

APPENDIX AW TO 2008 STATE AND COUNTY CONTRACT
FOR SOCIAL SERVICES AND COMMUNITY PROGRAMS

Appendix Title: CQI Case Review Related Expenses

This attachment to the CY 2008 "State and County Contract Covering Social Services and Community Programs" includes program, reporting and payment information for counties beginning or continuing a CQI Case Review between January 1, 2008 and December 31, 2008 . Funding will be awarded through a unilateral amendment process described below. It is further understood and agreed by both parties that:

I. Additional Funds Provided/Period Covered

Funding at \$9,500 will be available over a two year period for activities related to the CQI review and/or post-review process. A unilateral amendment to this agreement will be processed based on actual expenses up to the award submitted by invoice to the Division of Children and Family Services no later than December 1, 2008. Unearned revenue may be reimbursed in year two of the review for additional expenses, including those for post-review activities. The County will follow the same process described above to receive the balance of the funds available identified in the total award.

II. Purpose and Service Conditions on the Use of the Additional Funds

These additional funds may be used by the County only for the following purposes and under the following service conditions:

These funds are to be used for expenses incurred for the Continuous Quality Improvement Case Review and/or post-review activities. Approved costs include lodging for reviewers, meeting/conference rooms, county staff salary and benefits for preparation time/activities prior to the review, food, beverages, transportation (could include mileage, vehicle rental), childcare for families participating in the review, office supplies, printing, postage, gift certificates, and other expenses approved by the Department.

Failure to meet these purposes and conditions will result in the loss of these funds by the County and their repayment by the County to the Department.

III. Fiscal Conditions on the Earnings of the Additional Funds

These additional funds are earned up to the level stated in Section I. The Department shall apply these conditions in determining the close of the contract. The amount of a subsequent audit adjustment on the funds in this contract shall be based exclusively upon these conditions.

IV. Fiscal and Client Reporting on the Use of the Additional Funds

These additional funds must be reported to the Department on the DMT Form 600 Profile #346 according to the schedule in the State and County Contract.

Failure to report these funds and the clients served by them as specified above will result in the loss of these funds by the County and their repayment by the County to the Department.