

APPENDIX AU TO 2009 STATE AND COUNTY CONTRACT
SOCIAL SERVICES AND COMMUNITY PROGRAMS

Appendix Title: WISACWIS - Ongoing Charges and Pass Through

This attachment to the CY 2009 "State and County Contract Covering Social Services and Community Programs" includes program, reporting and payment information for the period January 1, 2009 through December 31, 2009. Funding will be awarded through a unilateral amendment process once the County has submitted an approved budget as described in DCF numbered memos on eWiSACWIS Fiscal Issues and/or updates on the WiSACWIS website. It is further understood and agreed by both parties that:

I. Program Charges and Additional Funds Provided

A. Ongoing Charges to the County

State law requires the County to pay a portion of the annual ongoing maintenance costs for WISACWIS. The amount for the county is identified in the 2009 State/County Allocation schedule. The Department will annually collect these funds through a one time adjustment to the monthly CARS payment. Notification of the reduction will be attached to the CARS transmittal letter. The County may use the Basic County Allocation, IV-E Incentive Funds, or County Tax Levy as the source of revenue for this payment.

B. Pass Through of Federal Funds

The County may claim funds for ongoing WISACWIS functions as follows:

Based on the WISACWIS budget submitted by the County, the Department will pass through to the County the current allowable federal share of the costs claimed. These costs can include county staff salary, fringe, travel, supplies, and equipment for any agency in the County that supports the WISACWIS system. Counties are directed to comply with all guidance provided in DCF numbered memos and/or updates in the WiSACWIS website, as it relates to the development of budgets, cost allocation methodology and reporting. Specifically, if these costs would normally be included in the allocation of countywide costs to all county departments from central services units, then they would have to be removed from the allocation. The County will need to work closely with the accounting firm that is preparing the countywide cost allocation plan to insure that costs are treated consistently and are not claimed improperly.

II. Purpose and Service Conditions on the Use of the Additional Funds

The County may use the additional funds only for the following purposes and under the following service conditions:

To claim county employee staff and/or contract consulting service costs as determined necessary by the County for ongoing WISACWIS activities. This is based upon the WISACWIS budget submitted to the Department that will be included in the Department's annual IAPDU.

Failure to meet these purposes and conditions will result in the immediate loss of the funds by the County and their repayment by the County to the Department.

If, after resolution of the local Single Audit or if the federal ACF takes an audit exception and subsequently disallows any specific expense claimed by the County pursuant to this agreement, the DCF may pass the disallowance on to the County.

The Department shall apply these conditions in determining the close of the contract. The amount of a subsequent audit adjustment on the funds in this contract shall be based exclusively upon these conditions.

III. Fiscal Conditions on the Earnings of the Additional Funds

The County shall report 100% of their costs on the DMT 600 reporting profiles identified below. Expenses will allocate to the WISACWIS Federal Payment profile and the nonpayment profile (WISACWIS Local Share) also identified below. The federal payment will be limited to the current federal reimbursement rate of total costs reported. The balance allocates to the non-reimbursable line used to show the agency's local share.

Profile #	Expense Category
3604	WISACWIS Federal Reimbursement (Payment Only)
3605	WISACWIS Local Share (Non-reimbursable (Info Only) Profile)
3601	WISACWIS Related Program Staff (Reporting Only Profile)
3602	WISACWIS Related IT Staff-County and Contracted (Reporting Only Profile)
3603	WISACWIS Related Equipment (Reporting Only Profile)

Failure by the County to comply with the above cost reporting procedures will result in loss of payment of federal WISACWIS FFP funds for all WISACWIS costs improperly reported.