

MILWAUKEE
MILWAUKEE W2
2000 W CAPITOL DR
MILWAUKEE, WI 55216



State of
Wisconsin

Case #
2700450523

Wisconsin Works (W-2) Worker:
JANE SMITH
Phone: (608) 555-2000

Date: 06/23/2009

000002
JOHN DOE
2771 ELM ST
MILWAUKEE, WI 53201

Job Access Loan Denial Notice

This notice tells you about your eligibility for a Job Access Loan (JAL). If you have questions, please call the number listed at the top of this page.

Which program?	What happened?
Job Access Loan	Your JAL application (Claim number 6100006406) for Work Equipment has been denied as of 06/22/2009. Reason for denial: Loan reason is not approved.

If you don't agree with this decision, you have the right to a fact finding. See the back of this letter to learn more about this. You may also want to talk with the agency listed above.

Do you disagree with the W-2 decision?

If you disagree with the W-2 decision you have the right to request a Fact Finding.

What is a fact finding review?

A fact finding review gives you the chance to tell why you think there has been a wrong decision about your eligibility. At the review, a person called the Fact Finder will hear from you and the agency to find out if the decision was right or wrong. You may bring a friend or a family member with you to the fact finding. You may also be able to get free legal help. To learn more about free legal help, call 1-888-278-0633.

How long do you have to ask for a fact finding review?

Your request for a fact finding review must be received by 08/06/2009.

How do you request a fact finding review?

You can request a fact finding review by calling or writing your worker or W-2 agency shown on page 1 of this notice or by going to the W-2 agency and asking for a *Request For Wisconsin Works (W-2) Fact Finding Review* form. This form can also be found on the Internet at http://dcf.wisconsin.gov/forms/dwsp_10783.htm. If you will need a language translator, sign language interpreter, or other accommodation for a disability during the fact finding review, please include that information in your request.

Other information you need to know about a fact finding review.

- If you or your representative fails to appear at the fact finding review without good cause, your fact finding will be dismissed.
- You can reapply for a Job Access Loan at any time, even if you have requested a fact finding review.