Coordinator for additional information as they have received the full training announcement. For more details regarding this course and registration, go to the DWD/DHFS Learning Center: <a href="http://www.uwosh.edu/ccdet/wss/">http://www.uwosh.edu/ccdet/wss/</a> and search the DHFS Training catalog using the keyword Help.</p>
03 01 06	<p><b>***SELF EMPLOYMENT REFRESHER TRAINING NOW AVAILABLE***</b></p> <p>Self-Employment policy and process refresher training for IM workers is now available in the DWD/DHFS Learning Center at:</p> <p><a href="http://www.uwosh.edu/ccdet/wss/">http://www.uwosh.edu/ccdet/wss/</a></p> <p>This self-study training course is intended for all IM eligibility workers.</p>
03 03 06	<p><b>**** W-2 Regional Trainer Position ****</b></p> <p>Kaiser Group, Inc. is seeking interested candidates for a W-2 Regional Trainer position that is contracted through the Department of Workforce Development (DWD). The Primary Objective of this position will be the development and delivery of W-2 related training venues for W-2 Case Management staff.</p> <p>Interested individuals should inquire at <a href="mailto:tdziedzic@kaisergroup.com">tdziedzic@kaisergroup.com</a></p>
03 04 06	<p><b>***** IMQA PRODUCTION VALIDATION *****</b></p> <p>Although access to the IMQA second party review tool is available as of Monday March 6th, please do not select any cases, as state workers will be doing systems production validation during the week. The CARES data will be reloaded later this week. We will notify you via DXBM when the tool is ready for county use.</p>
03 08 06	<p><b>***** IMQA SECOND PARTY REVIEW READY FOR COUNTY *****</b></p> <p>The IMQA Second party review tool is now ready for county use. See Ops Memo #06-05 and Admin Memo #06-02.</p>
03 14 06	<p><b>03 14 06 **** WSSA/DWD CO-SPONSORED TRAINING ****</b></p> <p>The Wisconsin Social Services Association and the Department of Workforce Development are co-sponsoring the training "Resiliency: Your Rx when Helping Hurts". This training is being held in April at four different locations. 4-4 in Rice Lake; 4-6 in Shawano; 4-11 in Richland Center and 4-13 in West Bend. Please register for these free trainings at the DWD/DHFS Learning Center. You will receive training certificates for six hours that can be used toward Social Work, W-2/Economic Support and ECM training requirements. Call Marjean Sutherland at 608-776-4906 for more information.</p>
03 14 06	<p><b>03 14 06 ***** MA REVIEW DATES *****</b></p> <p>Last weekend (March 11), changes were made in CARES to correct the logic for setting review dates for MA. Prior to this fix, CARES was setting the review date one month too early. Review dates should now be set correctly for a 12 month certification.</p>

DATE	MESSAGE
03 17 06	<p><b>***** FINANCIAL ASSISTANCE ELIGIBILITY WORKERS *****</b></p> <p>Racine Co. Human Services has two openings for Financial Assistance Eligibility Workers, one is bilingual. The bilingual position is in our Burlington office and the non-bilingual position is in the Racine office. Job duties: interview applicants, determine eligibility for public assistance programs conduct employability assessments and make service referrals. Qualifications include: Associate Degree in Social Science, Business related field OR at least 60 credits of post-secondary education from an accredited institution with an emphasis on the above fields; passing score on OPAC's Basic Math test, eligible to be appointed as a Notary Public pursuant to Chapter 137, Wis. Stats.; have two years experience in the use of a personal computer and 2 years experience in making independent decisions, meeting deadlines and experience with individuals of varying socio-economic backgrounds. Requires valid Wisconsin driver's license. Bilingual candidate must be able to read, write and speak the English &amp; Spanish languages. Starting salary is \$13.85 with excellent fringe benefits. Racine County supports a drug-free work environment through post-offer drug testing. EOE Educational verification and valid driver's license must be presented at time of application or prior to the interview. Application deadline: Monday, March 27, 2006.</p> <p>Apply at:  Dennis Kornwolf Racine County Service Center  1717 Taylor Ave.  Racine, WI 53403;</p> <p>or the Burlington W Development Center, side entrance,  209 N. Main Street  Burlington, WI 53105</p> <p>or fax resume to (262) 638-7779</p> <p>or email to <a href="mailto:RCHumanResources@Racineco.com">RCHumanResources@Racineco.com</a> .</p>
03 20 06	<p><b>**** EAU CLAIRE COUNTY OPENING FOR SUPERVISOR****</b></p> <p>Eau Claire County Department of Human Services is hiring an Employment and Economic Resource Supervisor to provide administrative coordination and direct supervision within the Employment and Economic Resource Unit. The starting salary range for 2006 is \$21.77 to \$27.23.</p> <p>For more information or an informal discussion, please contact Linda Struck, Direct Services Team Supervisor, at 715-831-5704.</p> <p>For application materials contact:  Personnel Department  (715) 839-4710</p> <p>Or visit our website at:  <a href="http://www.co.eau-claire.wi.us">www.co.eau-claire.wi.us</a> .</p> <p>Completed County application forms are required and must be on file in the Personnel Department no later than 5:00 PM March 31, 2006. An Equal Opportunity Employer.</p>

DATE	MESSAGE
03 23 06	<p><b>**** CARES Guide Release 06-01 ****</b></p> <p>The following chapters/appendices have been published to the CARES Guide:</p> <ul style="list-style-type: none"> <li>Table of Contents Updates</li> <li>Sect. 1, Chap 08, V. 2 - Benefit Issuance</li> <li>Sect. 1, Chap 09, V. 2 - Benefit Recovery</li> <li>Sect. 1, Appn01, V. 3 - CARES Office Numbers &amp; WDAs</li> <li>Sect. 1, Appn 08, V. 2 - Driver Flows</li> <li>Sect. 1, Appn10, V. 6 - DWS Regions and WDAs</li> <li>Sect. 2, Chap 06, V. 3 - Posting Statuses and Components</li> <li>Sect. 2, Chap 07, V. 2 - Reporting Employment Information</li> <li>Sect. 2, Chap 09, V. 4 - Exit from Work Programs</li> <li>Sect. 2, Appn 08, V. 2 - Work Program Driver Flow</li> <li>Sect. 2, Appn 13, V. 1 - Children First Map</li> <li>Sect. 2, Appn 14, V. 1 - WP Office Transfer</li> <li>Sect. 3, Chap 01, V. 2 - CR Screens</li> <li>Sect. 3, Chap 18, V. 2 - CU Screens</li> <li>Sect. 4 - Index</li> </ul> <p>**Note that the following chapters and appendix have been removed:</p> <ul style="list-style-type: none"> <li>Sect. 1, Chap. 03, V. 2 - Client Registration</li> <li>Sect. 1, Chap. 11 - Child Care Payment System</li> <li>Sect. 1, Appn 05A, V. 4 - Reason Codes</li> </ul> <p>Location: Partners (Extranet users): <a href="http://workweb.dwd.state.wi.us/dws/manuals/caresguide/pdf/coverpage.pdf">http://workweb.dwd.state.wi.us/dws/manuals/caresguide/pdf/coverpage.pdf</a></p> <p>Staff (Intranet users): <a href="http://dwdworkweb/dws/manuals/caresguide/pdf/coverpage.pdf">http://dwdworkweb/dws/manuals/caresguide/pdf/coverpage.pdf</a></p> <p>Please note that the above URL's extend to two lines and as a result the link present in the DXBM will not function properly. Type in the entire URL to successfully access the page.</p>
03 22 06	<p><b>***** JOB ANNOUNCEMENT *****</b></p> <p>The University of Wisconsin Oshkosh CCDET, through an interagency agreement with DHFS, is hiring for a number of positions. For more information on the application process, please contact Cheri Stoffel at: <a href="mailto:stoffel@uwosh.edu">stoffel@uwosh.edu</a> or 920-424-1135.</p>
	<p><b>NOTE: I was on vacation March 27-31, 2006 so any e-mails posted for less than 9 days might have been missed.</b></p>
04 05 06	<p><b>***** JOB ANNOUNCEMENT *****</b></p> <p>Job Announcement: Economic Support Quality Assurance Specialist. This State of Wisconsin position is responsible for completing the initial quality assurance review process for FoodShare and/or Medicaid. The starting salary is \$34,423. This position is located in Milwaukee. For a detailed explanation of job duties, skills, and how to apply go to <a href="https://www.wiscjobs.state.wi.us/">https://www.wiscjobs.state.wi.us/</a> and click on Quick Job Search. Apply before April 21, 2006. Contact Anita Schroeder, Human Resources Specialist, at 608-266-1555 with questions.</p>
04 10 06	<p><b>***** REVIEW DATES UPDATED OVER THE WEEKEND *****</b></p> <p>Last weekend, the review dates on 20,000 EBD cases were corrected in CARES. Last July, there was a problem where review dates were set one month too early, this fix updated those cases.</p>
	<p><b>NOTE: I was out of the office April 13-19, 2006. Any DXBMs that did not run for 9 days might have been missed.</b></p>

DATE	MESSAGE
04 26 06	<p><b>***** CHILD CARE AND FTF INTERVIEWS/REVIEWS *****</b></p> <p>Chapter 2, 1.1.0 of the child care manual mandates that child care applications and reviews must have an (FTF) interactive (FTF) interview. Over the past few years, that policy has not changed. However, there was an informal approval given to agencies who asked to waive the FTF for child care if there was a recent FTF done for another program and the case was open in CARES. Ops Memo 05-29 announced new policy for SMRFing for combined child care/FoodShare cases. With this policy, since child care reviews will be at 12 months with a 6 month SMRF in between, it is no longer allowed to waive a FTF in the situation described above. When a child care case is closed for more than 30 days, a new application and FTF interview is required.</p>
05 01 06	<p><b>ECONOMIC SUPPORT POSITION AVAILABLE IN ST CROIX COUNTY</b></p> <p>Economic Support Worker for Food Share and or Medicaid Caseload for both adult and family cases. Starting salary \$15.20-\$19.16 with 1st increase effective 07-01-06 to \$15.35-\$19.35. Interested persons with specific questions regarding the position should contact St Croix County Human Resources at 715-381-4310 or</p> <p><a href="http://www.co.saint-croix.wi.us">www.co.saint-croix.wi.us</a> for applications.</p> <p>Application deadline is 05-05-06</p>
05 05 06	<p><b>*EMPLOYMENT OPPORTUNITY-- CARES CALL CENTER POSITION**</b></p> <p>DHFS/Bureau of Eligibility Management is filling an Economic Support QA Specialist Advanced position with the CARES Call Center. The starting salary is \$40,282 per year. For a detailed job description and information on the application process, go to: <a href="http://www.wiscjobs.state.wi.us/public/job_view.asp?annoid=20518&amp;jobid=20033">http://www.wiscjobs.state.wi.us/public/job_view.asp?annoid=20518&amp;jobid=20033</a>. The application deadline is May 22, 2006. Application/examination materials will be evaluated and qualified candidates will be invited to participate in the next step of the selection process. If you have additional questions about the position or application process, please contact Anita Schroeder at <a href="mailto:schroac@dhfs.state.wi.us">schroac@dhfs.state.wi.us</a> or 608-266-1555.</p>
05 31 06	<p><b>*** IMPORTANT FEP &amp; FEP SUPERVISORS PLEASE READ ***</b></p> <p>ON JUNE 6, 2006 W2 PLACEMENTS WILL BE ASSIGNED ON A NEW SCREEN, WPWW. W2 TWO PARENT INFORMATION WILL BE ENTERED ON A NEW SCREEN WPTP. IF YOU ARE A FEP/FEP SUPERVISOR, YOU WILL HAVE UPDATE ACCESS TO THESE NEW SCREENS IF YOU ARE ASSIGNED TO YOUR AGENCY'S W2 E&amp;T &amp; FSET WP OFFICES ON SMWP. IF YOU NEED UPDATE ACCESS TO THE W2 E&amp;T &amp; FSET OFFICES AND ARE NOT CURRENTLY ASSIGNED ON SMWP, HAVE YOUR LOCAL AGENCY SECURITY OFFICER SUBMIT A DWSW-11-E SUPPLEMENTAL REQUEST FORM REQUESTING THE ACCESS ASAP. YOU CAN CHECK YOUR WP OFFICE ASSIGNMENTS ON SMWP. IF YOU HAVE QUESTIONS PLEASE CONTACT YOUR SUPERVISOR OR LOCAL AGENCY SECURITY OFFICER.</p>
06 02 06	<p><b>** No CARES Availability on 6/10 **</b></p> <p>Due to a large mass change running on Friday 6/9, CWW and CARES Mainframe will not be available on Saturday, June 10th.</p>
06 02 06	<p>The Spousal Impoverishment Community Spouse Income Allowance minimum allocation, Shelter Base Amount, and Spousal Impoverishment Family Member Income Allowance will increase effective July 1, 2006. An Ops Memo with the new amounts will be issued shortly.</p>
06 03 06	<p><b>* WELL WOMAN MEDICAID *</b></p> <p>Well Woman Medicaid: Effective June 1, 2006, a signature of a Medicaid certified Nurse Practitioner is acceptable as the screener/physician on the HCF10075 form.</p>

DATE	MESSAGE
06 06 06	<p><b>06 06 06 *****Economic Support Asst./Specialist*****</b></p> <p>Waupaca County Department: Dept. of Health and Human Services. Status: Full-time (36.25 hrs/wk) Starting Wage: \$12.62 - \$14.55 per hour, depending on experience Benefits: Full. Education/Experience: High School diploma or equivalent, with higher education or experience in related field preferred. Experience in an office setting with customer service or other public contact experience. Computer experience. Bi-lingual in Spanish is a plus. Knowledge, Skills and Abilities: Must be able to type at least 40 words per minute. (A typing test will be given.) Must have own transportation and valid Wisconsin Driver's License. Waupaca County application form is required. Application form may be printed from county website or by calling: <a href="http://www.co.waupaca.wi.us">www.co.waupaca.wi.us</a> Waupaca Co. Personnel Department 811 Harding St., Waupaca, WI 54981 (715) 258-6210 FAX (715) 258-6330 Hours: 7:30 a.m. to 4:00 p.m. Deadline for submitting application is 4:00 p.m., Tuesday, June 13, 2006. NOTE: Interview date Wednesday, June 21, 2006 has been set for those selected for an interview.</p>
06 06 06	<p><b>06 06 06 *****Eau Claire County*****</b></p> <p>Eau Claire County is seeking a full-time W-2 Financial Planner in the Employment and Economic Resource Unit. This position functions as a primary contact for persons seeking economic assistance under W-2 and Income Maintenance programs for the Department of Human Services. Work involves determining eligibility for W-2, Food Share, Medical Assistance, Child Care Assistance, Caretaker Supplement, and Emergency Assistance. This position also provides case management and coordination of services to W-2 participants including assessments, employability plans and placement services. Starting rate of pay for this position is \$16.72 per hour plus an excellent fringe benefit program. Application materials are available at <a href="http://www.co.eau-claire.wi.us">www.co.eau-claire.wi.us</a> or contact us at (715) 839-4710 to request application materials be sent to you. Application materials are also available for pick up at the Eau Claire County Personnel Department located in the Eau Claire County Courthouse. For an informal discussion about this position, please contact Vicki Shawd at (715) 831-5664. Completed County application forms are required and must be on file in the Personnel Department no later than 5 p.m. June 9, 2006.</p>
06 09 06	<p><b>* ECONOMIC SUPPORT SPECIALIST - ROCK COUNTY Part 1 *</b>  <b>* BI-LINGUAL-SPANISH</b></p> <p>Full-time position available with the Rock County Human Services Department. Determine eligibility for public assistance programs and provide case management for employment and training programs. Position requires individual fluent in English and Spanish. Also required is two years education in the human services or related field, strong computer skills, and work experience in human services area preferred. Experience may be substituted for education. Starting Salary: \$14.09 per hour with an excellent fringe benefit package. If interested, a County application (a resume alone will not meet the deadline) must be received no later than 5:00 p.m. Friday, June 16, 2006 at:</p> <p><b>* ECONOMIC SUPPORT SPECIALIST - ROCK COUNTY Part 2 *</b>  <b>* BI-LINGUAL-SPANISH</b></p> <p>HUMAN RESOURCES  ROCK COUNTY COURTHOUSE  51 S. MAIN ST.  JANESVILLE, WI 53545  <a href="http://www.co.rock.wi.us">www.co.rock.wi.us</a>  Jobline: (608) 757-5528  *  EEO/AA  Women and Minorities Encouraged to apply</p>
06 13 06	<p><b>06 13 06 ***** PROCESSING ACCESS OR MAIL IN APPLICATIONS *****</b></p> <p>Reminder, if you are processing an ACCESS or mail in Application and are going to run eligibility using Host on Demand, you need to click the "Eligibility" button before running the case through HOD. If you do not, you will get a message that CWW pages are incomplete.</p>
06 15 06	<p><b>***** FS INTERVIEW *****</b></p> <p>For a foodshare application an agency can accept a hardship statement, waive the face to face interview and schedule a phone interview without exploring the option for an authorized rep. There is no requirement to verify the hardship statement. If an applicant wishes to use an authorized rep the authorized rep can also qualify for a phone interview due to hardship. Make sure to document the hardship in case comments.</p>

DATE	MESSAGE
06 26 06	<p><b>***** ACCESS screener question in CWW *****</b></p> <p>When processing an online application in CWW, workers should answer the question "Did you use the ACCESS screeners as "did not ask." This question will be removed from CWW in late September.</p>
06 29 06	<p><b>***** CARES/CWW VERIFICATION FIELD UPDATES *****</b></p> <p>In order to meet the New Federal requirement that citizenship and identity be documented for as many Medicaid program participants as possible by July 1, we will be systematically updating citizenship and identification verification fields with existing case and data match results. This update is not restricted to individuals open for Medicaid/Badgercare. No worker action is needed on these cases. In addition, as stated in an earlier DXBM, We do not require Medicaid applicants/recipients to provide citizenship/identification verification at this time. An Ops memo will follow with more details regarding the federal citizenship and identification documentation requirements.</p>
07 10 06	<p><b>***** CC SMRF FIXES EFFECTIVE 7/7/06 *****</b></p> <p>A fix will be done to eliminate most of the Child Care SMRF Fatal. Please continue to send in any new fatalities that occur when processing a Child Care SMRF. Changes will also be done to fix the problem of old SMRF dates displaying in CSAW when a worker authorizes CC in a case that has opened for TFS.</p>
07 10 06	<p><b>***** NEW ALERTS EFFECTIVE 7/7/06 *****</b></p> <p>When the 555 closure reason code: "Reported interim changes have not been processed" is set, alert 416 will be generated to remind workers that SFEX and confirmation of month 7 benefits prior to the end of the report month must be done to finish processing the SMRF</p> <p>New alert 418 will be generated when a case has been in Review mode for more than 30 days.</p>
08 02 06	<p><b>**** Security Form Revisions ****</b></p> <p>The following DWD DWS security forms have been recently revised and can be accessed on the DWD Workweb (extranet). Links and instructions for the forms can be found within the DWS Security Manual at:  <a href="http://workweb.dwd.state.wi.us/dws/manuals/security/pdf/chap06.pdf">http://workweb.dwd.state.wi.us/dws/manuals/security/pdf/chap06.pdf</a></p> <p>Always use the most current version when submitting security requests to avoid confusion and processing delays.</p> <p>DWSW-10-E - Computer Access Request (R. 07/2006)  DWSW-11-E - Computer Access Request Supplement (R. 06/2006)</p> <p>Please note that the above URL extends to two lines, and as a result, the link present in the DXBM will not function properly. Type in the entire URL to successfully access the page.</p>
08 02 06	<p><b>***** JOB ANNOUNCEMENT *****</b></p> <p>Department of Health and Family Services (DHFS); Office of Strategic Finance (OSF), Waukesha office is hiring a Human Services Area Coordinator. The starting salary is between \$42,799 and \$66,448 per year, plus excellent benefits. The Human Services Area Coordinator provides administrative, fiscal and program support to local departments of human services, social services, community programs, managed care contract agencies, Tribal agencies and other providers of Department programs and services. Applications are due by Friday, August 11, 2006. For more information on the position contact Bob Conner; DHFS; Bureau of Personnel and Employment Relations; One West Wilson Street, Room 555; P.O. Box 7850; Madison WI 53707-7850; Fax (608) 267-2147; or by e-mail: <a href="mailto:connerj@dhfs.state.wi.us">connerj@dhfs.state.wi.us</a> .</p>
08 11 06	<p><b>**** Job Access Loan Repayment Calculation ****</b></p> <p>On July 20, 2006 the TBVP reference table was changed to reflect that community service work hours completed to repay a Job Access Loan are calculated at the State minimum wage. When a worker enters community service hours for a JAL repayment on the BVJL screen the work hours will be calculated at \$6.50 per hour.</p> <p>DWD Administrative Rule requires that community service work hours completed to repay a Job Access Loan are calculated at the higher of the Federal or State Minimum Wage.</p>

DATE	MESSAGE
08 15 06	<p><b>*** US CITIZENSHIP DOCUMENTATION REQUIREMENTS LETTER **</b></p> <p>It has come to our attention that the US Citizenship Documentation Requirements Letter sent out shortly after the September review notices incorrectly informs households that a review is due by August 31, 2006. The review notice they received correctly indicates a review is due by September 30, 2006. We apologize for any confusion this may cause and steps will be taken to assure that the correct review date appears on future letters. However, because individuals will need to contact the agency to schedule their September reviews, a corrected US Citizenship Documentation Requirements Letter will not be sent this month.</p>
08 17 06	<p><b>***** PROBLEMS WITH DHFS E-MAIL *****</b></p> <p>DHFS is having problems with some agencies being able to receive our emails. We have been identified as spam and as a result, some agencies are not receiving our emails. If you have sent an email to the CARES Call Center between 8/9/06 and 8/17/06 and haven't received a response within 48 hours, please resend the original email as a forward so we can either resend our response or call you if the email isn't delivered. We apologize for any inconvenience.</p>
08 19 06	<p><b>**** New Fact Finding Screen - WPFM ****</b></p> <p>The new Fact Finding screen, WPFM, is now available in CARES. This screen is used by W-2 agencies to track fact finding requests and dispositions. Please see Operations Memo 06-39 for more information about tracking and monitoring fact finding requests.</p>
08 22 06	<p><b>***** CALL CENTER POSITION *****</b></p> <p>DHFS/Bureau of Eligibility Management is hiring a CARES Call Center position. This is a full time position in Madison. Starting salary is \$41,910 per year. For more details on how to apply, go to:</p> <p><a href="https://wiscjobs.state.wi.us/public/job_view.asp?annoid=20518&amp;jobid=20033">https://wiscjobs.state.wi.us/public/job_view.asp?annoid=20518&amp;jobid=20033</a> (Cut and paste the entire link into your browser).</p> <p>The deadline for receipt of application/examination materials is September 6, 2006. If you have questions about the position, please contact Anita Schroeder, DHFS; Bureau of Personnel and Employment Relations; Room 555; One West Wilson Street, P.O. Box 7850, Madison, WI 53707-7850; FAX (608) 267-2147 or e-mail <a href="mailto:schroac@dhfs.state.wi.us">schroac@dhfs.state.wi.us</a> .</p>
08 24 06	<p><b>DHFS/Bureau of Eligibility Management is hiring an Economic Support Quality Assurance Specialist Advanced</b> to work on the CARES Call Center. This is a full time position in Madison. Starting salary is \$41,910 per year. For more details on how to apply, go to <a href="https://wiscjobs.state.wi.us/public">https://wiscjobs.state.wi.us/public</a> then click on job search.</p> <p>The deadline for receipt of application/examination materials is September 6, 2006.</p>
08 24 06	<p><b>***** Call Center Position *****</b></p> <p>DHFS/Bureau of Eligibility Management is hiring an Economic Support Quality Assurance Specialist Advanced to work on the CARES Call Center. This is a full time position in Madison. Starting salary is \$41,910 per year. For more details on how to apply, go to <a href="https://wiscjobs.state.wi.us/public">https://wiscjobs.state.wi.us/public</a> then click on job search.</p> <p>The deadline for receipt of application/examination materials is September 6, 2006.</p> <p>If you have questions about the position, please contact Anita Schroeder, DHFS Bureau of Personnel and Employment Relations; Room 555 One West Wilson Street P.O. Box 7850 Madison, WI 53707-7850 FAX (608) 267-2147 or e-mail <a href="mailto:schroac@dhfs.state.wi.us">schroac@dhfs.state.wi.us</a> .</p>

DATE	MESSAGE
08 31 06	<p><b>**** Lead Case Management Position ****</b></p> <p>Kaiser Group, Inc. is seeking interested candidates for a Lead Case Management position in the W-2/FSET program in Winnebago County. If interested, resumes should be sent to <a href="mailto:tdziedzic@kaisergroup.com">tdziedzic@kaisergroup.com</a>.</p>
08 31 06	<p><b>**** "True Colors" trainings ****</b></p> <p>The Wisconsin Social Services Association is sponsoring "True Colors" trainings with Leon Howlett. These will be held in four different locations during the Month of October. Richland Center - 10-5; Rice Lake - 10-11; West Bend - 10-18; and Shawano -10-25. Please go to <a href="http://www.wssa.ws">www.wssa.ws</a> and you will find all the information you need to register for this training. If you have any questions, call Marjean Sutherland at 608-776-4906.</p>
08 31 06	<p><b>***** JOB OPENING WITH DOUGLAS COUNTY HHS *****</b></p> <p>Status: Full-time. Not-Represented  Salary Range: \$41,448-\$47,728 Annually  Benefits: Full Benefit Package</p> <p>This position manages all aspects of the Economic Support programs and Child Care Authorizations. Position responsibilities include assisting in the development of program plans and budget, staff supervision and training, maintaining a caseload, and community education.</p> <p>Qualified applicants should have the following knowledge and skills:</p> <ol style="list-style-type: none"> <li>1. Principles and practices of Supervision</li> <li>2. Basic computer skills including Microsoft pro-grams</li> <li>3. Knowledge of Laws, regulations and practice pertaining to economic support programs.</li> <li>4. Staff management, supervision, and training</li> <li>5. Oral and written communication skills, including interpersonal skills with co-workers, supervisor and the general public.</li> </ol> <p>Any person who desires to be considered for this Position must submit a Douglas county employment application, specifying qualifications to the human resource department, 1316 n. 14th street, suite 301, Superior WI 54880 on or before September 8, 2006.</p> <p>Applications are available on our website at <a href="http://www.douglascountywi.org">www.douglascountywi.org</a> or you may contact the Douglas County Human Resource department at 715-395-1429.</p>
09 06 06	<p><b>***W-2 Move Placements Post Implementation Changes***</b></p> <p>On September 5, 2006, two changes were implemented for W-2. First, a change was made to edit BYS on WPWW. Prior to this change, the edit would only allow backdating of an initial CMC placement to the date the W-2 AG was confirmed or the baby's DOB which ever was later. The edit will now allow the FEP to backdate an initial CMC placement to the W-2 Initial Eligibility Date or baby's DOB which ever is later. The new text of edit BYS is 'BYS - BEG DT CAN BE BACK DATED UP TO INITIAL ELIG DETERMIN. DT OR CHILD'S DOB.'</p> <p>Second, individuals were being displayed on WPWW and WPTP as eligible when W-2 was not open. If the W-2 AG is not open, no individuals should be displayed on WPWW or WPTP. This has been corrected.</p> <p>A problem has been identified with the display of the conflict messages on the CWW Employment page. When the worker is brought to the scheduled Employment page, the list of conflicts are displayed as expected. However, once the edit button in the Detailed Wage Information section is clicked to update the employment information, the conflict messages disappear. Workers should open the PDF version of the reported change to refer to when updating the conflicts on this page. There is a fix scheduled in December.</p>
09 11 06	<p><b>ALERT 418</b> - At the end of August, CARES was fixed so that alert 418 is set correctly for cases that have been in review mode for more than 30 days.</p>

DATE	MESSAGE
09 20 06	<p><b>*****REVISION IN SSI TERMINATION COVER LETTER--</b></p> <p>The process for re-determining Medicaid eligibility for individuals, who become ineligible for SSI, is currently described in chapter 3.6.2.6.1 of the Medicaid Eligibility Handbook. For individuals who are known to CARES, EDS sends a report of the individuals who are losing their SSI benefits, along with a cover letter to Income Maintenance agencies, advising them that they have to review whether or not, the former SSI recipient, qualifies for some other category of Medicaid.</p> <p>This DXBM is being issued to advise you of several revisions to the letter described above evaluating the former SSI recipient's potential eligibility for all categories of "full benefit" Medicaid.</p>
09 23 06	<p><b>**** WORK PROGRAMS ****</b></p> <p>AN EDIT HAS BEEN REMOVED FROM WPCS REGARDING THE W2 SANCTION INDICATOR. THIS PREVIOUS EDIT REQUIRED THE SANCTION INDICATOR TO BE N=NO ON A POSTED ACTIVITY ON WPCS IF THE CLIENT WAS NOT IN A PAID PLACEMENT. WORKERS WERE HITTING THIS EDIT WHEN COMPLETING A PREVIOUS POSTED COMPONENT. WHEN POSTED EARLIER A Y=YES WAS VALID, HOWEVER WHEN COMPLETING THE COMPONENT THEY WERE NO LONGER IN A PAID PLACEMENT. THIS WAS AN EDIT PROBLEM THAT HAD NUMEROUS CALLS TO THE HELP DESK, SO IT HAS BEEN REMOVED.</p>
10 06 06	<p><b>***** COLUMBUS DAY - NO SOLQ</b></p> <p>Since Columbus Day (Today Monday October 9th) is a federal holiday, The SOLQ function will not be available for the day.</p>
10 14 06	<p><b>**** WORK PROGRAM CHANGES ****</b></p> <p>WPFN WAS RETURNING OUTDATED INFORMATION FOR TWO-PARENT FAMILIES. THIS HAS NOW BEEN FIXED.</p> <p>THE BATCH PROGRAMS THAT END THE W-2 EPISODE/PLACEMENT ON WPWW HAVE BEEN MODIFIED TO AUTOMATICALLY DISENROLL A WORK PROGRAMS PARTICIPANT WHO IS IN REFERRED STATUS ON WPWI WHEN THE EPISODE HAS ENDED. FOR WORK PROGRAMS PARTICIPANTS THAT ARE CURRENTLY ENROLLED WHEN THE EPISODE ENDS, AN ALERT WILL BE GENERATED TO THE WP CASE MANAGER TO DISENROLL THE PARTICIPANT.</p> <p>IN ADDITION, THE BATCH PROGRAM WHICH RUNS AT ADVERSE ACTION WHEN THE W-2 AG HAS BEEN CLOSED FOR 2 MONTHS HAS BEEN MODIFIED TO END ALL PLACEMENTS EXCEPT CMF WHEN THE CASE MODE IS INTAKE, CLOSED, REVIEW OR ONGOING. PRIOR TO THIS CHANGE, CASES WERE BEING SKIPPED BECAUSE THEY WERE IN REVIEW MODE OR THE W-2 AG WAS DENIED AT INTAKE.</p>
10 18 06	<p><b>***** Waupaca County Position Announcement:</b></p> <p>Waupaca County DHHS has an opening for an Economic Support Assistant/Specialist. Bi-lingual in Spanish is a plus. Must be able to type at least 40 words per minute. Starting pay: \$12.6243/hr for Assistant, \$14.5483/hr for Specialist. For more information and application, see <a href="http://www.co.waupaca.wi.us">www.co.waupaca.wi.us</a> and click on Employment, or contact Waupaca County Personnel Department, 811 Harding St., Waupaca, WI 54981 (715) 258-6210.</p>
10 20 06	<p><b>**** Alert 414 and WPL3 Letters Generated in Error ****</b></p> <p>We have received several calls and emails regarding cases where W-2 has been closed for some time but workers received alert 414 - W-2 Ended - Please Disenroll and recipients received a Work Programs Letter Dated 10/17/06 titled WPL3 W-2 END EPISODE LTR.</p> <p>On 10/17/06, a one time process was run in CARES to end all "blank" WPWW screens in CARES which triggered this letter incorrectly. At that time, we did not suppress the letters and alerts that were generated as a result of that one time processing and apologize for the confusion and phone calls this has caused for your agencies.</p> <p>On 10/19/2006 all of the remaining alerts that were generated in error have been automatically deleted. Recipients should disregard the letter.</p>

DATE	MESSAGE
10 21 06	<p><b>**** WPTP Update ****</b></p> <p>WPTP (W-2 Two Parent Participation) has now been updated in CARES. Existing WPTP case information, including the new weekly required family participation hours, can be seen by entering WPTP in the NEXT TRAN field and the case number in the PARMS. Users can now use PF12 when viewing WPTP and no updates need to be made. See Ops Memo 06-46 for user guidance on WPTP. The revised Help Screen for WPTP will be available in CARES on 10/24/2006.</p>
10 24 06	<p><b>10 24 06 ***** ACCESS SCREENER QUESTION</b></p> <p>Because we no longer have to gather data on whether or not an applicant used the ACCESS Screener prior to applying for benefits, the question 'Did you use the ACCESS screener?' on the General Information page will no longer be required. The dropdown box for this question was removed Tuesday, October 24th.</p>
10 24 06	<p><b>10 24 06 ***** ES SERVICES MANAGER NEEDED</b></p> <p>Full-Time Economic Support Services Manager position available at Bayfield County Dept. of Human Services. A complete list of qualifications, job description and application packet are available through the County Administrator's Office, PO Box 878, Washburn, WI 54891 715-373-6181. Further info available on the County website at <a href="http://www.bayfieldcounty.org">www.bayfieldcounty.org</a> &lt; <a href="http://www.bayfieldcounty.org/">http://www.bayfieldcounty.org/</a> &gt; Starting salary: \$40,392; at 12 months, \$42,274; at 18 months, \$43,806. Applications must be received no later than 4:00pm on Friday, November, 10, 2006 at the County Administrator's office. Bayfield County is an equal Opportunity employer.</p>
10 24 06	<p><b>***** IM OUTREACH MANAGEMENT COORDINATOR NEEDED.</b></p> <p>The Bureau of Eligibility Management is hiring an Income Maintenance Outreach Coordinator. Starting salary is \$42,799. Application/examination examination materials received by November 10, 2006 will be evaluated and qualified candidates will be invited to participate in the next step of the selection process. Application/examination materials can be found at: <a href="https://wiscjobs.state.wi.us/public/job_view.asp?annoid">https://wiscjobs.state.wi.us/public/job_view.asp?annoid</a> For more information, contact Anita Schroeder, Human Resource Specialist, 608-266-1555, <a href="mailto:schroac@dhfs.state.wi.us">schroac@dhfs.state.wi.us</a> .</p> <p><b>Note: The link to the application/exam materials in this DXBM does not work.</b></p>
10 25 06	<p><b>10 25 06 *****CARES NOTICE CHANGES</b></p> <p>We are in the process of completely redesigning CARES notices. However, in the meantime, we will be implementing some fixes to the existing notices on 10/27/06. These changes include:</p> <ol style="list-style-type: none"> <li>1. A "?" will now display on the Notice Summary for Family Medicaid when an individual is pending. Previously an "N" would display indicating the individual was not eligible.</li> <li>2. SSI recipients will now display on the Notice Summary as eligible for MA with a message indicating they are receiving SSI MA. Previously the notice indicated these individuals were not eligible for MA.</li> <li>3. The term Food Stamps is being replaced with FoodShare</li> <li>4. When an individual fails because he or she has died, the notice will only list the closure reason "The is deceased. Please accept our condolences." Previously multiple closure reason codes with the text were listed.</li> <li>5. The information in the first section of the notices that lists Quest card, Forward card, Jobnet and ACCESS information will be presented in a condensed table form with contact information for each item.</li> </ol>
10 26 06	<p><b>10 26 06 *****INTERNET EXPLORER(IE) 7.0</b></p> <p>The state is aware of the recent production release of IE 7.0. While we know that many of our partner agencies do not allow users to download software, some locations might do so. As a result we'd like to strongly recommend that our county, tribe and partner agencies do not install IE 7.0 for some time while the state tests all applications to ensure that they continue to work as expected. While we don't expect widespread issues, we have already identified several applications and tools that no longer work as expected. We anticipate it could take several months to flesh out and resolve all issues. Your patience and cooperation are appreciated.</p>

DATE	MESSAGE
11 01 06	<p><b>*****NOTICE OF VACANCY-ECONOMIC SUPPORT MANAGER</b></p> <p>La Crosse County Human Services Dept. seeks experienced manager to supervise staff and various government economic support programs.</p> <p>Requires Bachelor's Degree in Public Administration, Business Administration or related field, 5 years experience in complex economic support programs for low income persons, and previous supervisory experience.</p> <p>Starts at \$54,951 or up to \$64,233 for the right candidate. Excellent benefits. Completed application w/resume must be received by Nov 10. Full information and application packet available at: <a href="http://www.co.la-crosse.wi.us/jobs/">www.co.la-crosse.wi.us/jobs/</a></p>
11 03 06	<p><b>WAUSHARA COUNTY OPENING FOR ECONOMIC SUPPORT SPECIALIST</b></p> <p>Waushara County is currently accepting applications for a full-time Economic Support Specialist. This position receives applications for Income Maintenance and Child Care program. High school diploma with additional experience working with the public, accounting/bookkeeping/secretarial skills, computer literacy, interviewing, individual and family development and crisis management is required. Bilingual in Spanish is preferred. We offer a competitive salary and benefits. To apply, contact Job Service in Wautoma at (920) 787-3338 for an application. Deadline is Friday, Nov 17th 2006. Equal Opportunity Employer. Reasonable accommodation under ADA.</p>
11 13 06	<p><b>*** REMINDER ABOUT MISSED INTERVIEWS -</b></p> <p>This is a reminder to local agencies that at initial interview or recertification you must send notification of a missed interview (NOMI) to any household that misses their original appointment and inform the household of its responsibility to reschedule the missed appointment. This is not a new policy and is located in 2.1.3.1 of the FoodShare Handbook.</p> <p>The use of Client Scheduling for the initial interview will ensure this notice is sent. If Client Scheduling is not used, the local agency is responsible to send the household a manual notice of the missed interview that informs the household it is their responsibility to reschedule. A copy of the manual notice must be in the case file. FNS QC negative case reviews recently began checking to see if this step is taken. There may be an invalid denial error if the NOMI has not been issued.</p> <p>The missed interview language will be added to the Review Notices effective 11/17/06, agencies will no longer have to follow up with a separate NOMI at review.</p> <p>Agencies may not deny a household's application prior to the 30th day after the filing date if the household fails to appear for the first interview.</p>
11 17 06	<p><b>**** CARES Guide Release 06-02 ****</b></p> <p>The following chapters/appendices have been published to the CARES Guide:</p> <ul style="list-style-type: none"> <li>Table of Contents</li> <li>Updates</li> <li>Section 1, Chap. 08, v.3 - Benefit Issuance</li> <li>Section 2, Chap. 06 v.4 - Posting Statuses &amp; Components</li> <li>Section 2, Appn. 01, v.5 - Definition of Components &amp; Statuses</li> <li>Section 2, Appn. 02, v.5 - Activity Matrix</li> <li>Section 3, Chap. 11, v.2 - WP Screens</li> </ul> <p>The location of the CARES Guide is:  <a href="http://workweb.dwd.state.wi.us/dws/manuals/caresguide/pdf/coverpage.pdf">http://workweb.dwd.state.wi.us/dws/manuals/caresguide/pdf/coverpage.pdf</a></p> <p>Please note that the above URL may extend to two lines, and as a result the link present in the DXBM will not function properly. Type in the entire URL to successfully access the page.</p>
11 18 06	<p><b>**** New Alerts for FEPs and WP Case Managers ****</b></p> <p>Effective 11/18/06, two new alerts have been added to CARES to inform FEPs and Work Programs Case Managers when an authorization for Child Care has started or ended. They are Alert 419 - CC authorization began, and Alert 420 - CC authorization has ended. Upon receipt of these alerts, FEPs and Work Programs Case Managers need to check the activities assigned to the participant to assess whether adjustments are needed. For two parent households, the FEP needs to reprocess screen WPTP (W-2 Two Parent Participation) to update the weekly required family participation hours. In some circumstances, the worker can receive alert 420 without receiving alert 419 first. Generally, this will occur when the CC authorization has been entered to begin and end in the same week. Contact the CC authorization worker for any questions regarding CC authorization status.</p>

DATE	MESSAGE
11 18 06	<p><b>**** W-2 Minor Parent Problem Fixed ****</b></p> <p>Prior to 11/18/06, a minor parent in a WW M AG was not able to be placed in a CMM placement on WPWW if he/she lived with his/her parent(s). As of 11/18/06, the participation status of the minor parent's parent(s) will be Excluded Adult (XA) instead of Eligible Adult (EA). The minor parent will now be listed at the bottom of WPWW for placement.</p>
11 20 06	<p><b>11 20 06 *****CLIENT NOTICE CHANGES EFFECTIVE 11/17/06</b></p> <p>REVIEW NOTICE: "The Notice of Missed Interview" language was added to the Review Notices.</p> <p>WORKER ASSIGNMENT LETTER: Only one notice of a new worker assignment will be sent per day even if there were multiple changes to the worker assignment during that day.</p> <p>SYSTEM SUPPRESSED NOTICES: System suppressed notices will no longer display on the CNHS screen. Existing system suppressed notices will be permanently deleted.</p> <p>MEDICAID FAILURE NOTICE: Currently the text from all the individual failure reason codes is displayed on the Medicaid notice. This makes the notice confusing for the client. Beginning with the 11/17 update, CARES will only display the text from the group level Reason Code 376,</p> <p>(In order to qualify for any category of Medicaid an individual must be a caretaker relative of a minor child, pregnant, disabled, age 65 years or older or blind. No one in this case meets this criteria.)</p> <p>*</p> <p>If everyone in the case fails Medicaid for individual reason code 377, 125, 381 or 376.</p>
11 27 06	<p><b>** WAUKESHA COUNTY - ES Supervisor needed.</b></p> <p>Challenging opportunity is available at the Workforce Development Center of Waukesha County to assist in planning, developing, coordinating and administering the County's economic support programs; and to supervise unit staff in the delivery of economic support services.</p> <p>Position requires: bachelor's degree in sociology, Social work, psychology, business administration, public administration or a closely related field; and two years of responsible work experience in a financial assistance program in a public social service agency. Salary range: \$48,877 - \$62,451 plus excellent benefit package.</p> <p>Please submit a detailed resume and complete an application by December 4, 2006 at:</p> <p>Waukesha County  Human Resources Division  1320 Pewaukee Road, Room 160  Waukesha, WI 53188  262-548-7044  Hearing Impaired (262) 548-7903  Equal Opportunity Employer  <a href="http://www.waukeshacounty.gov">www.waukeshacounty.gov</a></p>
12 01 06	<p><b>**** ECONOMIC SUPPORT SPECIALIST POSITION</b></p> <p>Bayfield County DHS is hiring an Economic Support Specialist I or II. The position requires a Bachelors Degree, Associate Degree with two years related experience or five years related experience required. Degree in Human Services preferred. 2006 starting hourly wage for an ESS I is \$14.73; for an ESS II \$15.42. Applicants are required to complete a skills test on Saturday, December 16, 2006 at WITC in Ashland. Job description and application packet available at The County Administrator's Office, 715-373-6181. Applications, along with the \$15.50 testing fee, must be received at the County Administrator's Office, PO Box 878, Washburn, WI 54891, no later than Noon on Wednesday, December 13, 2006.</p>

DATE	MESSAGE
12 06 06	<p><b>*** PRICE COUNTY ECONOMIC SUPPORT MANAGER</b></p> <p>Price County has an opening for Economic Support Unit Manager. Position is responsible for administrative of the Economic Support Unit. This is an exempt, non-represented supervisory position with a 2007 actual established salary of \$43,260, 5-15% less during the initial 1 year probationary period. Minimum qualifications include high degree, GED or equivalent required; Bachelors degree in Human Services or other related field preferred with a minimum of 5 years experience as an Economic Support worker; or any equivalent combination of training and experience which provides the required knowledge, skills and abilities to perform the functions of the position and minimum of two years supervisory experience.</p> <p>Complete ad and application materials are available in person or by mail from the Price County Human Resources Department, Price County Courthouse 126 Cherry St, Phillips, WI 54555; by phone at (715)339-6404 - Please leave message with spelling of name and address; by email at <a href="mailto:payroll@co.price.wi.us">payroll@co.price.wi.us</a> ; online at <a href="http://www.co.price.wi.us">www.co.price.wi.us</a> . Completed applications are due no later than 4:30 p.m. on Friday, December 15th, 2006. Price County is an equal opportunity employer.</p> <p><b>Note: The second paragraph was posted on 12 05 06 but I believe it was supposed to go with this e-mail.</b></p>
12 08 06	<p><b>***** ADVERSE ACTION IN TBIC</b></p> <p>Table TBIC in CARES was updated to correct the Adverse Action date in June, 2007 to 6/15/07.</p>
12 09 06	<p><b>**** New W-2 Alerts ****</b></p> <p>Effective December 8, 2006, two new alerts have been added for W-2 Case Managers/FEPs. The alerts are: 421 - Eligible Adult Added to W-2 AG and 422 - Elig Adult Deleted From W-2 AG. These alerts will be generated when an eligible adult has been added or deleted from an open, ongoing W-2 AG after the W-2 AG has been confirmed. Upon receipt of these alerts, W-2 Case Managers/FEPs should evaluate whether WPTP needs to be processed - in the case of a person add, or reprocessed - in the case of a person delete. An Operations Memo with more details will be released shortly.</p>
	<p><b>Note: I was out ill 12/06/06-12/08/06. Any DXBMs posted for one – five days would not be included here.</b></p>
12 15 06	<p><b>**** Change In Load Schedule for the Automated Case Directory (ACD) ****</b></p> <p>Due to the holiday schedules, there will be changes to when the ACD will be loaded. The ACD will be loaded on: The evening of Tuesday, December 26 instead of Sunday, December 24; The evening of Tuesday, January 2 instead of Sunday, December 31.</p>
12 18 06	<p><b>***AVERAGE NURSING HOME COST OF CARE</b></p> <p>Effective January 1st, 2007 the Average Nursing Home Cost of Care will increase to \$5584.00. The Medicaid Eligibility Handbook will be updated in January with the new amount.</p>
12 19 06	<p><b>***** TELECONFERENCE CAN BE HEARD ON THE WEB</b></p> <p>On Oct 4, 2006 the Dept of Health and Family Services Bureau of Eligibility Management held a teleconference with community partners to discuss Wisconsin's implementation of the Citizenship and Identity requirement.</p> <p>The teleconference (in its entirety) can be heard at the following web site:</p> <p><a href="http://dhfs.wisconsin.gov/em/CitizenIDtele/citidtele.htm">http://dhfs.wisconsin.gov/em/CitizenIDtele/citidtele.htm</a></p>

DATE	MESSAGE
12 22 07	<p><b>**** W-2 SFU Target Fix ****</b></p> <p>Effective December 23, 2006, there will be a change in how CARES selects the target for the W-2 Standard Filing Unit (SFU). In the past, CARES would select the target of the W-2 SFU as the oldest minor child of the Primary Person or Primary Person's Spouse. In some situations, targeting the oldest minor child was causing problems in creating a W-2 AG and setting the proper participation status codes of group members. With this change, CARES will select the child in common (between two parents) in the W-2 household as the target even if this child is not the oldest child in the household. If there are multiple children in common, CARES will select the oldest minor child in common as the target.</p>
12 27 06	<p><b>***** RESOURCES AVAILABLE FOR CITIZENSHIP VERIFICATION.</b></p> <p>To assist MA/BC/FPWP applicants &amp; recipients who need to obtain documents from outside of Wisconsin to meet the citizenship or identity requirement, there is a Directory of States' Vital Records Contacts now available. Go to the Eligibility Management web page, then click on Directories. There is a link to the directory in this section.</p> <p>Also, the following publications are available to explain the requirements to applicants/recipients. Printed Information: Wisconsin Medicaid and BadgerCare Citizenship and Identity Brochure, PHC 10162 Proving Citizenship and Identity Poster, PHC 10158 (English, Hmong and Spanish)</p> <p>Web Information:  Wisconsin Medicaid and BadgerCare Citizenship and Identity Brochure, PHC 10162 Proving Citizenship and Identity For Wisconsin Medicaid/BadgerCare/Family Planning Waiver Program Fact Sheet, PHC 10159 English, Hmong, Spanish)</p>
12 29 06	<p><b>**** DON'T CHANGE PRIMARY PERSON ON CWW.</b></p> <p>REMINDER: Do not change the primary person on a case. There are very few exceptions when this should occur in CWW, and you should contact the CARES Call Center if/when you want to do this first. There is information in a CWW RAQ that was sent to agencies dated 08/08/06. Please see that RAQ for more information.</p>
12 29 06	<p><b>***** IM TRAINING OFFICER POSITION VACANT.</b></p> <p>Please see <a href="https://wiscjobs.state.wi.us/public/job_view.asp?annoid=24217&amp;jobid=23732">https://wiscjobs.state.wi.us/public/job_view.asp?annoid=24217&amp;jobid=23732</a> for more information about a current DHFS IM Training Officer position recruitment. This position is a state job, and will be working in the central office at 1 W. Wilson in Madison in the Bureau of Eligibility Management.</p>

Nancy Meier  
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