

**Urban/Rural Informational Meeting
October 11, 2011
Madison, WI.**

Frequently asked questions –FAQ

10/18/2011 10:49 AM

Urban/Rural Designation

It is important for the grant applicant to identify, the agency application Category 1: Urban or Category 2: Rural. See 1.1 Available Funds section (Page 5) for a description of Category 1 and 2. The Division of Mental Health and Substance Abuse will not assign a category to the application.

Priority population

It is important for grant applicants to note that pregnant women must be and will be given first priority for treatment services, per s.51.42 (3) (ar) 4m, Wis. Stat., 51.46 Wis. Stat., and DHS 75.03 (3) (g).

Does an agency or an individual need to be a certified FASD Educator?

An individual needs to become a certified FASD Educator by participating in past Fetal Alcohol Spectrum Disorders Training of Trainers Certificate Program (TOT) and completing the TOT requirements. The next TOT is for March 5-9, 2012 at Epic Systems in Verona, Wisconsin and newly funded programs will be given priority to attend the training if they do not have a certified FASD Educator. Fee for the five-day training is \$469 and this should be included in the budget.

Care Coordination:

The vendor/applicant must assure that all of the listed services are provided to the clients. This must be accomplished by employing a care coordinator and their duties must include the following components that are outlined on page 7 and 9 of the RFP. It is the goal of the care coordinator to meet the needs of the client with a single coordinated care plan (in the past it has been called, "Plan of Service"). The coordinated care plan includes domains of the clients' life and identifies potential barriers that might restrict the client from compiling with treatment and other requirements. The care coordinator is independent of the therapeutic process and is accountable for the coordination of formal and informal services that are involved in the clients' lives. How an single agency or a consortium decides to accomplish this major component is left up to the discretion of the agency or consortium.

Family meetings and wrap around meetings must be present; this is not optional.

Do you have to provide childcare services?

No, Childcare services must be available women with dependent children who are in need of childcare services to participate in AODA treatment services outlined in this RFP.

Can you subcontract for childcare services?

Yes, under the grant you may use funds to subcontract for childcare services when appropriate.

Does the agency need to be certified as a childcare facility? No

Will there be a penalty if an applicant does not submit a Letter of Intent? No, there is no penalty.

Can services be provided in jails/prisons?

No, services must take place in the community and may include residential, day treatment, outpatient services, non-hospital inpatient services, and/or continuing care. (Funds under this grant may not be used to pay for hospital-based inpatient treatment and hospital-based detoxification centers.) Treatment services may include referrals to programs in other counties for unmet clinical needs.

The Division of Mental Health and Substance Abuse acknowledges ambiguity in the Urban/Rural Women's AODA request for proposal in the following areas:

Can a for-profit agency be a member of the consortium or a subcontractor? Yes.

However, the lead agency must meet the eligible requirement – a county, private non-profit or a tribal governing body (section 1.9), in an urban or a rural community as defined in 1.1 category 1 or 2.

Can an agency that is located in two counties apply for two separate grants or should they act as a consortium? Section 5.1 | Number of applications per applicant – applicants may only submit one application.

Can grant funds be used to cover the state Medicaid match? No

Can grants funds pay for non-Medicaid reimbursable services? Yes