

# Determination Analysis Technical Assistance (DATA) Forum Preparation (Annual County Birth to 3 Program Determinations)

**Instructions:** This is a working document for county Birth to 3 Programs to prepare for Determination Analysis Technical Assistance (TA) Forums and to assist with completion of the Determinations Analysis Summary Survey. Please use this working document before, during, and after the forums to document questions, draft notes for discussion at the forum(s) and develop responses for the survey.

The numbered topics below correspond to the agenda item for the forums. Please complete the requested action(s) noted after each topic prior to answering questions. This document is intended to be a preparation tool for the TA forums for the county Birth to 3 Program team only and **should not** be turned in to the Bureau of Children's Services (BCS).

## 1. Welcome

## 2. Determinations Overview - Please watch the Wisconsin Birth to 3 Program Determinations Overview video [hyperlink].

- ❖ What questions do you have about the determinations process?
- ❖ What questions do you have about the determination's matrix?

Notes:

## 3. Child Outcomes Trends (State and County) - Please review the state and county trends data provided.

- ❖ What did/do you notice about the state or county trends? Find interesting? What stands out to you?
- ❖ What questions does/did this data make you ask/think of? What hypothesis do you have about the data?
- ❖ How does this compare to your county's results? Why do you think the trends are similar different?
- ❖ Why do we think the county's trends are going up/down?

Notes:

## 4. Practice and Performance Expectations - Please review the Performance Expectations and Action Items documents [hyperlink or provided].

- ❖ How do the practice and performance expectations provided compare to your understanding?
- ❖ To what extent does your program meet the practice and performance expectations provided?
- ❖ What questions do you have about the practice and performance expectations provided?

Notes:

## 5. Analysis of Data and Information – Please review SAS Instruction Guide [hyperlink]. (Coming soon).

- ❖ What questions do you have about how to analyze data and other sources of information?
- ❖ What reports or information have, or might you use to learn about trends in your program?
- ❖ What does or is your data telling you? What questions do have about data that has been gathered?

- ❖ **What other information might provide additional context or insight into program practices?**

Notes:

**6. Program Practices and Focus Areas** - Please review the Performance Expectations and Action Items documents [hyperlink or provided].

- ❖ **What potential focus areas has your team identified based on the county's determinations results and analysis of program practices?**
- ❖ **What action items might help to address these focus areas? How did or will your team determine the action items to select?**
- ❖ **What questions do you have about these focus areas and action items?**

Notes:

**7. Action Items and Implementation Planning** - Please review the Performance Expectations and Action Items documents provided.

- ❖ **What action items has the team identified to address these focus areas? How did or will your team determine the action items to select?**
- ❖ **How will the team plan for completion of action items and implementation of practice changes?**
- ❖ **What timeline has the team identified or how will the team determine the desired timeline for full implementation of practice changes?**
- ❖ **What measurements will the team use to determine progress and how often?**

Notes:

**8. Documentation and Next Steps (Determination Analysis Summary Survey)** [hyperlink]

- ❖ **How will determinations results be analyzed and focus areas and action items be selected as a team to inform and complete the survey?**
- ❖ **How will implementation plans be shared among the team, county leadership and stakeholders?**
- ❖ **What questions do you have about the Determinations Analysis Survey?**

Notes: