

APPENDIX P 2009 STATE AND COUNTY CONTRACT FOR  
SOCIAL SERVICES AND COMMUNITY PROGRAMS

Appendix Title: Birth to 3 Program

It is further understood and agreed upon by both parties through this attachment to the CY 2009 "State and County Contract Covering Social Services and Community Programs" that:

I. Funds Provided/Period Covered

Funds in the amount identified in this Contract are provided for the period January 1, 2009 through December 31, 2009.

II. Purpose and Service Conditions on the Use of Additional Funds

These additional funds may be used only for the following purpose and under the following service conditions.

Funds made available to the County Administrative Lead Agency under the Birth to 3 Program may be used for the development, administration or provision of early intervention services to eligible infants and toddlers with disabilities and their families. Funds may not be used to supplant existing funding used for this purpose.

Counties are required to maintain a base level of funding. No County may contribute less funding for early intervention services than the County contributed for early intervention services in 1999 as reported on the "Early Intervention Fiscal Report" submitted by the County to the Department. Final year end reconciliation will be based on the information submitted in the 2008 "County Birth to 3 Fiscal Reconciliation Report" and CARS. Any discrepancies between CARS and the Fiscal Report will result in an adjustment to CARS at year's end. Counties must submit a final fiscal report on Birth to 3 expenses, on a form provided by the Department, by March 31 of the following year.

Funds may only be used for Birth to 3 activities described in Chapter HFS 90 Wisconsin Administrative Code and only for children and families eligible under the eligibility criteria established in ch. HFS 90. Chapter HFS 90 identifies the eligibility criteria, early intervention services and the County's responsibility including required administrative, planning and development activities of the County designated Administrative Lead Agency. Funds may not be used for any other purpose.

All information required for reporting purposes by the Office of Special Education Programs (OSEP) shall be entered into the Program Participation database System (PPS) in a timely manner in addition to all other information requested by the Department of Human Services (DHS).

Data entered into PPS will reflect substantial compliance for Federal Indicators (1) timely services within 30 days of the IFSP, (7) timely evaluation and active IFSP within 45 days of referral, (8 a, b and c) transition procedures from a B-3 service to the Local Education Agency (LEA) and (9) timely correction of any non-compliance within one year of issuance of a Determination.

Failure to meet these purposes and conditions will result in the loss of these funds by the County and their repayment by the County to the Department.

III. Fiscal and Client Reporting Conditions on the Earning and Use of Additional Funds

These additional funds are earned and can be used under the following conditions:

During the time period specified in I above and under the conditions outlined in II above.

Children and families served by the use of these funds shall be reported to the Department as outlined in the State/County Contract.

Additional reporting information on children and families served by the use of these funds shall be reported to the Department in the manner requested and in a timeline established by the Department.

Use of these funds shall be reported to the Department on the DMT 600 Profile # 550 according to the schedule outlined in the State/County Contract. All Birth to 3 Program costs including expenses that will roll to Community Aids to meet the County's Maintenance Of Effort (MOE) should be reported on this line.

Failure to report these funds and the clients served by them as specified above will result in the loss of these funds by the County and their repayment to the Department.

IV. Payment Procedures

The Department shall pay these funds to the County in accordance with the State/County Contract.