

## **OASIS Transmission Guidance for Newly Licensed Wisconsin Home Health Agencies Applying for Medicare Certification**

1. Home health agencies may use HAVEN or other vendor software that conforms to the Centers for Medicare and Medicaid Services (CMS) OASIS data specifications for encoding OASIS assessment information. Information about HAVEN can be obtained from the following websites:  
<http://www.cms.hhs.gov/oasis>  
<http://www.qtso.com>
2. Home health agencies must install the AT&T Global Network Client software on the computer that will be used for the transmission of OASIS records. This software is used to connect to the Medicare Data Communications Network (MDCN or CMSNet) for purposes of accessing the State OASIS System for transmission of OASIS files/records. This software and installation instructions are available from the QIES Technical Office Support Office (QTSO) website at: <http://www.qtso.com>

Prior to installing the AT&T Global Network Client software, a home health agency staff person must complete a CMSNet (MDCN) Access Questionnaire and fax the request to the Help Desk fax number located on the form. The Help Desk will contact them with their individual AT&T account information that is needed during installation of the software.

The agency should also contact the Wisconsin OASIS Automation Coordinator at (608) 266-1718 to obtain their agency's OASIS Facility ID that is required on the questionnaire. The OASIS Automation Coordinator will also provide a home health agency unique identifier, user name/ID and password that are also used for submitting OASIS assessment records. The OASIS Automation Coordinator will also provide the IP address that can be used during installation of the AT&T Global Network Client software so Internet Explorer will automatically open to the OASIS website after connecting with the AT&T Global Network Client software.

A minimum of 5 test OASIS records must be submitted by the home health agency and accepted by the State OASIS System prior to their initial certification survey. OASIS test files must be created as "Test" and not as "Production". Home health agencies should print Initial Feedback Reports and Final Validation Reports as evidence that they were able to submit OASIS records successfully.

3. After CMS approves Medicare certification and issues a federal certification number, the home health agency must begin transmitting OASIS records for their Medicare and/or Medicaid skilled patients to the State OASIS System. Contact the OASIS Automation Coordinator at (608) 266-1718, if there are questions about this process.

### **OASIS Online Resources**

OASIS information including the OASIS Implementation Manual, regulations, and HAVEN can be accessed at the following CMS OASIS website: <http://www.cms.hhs.gov/oasis>

The HHA System User's Guide for OASIS Submissions and the OASIS Error Messages and Description Guide can be downloaded from OASIS area of the following websites: <http://www.qtso.com>

Additional OASIS information is available on the following Wisconsin website:  
[http://dhs.wisconsin.gov/rl\\_DSL/HHAs/HHAOASIS.htm](http://dhs.wisconsin.gov/rl_DSL/HHAs/HHAOASIS.htm)