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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **DEPARTMENT OF HEALTH SERVICES**  Division of Quality Assurance  F-00913 (02/2023) | | | | | | | | | | | | **STATE OF WISCONSIN** | | | | | | | | | | | |
| **ANNUAL SURVEY OF NURSING HOMES – 2022**  **Completion of the survey is required** under the terms of Wis. Stat. § 50.095(2), which authorizes the Department to collect information needed to prepare the annual Consumer Information Report. A facility may be cited for failure to comply.  Scan and/or email the completed form to [richard.betz@dhs.wisconsin.gov](mailto:richard.betz@dhs.wisconsin.gov). If you have questions, email [richard.betz@dhs.wisconsin.gov](mailto:richard.betz@dhs.wisconsin.gov) | | | | | | | | | | | | | | | | | | | | | | | |
| Name – Nursing Home | | | | | | | | | | | | | | City | | | | | | | License No. (4-digit) | | |
|  | | | | | | | | | | | | | | | | | | | | | | | |
| **1. Number of Residents on December 31, 2022** | | | | | | | |  | | | | |  | | | | | | | | | | |
| **2. Employees HIRED IN 2022**  Include employees hired (including those who quit), non-direct care RNs and LPNs (such as managers or supervisors), and in-house staff. Do not include contracted staff. | | | | | | | | | | | | | | | | | | | | | | | |
|  | **Employees Hired** | | | | | **Full-Time** | | | | **Part-Time** | | |  | | | | | | | | | | |
|  | a. Registered Nurses | | | | |  | | | |  | | |  | | | | | | | | | | |
|  | b. Licensed Practical Nurses | | | | |  | | | |  | | |  | | | | | | | | | | |
|  | c. Nursing Assistants / Aides | | | | |  | | | |  | | |  | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | |
| **3. Employees ON STAFF as of December 31, 2022 by Date Hired**  Include non-direct care RNs and LPNs (such as managers or supervisors) and in-house casual staff. Do not include contracted staff. | | | | | | | | | | | | | | | | | | | | | | | |
|  | **Current Staff** | | | | **Registered Nurses** | | | | | | | **Licensed Practical Nurses** | | | | | | **Nursing Assistants/Aides** | | | | |  |
|  |  | | | | **Full-Time** | | | | **Part-Time** | | | **Full-Time** | | | | **Part-Time** | | **Full-Time** | | **Part-Time** | | |  |
|  | a. Hired in 2022**\*** | | | |  | | | |  | | |  | | | |  | |  | |  | | |  |
|  | b. Hired in 2021 or earlier | | | |  | | | |  | | |  | | | |  | |  | |  | | |  |
| ***\* Note: Figures in item 3.a. should be equal to or less than the corresponding figures in item 2.*** | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | |
| **4. Total Number of Paid Hours**   * ***NOTE: Intermediate Care Facilities for Individuals with Intellectual Disabilities do not need to complete item 4.*** * Report total number of paid hours (including contracted staff) worked by RNs, LPNs (including non-direct care RNs and LPNs such as managers or supervisors), and nurse aides/other direct care nurse aides providing service from 12/04/22 to 12/17/22. * Record total hours for each shift **rounded to the nearest quarter hour**, excluding unpaid lunch breaks. **Use decimals only, not fractions.** Enter as a 3-, 4-, or 5-digit number (e.g., 8.00, 15.25, or 125.75). * ***Use the dates of 12/04/22 – 12/17/22, if possible, or use a two-week pay period close to that time.*** * **CHECK TOTAL AMOUNTS FOR ACCURACY.** | | | | | | | | | | | | | | | | | | | | | | | |
| **Date** | | **Day Shift** | | | | | **Evening Shift** | | | | | | | | | | **Night Shift** | | | | | | |
|  | | **RN**  **Hours** | **LPN**  **Hours** | **NA / Other NA Hours** | | | **RN**  **Hours** | | | | **LPN Hours** | | | | **NA/Other NA Hours** | | **RN**  **Hours** | | **LPN**  **Hours** | | | **NA/Other NA Hours** | |
| 12/04/22 | |  |  |  | | |  | | | |  | | | |  | |  | |  | | |  | |
| 12/05/22 | |  |  |  | | |  | | | |  | | | |  | |  | |  | | |  | |
| 12/06/22 | |  |  |  | | |  | | | |  | | | |  | |  | |  | | |  | |
| 12/07/22 | |  |  |  | | |  | | | |  | | | |  | |  | |  | | |  | |
| 12/08/22 | |  |  |  | | |  | | | |  | | | |  | |  | |  | | |  | |
| 12/09/22 | |  |  |  | | |  | | | |  | | | |  | |  | |  | | |  | |
| 12/10/22 | |  |  |  | | |  | | | |  | | | |  | |  | |  | | |  | |
| 12/11/22 | |  |  |  | | |  | | | |  | | | |  | |  | |  | | |  | |
| 12/12/22 | |  |  |  | | |  | | | |  | | | |  | |  | |  | | |  | |
| 12/13/22 | |  |  |  | | |  | | | |  | | | |  | |  | |  | | |  | |
| 12/14/22 | |  |  |  | | |  | | | |  | | | |  | |  | |  | | |  | |
| 12/15/22 | |  |  |  | | |  | | | |  | | | |  | |  | |  | | |  | |
| 12/16/22 | |  |  |  | | |  | | | |  | | | |  | |  | |  | | |  | |
| 12/17/22 | |  |  |  | | |  | | | |  | | | |  | |  | |  | | |  | |
| **TOTAL** | |  |  |  | | |  | | | |  | | | |  | |  | |  | | |  | |