

MILWAUKEE
MILWAUKEE ENROLLMENT SERVICES
PO BOX 05676
MILWAUKEE, WI 53205

Date: 03/16/2010

RANDY'S GROUP CARE, INC
111 SIDE ST
MKEE, WI 53535

Provider number: 3800036563/001

The Child Care Provider Information (CCPI) system now has three modes for attendance entry. The modes are:

- 1. Weekly Mode:** Workers and providers enter total number of hours the child attended during a week.
- 2. Daily Mode:** This mode requires the provider/worker to enter daily hours.
- 3. In/Out Mode:** This mode requires the provider/worker to enter arrival and departure times for each subsidized child in care.

The paper Attendance Report Form (ARF) sent from Madison also reflects the mode the provider is assigned to.

This letter is to inform that your mode has been changed to **{name of the mode}** effective **{date}**.

If you are a CCPI user, the User Manual includes information about the attendance modes. The Manual can be found at <http://dcf.wisconsin.gov/childcare/ccpi/manual.htm>. Training on CCPI attendance entry is posted at <http://dcf.wisconsin.gov/childcare/ccpi/default.htm>.

If you have questions about the change, please contact the child care coordinator in your county or your provider liaison (Milwaukee). The list of coordinators is found at <http://dcf.wisconsin.gov/childcare/wishares/pdf/coordinators.pdf>