



## The Work Requirement for Adults Ages 18 Through 64

### What is the work requirement for adults ages 18 through 64?

It is a federal requirement that some FoodShare members need to keep getting FoodShare. It applies to adults ages 18 through 64 who do not have any children aged 13 and younger living in their home and who do not have an exemption.

The FoodShare work requirement is different from FoodShare basic work rules.

### How can I meet the work requirement?

There are three ways to meet the work requirement:

1. Work at least 80 hours each month.
2. Take part in an allowable work program at least 80 hours each month, such as:
  - FoodShare Employment and Training (FSET).
  - Wisconsin Works (W-2).
  - Certain programs under the Workforce Innovation and Opportunity Act (WIOA).

### Both work and take part in an allowable work program for a combined total of at least 80 hours each month. If I am an adult who needs to meet the work requirement, when do I need to start meeting it?

You need to start meeting the work requirement in the first full month of getting FoodShare benefits. When a FoodShare application is approved, anyone on the application who needs to meet the work requirement is referred to the FSET program.

### Which adults ages 18 through 64 are exempt from the work requirement?

You don't have to meet the work requirement if:

- You are pregnant.

- You can't work due to your physical or mental health. This includes if you can't work because you are experiencing homelessness.
- You are living with a child who is 18 years old or younger, even if the child is not eligible for FoodShare.
- You are Tribal member.
- You care for a child aged 5 or younger who doesn't live with you.
- You care for a person who can't care for themselves (whether the person lives in or out of your home).
- You are getting or applied for unemployment compensation.
- You are in a school, training program, or college at least half-time.
- You are in an alcohol or other drug abuse (AODA) treatment or rehabilitation program.

**Note:** You may need to provide proof that you have an exemption.

### What if I do not meet the work requirement?

If you do not meet the work requirement, you can only get three months of FoodShare benefits in a three-year period without meeting the work requirement if you don't have an exemption.

The current three-year period goes from January 2025 to December 2027.

### How do I get help meeting the work requirement?

You will be referred to FSET when you renew or apply for FoodShare..

FSET is a free education and training program for anyone in your household who gets FoodShare and is age 16 and over. FSET can

help you learn new job skills, get access to education and training, and find a job that interests you. Participating in FSET for 80 hours each month meets the work requirement.

- Learn more about FSET at: [dhs.wi.gov/fset](https://dhs.wi.gov/fset).

**Note: The FoodShare work requirement is different from FoodShare basic work rules. Refer to FoodShare Basic Work Rules for FoodShare Applicants and Members Ages 16 Through 59 (P-01692) for more details about basic work rules. The fact sheet is available at [dhs.wisconsin.gov/publications/p0/p01692.pdf](https://dhs.wisconsin.gov/publications/p0/p01692.pdf). How can I learn more?**

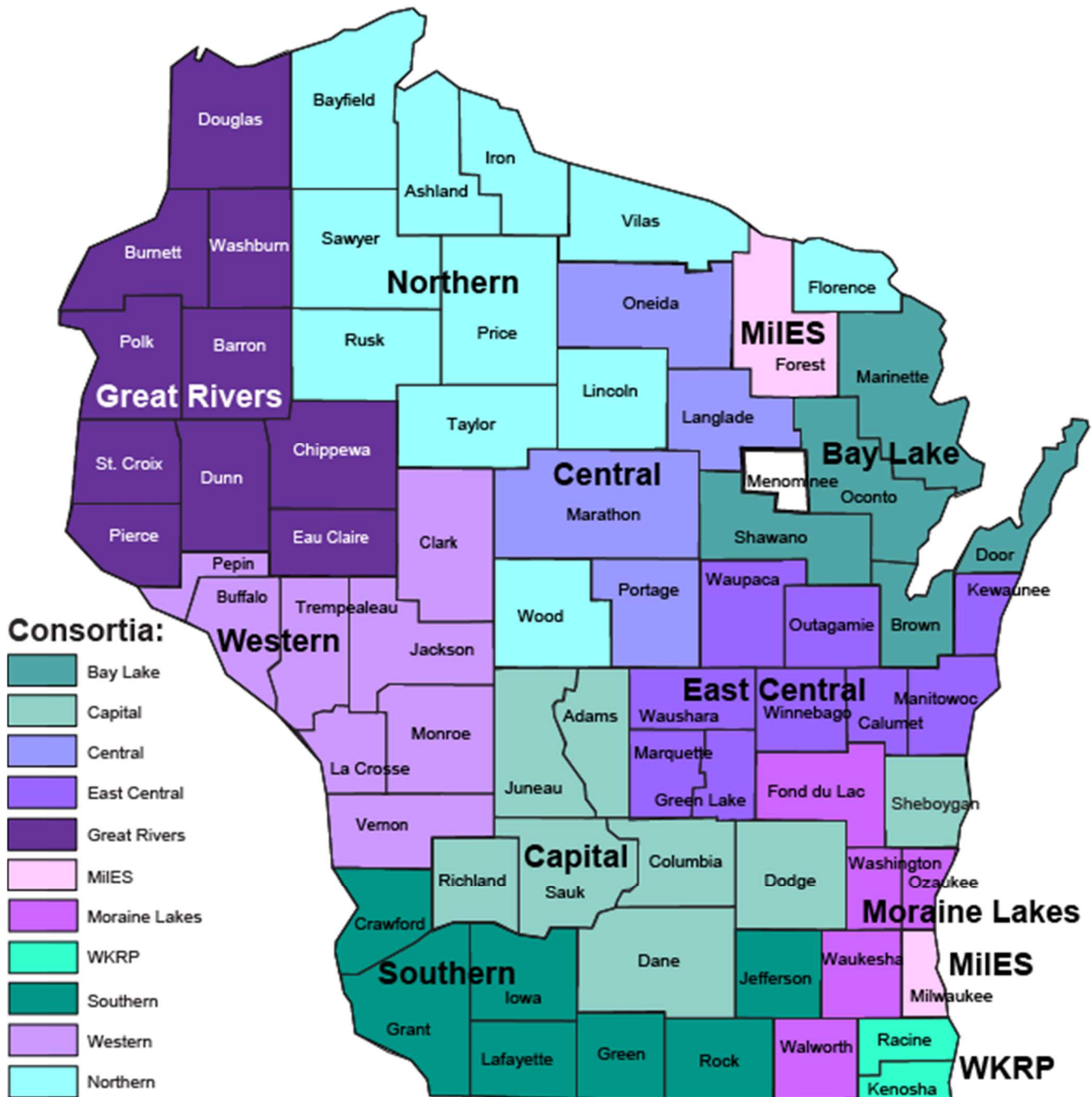
Learn more about the work requirement at [dhs.wisconsin.gov/foodshare/work.htm](https://dhs.wisconsin.gov/foodshare/work.htm).



# Local County and Tribal Agencies Contact Information

Local county and Tribal agencies can help you get and keep state benefits. Counties are grouped into regions called consortia. Each region has a call center that serves its counties. You can find agency phone numbers on the next page or complete contact details at [dhs.wi.gov/im-agency](https://dhs.wi.gov/im-agency).

If you are interested in programs like BadgerCare Plus, Medicaid, and FoodShare, go to [access.wi.com](https://access.wi.com) or contact your agency.



## County Agencies

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### **Bay Lake** **888-794-5747**

- Brown
- Door
- Marinette
- Oconto
- Shawano

### **Capital** **888-794-5556**

- Adams
- Columbia
- Dane
- Dodge
- Juneau
- Richland
- Sauk
- Sheboygan

### **Central** **888-445-1621**

- Langlade
- Marathon
- Oneida
- Portage

### **East Central** **888-256-4563**

- Calumet
- Green Lake
- Kewaunee
- Manitowoc
- Marquette
- Outagamie
- Waupaca
- Waushara
- Winnebago

### **Great Rivers** **888-283-0012**

- Barron
- Burnett
- Chippewa
- Douglas
- Dunn
- Eau Claire
- Pierce
- Polk
- St. Croix
- Washburn

### **Milwaukee Enrollment Services (MiES)** **888-947-6583**

- Milwaukee

### **833-319-3091**

- Forest

### **Moraine Lakes** **888-446-1239**

- Fond du Lac
- Ozaukee
- Walworth
- Washington
- Waukesha

### **Northern** **888-794-5722**

- Ashland
- Bayfield
- Florence
- Iron
- Lincoln
- Price
- Rusk
- Sawyer
- Taylor
- Vilas
- Wood

### **Southern** **888-794-5780**

- Crawford
- Grant
- Green
- Iowa
- Jefferson
- Lafayette
- Rock

### **Western** **888-627-0430**

- Buffalo
- Clark
- Jackson
- La Crosse
- Monroe
- Pepin
- Trempealeau
- Vernon

### **Wisconsin's Kenosha Racine Partnership (WGRP)** **888-794-5820**

- Kenosha
- Racine

## Tribal Agencies

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**Bad River Band of Lake Superior Tribe of Chippewa Indians**  
**715-682-7127**

**Forest County Potawatomi Community**  
**715-478-4433**

**Lac Courte Oreilles Band of Lake Superior Tribe of Chippewa Indians of Wisconsin**  
**715-634-8934**

**Lac du Flambeau Band of Lake Superior Tribe of Chippewa Indians**  
**715-588-4235**

**Menominee Indian Tribe of Wisconsin**  
**715-799-5137**

**Oneida Nation**  
**800-216-3216**

**Red Cliff Band of Lake Superior Chippewa**  
**715-779-3706**

**Sokaogon Chippewa Community**  
**715-478-3265**

**Stockbridge-Munsee Community**  
**715-793-4032**

Supplemental Nutrition Assistance Program (SNAP) and Food Distribution Program on Indian Reservations (FDPIR) state or local agencies, and their subrecipients, must post the following Nondiscrimination Statement:

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the agency (state or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (833) 620-1071, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to:

1. **mail:**  
Food and Nutrition Service, USDA  
1320 Braddock Place, Room 334  
Alexandria, VA 22314; or
2. **fax:**  
(833) 256-1665 or (202) 690-7442; or
3. **email:**  
[FNSCIVILRIGHTSCOMPLAINTS@usda.gov](mailto:FNSCIVILRIGHTSCOMPLAINTS@usda.gov)

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