


STATE OF WISCONSIN  
Department of Health and Family Services  
Division of Enterprise Services

MEMO SERIES DES 2007-02 /ACTION  
December 3, 2007

Re: ADVISORY NOTIFICATION  
OF CALENDAR YEAR 2008  
STATE AND COUNTY  
CONTRACT COVERING  
SOCIAL SERVICES,  
COMMUNITY PROGRAMS  
AND INCOME MAINTENANCE

To: County Departments of Community Programs Directors  
County Departments of Developmental Disabilities  
Services Directors  
County Departments of Human Services Directors  
County Departments of Social Services Directors  
County Fiscal Contacts

From: Regina M. Frank   
Administrator  
Division of Enterprise Services

The purpose of this memo is to provide you with your 2008 State and County Contract Covering Social Services, Community Programs and Income Maintenance. This year the State and County contract is issued electronically. The Division of Enterprise Services is pleased to make available to you and your agency staff the Base Contract, Program Appendices, and the Final 2008 Program Allocations. The changes in the Base Contract for CY 2008 are primarily technical in nature such as date changes and document references, however, paragraphs 7.01 and 7.01 (1) have been changed to more accurately reflect current Department policy, as follows:

Paragraph 7.01 (1):

~~7.01 The County assures that it has submitted to the Department's Affirmative Action/Civil Rights Compliance Office a copy of the countywide Civil Rights Compliance Plan Year [See <http://www.dhfs.state.wi.us/civilrights/index.htm> for the plan standards] for the current planning period (January 1, 2004, to December 31, 2006). The plan outlines its policies and procedures to meet the requirements under Title VI and VII of the Civil Rights Act of 1964, and as amended in 1991; Sections 503 and 504 of the Rehabilitation Act of 1973; Title VI XVI of the Public Service Health Act; the Age Discrimination Act in Employment of 1967 and Age Discrimination Act of 1975; the Omnibus Budget Reconciliation Act of 1981; the Americans with Disabilities Act of 1990; and the Wisconsin Fair Employment ss. 11.31 to 111.395 Wis. Stats., and Ch. DWD-218, Adm. Rules.~~

~~(1) No otherwise qualified person shall be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination in any manner on the basis of — race, color, national origin, religion, sex, disability or age. This policy covers eligibility for and — access to service delivery, and treatment in all programs and activities.~~

7.01 The County assures that it has submitted to the Department's Affirmative Action/Civil Rights Compliance Office a copy of the countywide Civil Rights Compliance Plan [See <http://www.dhfs.state.wi.us/civilrights/index.htm> for the plan standards] for the current

planning period (January 1, 2007, to December 31, 2009). The plan outlines its policies and procedures to meet the requirements under Title VI and VII of the Civil Rights Act of 1964, and as amended in 1991; Sections 503 and 504 of the Rehabilitation Act of 1973; Title VI XVI of the Public Service Health Act; the Age Discrimination Act in Employment of 1967 and Age Discrimination Act of 1975; the Omnibus Budget Reconciliation Act of 1981; the Americans with Disabilities Act of 1990 Title I, II and III; Education Amendment of 1972 Title IX as amended, Food Stamp Act of 1977, and the Wisconsin Fair Employment ss. 11.31 to 111.395 Wis. Stats., and Ch. DWD 218, Adm. Rules.

- (1) No otherwise qualified person shall be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination in any manner on the basis of race, color, national origin, religion, sex, disability, age or political belief. This policy covers eligibility for and access to service delivery, and treatment in all programs and activities. All employees are expected to support goals and programmatic activities relating to non-discrimination in service delivery.

Since this is the first year in producing this contract electronically, the Department will send out a hard copy of the Base Contract for your agency's authorized representative's signature. We ask that you return the signed contract to your Area Administrator by January 4, 2008 and keep one copy for your files. It is our hope that next year electronic signatures will also be obtained in order to expedite this process.

To access your 2008 State and County Contract, please visit our website at:  
<http://dhfs.wisconsin.gov/sca/>

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  (608) 266-1138  
  [ConnoBM@dhfs.state.wi.us](mailto:ConnoBM@dhfs.state.wi.us)

MEMO WEB SITE:           <http://dhfs.wisconsin.gov/sca/>

#### Attachments

cc       Area Administrators  
          Division Administrators/Deputy Administrators