

STATE OF WISCONSIN

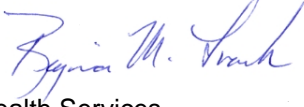
Department of Children and Families
Division of Enterprise Solutions


Department of Health Services
Division of Enterprise Services

MEMO SERIES DES 2009-01 /ACTION
September 10, 2009

Re: ADVISORY NOTIFICATION OF
CALENDAR YEAR 2010
CONTRACT COVERING SOCIAL
SERVICES, COMMUNITY AIDS, AND
INCOME MAINTENANCE ALLOCATIONS

To: County Board Chairpersons
County Departments of Community Programs Directors
County Departments of Developmental Disabilities
Services Directors
County Departments of Human Services Directors
County Departments of Social Services Directors

From: Regina M. Frank 
Administrator
Department of Health Services
Division of Enterprise Services

Ronald F. Hunt 
Administrator
Department of Children and Families
Division of Enterprise Solutions

The purpose of this memo is to provide you with your preliminary notification of CY 2010 Social Services, Community Aids, and Income Maintenance Allocations for the Department of Children and Families and the Department of Health Services. The 2010 State and County Contract will be administered by both departments in one single contract. Program allocations for both departments are on separate spread sheets. The base State and County Contract will establish a contract between your county agency and both departments. Numbered Memos and contract approval signatures will come from both department secretaries and/or administrators. All county agencies should continue following program contract requirements as indicated in the 2009 State and County Contract.

The following information is described in this memo:

- I. Information on the 2010 Social Services, Community Aids, and Income Maintenance Allocation
- II. Attachments
 - CY 2010 County Social Services, Community Aids, and Income Maintenance Allocation Spreadsheet

[Print Features for CY 2010 Social Services, Community Aids, and Income Maintenance Allocation Excel Spreadsheet](#)

It is possible to print two views of the 2010 Social Services, Community Aids, and Income Maintenance Allocation spread sheet with just a few clicks of the mouse. You may print the entire spreadsheet, or just the allocations for your county (ies)/agencies on one or two sheets of

Document Summary

This memo provides the notification of Social Services, Community Aids, and Income Maintenance allocations for 2010. Counties can use this information to prepare their 2010 budgets.

paper. Once you print your county/agency only, this view will be saved as a new sheet in the same workbook for reuse, planning, or reprinting. This feature requires Office 97 or newer.

I. Information on CY 2010 Social Services, Community Aids Allocations, and Income Maintenance

The attached schedules reflect the anticipated contract amounts for Social Services, Community Aids, and Income Maintenance programs. The CY 2010 allocations identified on the attachment reflect current available funding levels. If any changes are made to DHS or DCF funding levels, the 2010 allocation may be adjusted accordingly.

Carry-over Community Aids Funds A county can carry over up to 3% of the following:

Basic County Allocation and Children and Families Allocation
 Alzheimer's Family and Caregiver Support
 Community Mental Health Block Grant Services
 AODA Block Grant

The AODA Block Grant Allocation and Community Mental Health Services Block Grant Allocation funds carried over must be used for their original purpose. The other funds become general carry-over funds and are made available on a one-time basis after the previous years' contract has been reconciled.

Carry-Over Family Support Program

Per the statutes, a county can carry-over up to 5% of its Family Support Funding. This carryover must be used for Family Support Program Services.

Planning and Budgeting Requirements

Counties must meet the requirements in s.46.031(3) (b) for Departmental approval of a public participation process for counties without a citizen advisory committee. Counties without a citizen advisory committee must use the attached updated version of Form 4 and instructions (Attachment I - Public Participation Planning Process).

Finally, it should be noted that the Council on Developmental Disabilities (WCDD), under s. 51.437(14r) (a) 3, Wisconsin Stats., has review and advisory responsibilities on community budgets and plans for programs affecting persons with developmental disabilities. The Council will issue instructions which enable it to carry out these responsibilities.

ALLOCATION INFORMATION - SOCIAL SERVICES - COMMUNITY SERVICES - HUMAN SERVICES

Basic County Allocation (also see CARS Lines 561 and 681)

Under Act 28, the 2009-11 biennial budgets, base funding for the Department of Health Services Basic County Allocation is reduced by approximately 1.4% in CY 10. In addition, the DHS BCA is further reduced by \$4,239,800 on a one time basis in CY 10 and the Community Aids AODA Block Grant allocation (CARS profile 570) is increased by an equal amount.

Some county agencies do not receive a Substance Abuse allocation under profile 570. These counties will receive a BCA base reduction of 1.4% only.

Children and Families Allocation (see CARS Lines 3561 and 3681)

The Children and Families Allocation has been reduced 5.2% due to a loss of Federal IV-E revenue.

Basic County Allocation and Children and Families Allocation Distribution Schedule

The schedule for distributing the DHS BCA / DCF CFA funding to Local Agencies in Calendar Year 2010 (CY10) and subsequent years will change. All local agencies will receive the full amount of BCA funding expected for Calendar Year 2010. However, DHS will no longer allocate the full calendar year amount in January, as we have done in the past. Instead, DHS will allocate some of the funding in January, and the remainder in July.

Prepayments will be calculated as 1/12th of the contract amount at the time the prepayments are paid. This is consistent with the current payment processes for the Income Maintenance program. Timing of

prepayments and cost reimbursements is otherwise unchanged. Payments, including prepayments and cost reimbursements continue to be limited by the contract amount at the time of payment.

The 2009-11 biennial budget contains numerous savings measures to address the state budget deficit resulting from the downturn in the national economy. By changing the timing of the BCA/CFA to local agencies, the Department was able to achieve substantial one time savings and avoid deep reductions to BCA/CFA contract levels. .

Family Support (577)

Funding is unchanged from CY 2009.

Community Mental Health Services Block Grant (569)

Funding is unchanged from CY 2009.

Substance Abuse Prevention and Treatment Block Grant (570)

Funding is unchanged from CY 2009.

Alzheimer's Caregiver Support (381)

The 2009-11 biennial budget reduced somewhat funding for the program. To administer the program within the approved budget level, allocations for Family Care expansion counties (i.e., Family Care sites other than the original five pilot sites) are reduced starting 12 months after their Family Care implementation date. The reduced allocations will be approximately 65% of the previous allocations for those counties.

Total Match

This is the sum of all Community Aids funds which are subject to county match.

BCA Less Match (561)

This is the BCA with the state match portion of the BCA removed. If a county does not spend county matching funds, it is still eligible to receive the funds identified in this column based upon reimbursable Community Aids expenses.

Youth Aids MOE (DSS/HSD Only)

This is the Youth Aids Maintenance of Effort level which is used in computing the state/county match for human services and social services departments.

State Match/County Match (681 and 3681)

This amount is based upon 9.89% of all matchable funds.

IV-E Independent Living (3360)

Independent Living allocations are based on the data provided to the Department by each county regarding the number of IL eligible youth and the number of eligible youth receiving IL services in the proceeding calendar year. Match requirement for each County is also identified.

IV-E IL Consortia Allocations

COUNTIES IN CONSORTIA	2010 ANNUAL ALLOCATION	FISCAL AGENT
Ashland	\$12,000	
Bayfield	\$12,000	
Iron	\$12,000	
Total Consortium	36,000	Bayfield
Buffalo	\$14,253	
Pepin	\$12,000	
Total Consortium	\$26,253	Pepin

Match

COUNTIES IN CONSORTIA	2010 ANNUAL Match	FISCAL AGENT
Ashland	\$3,000	
Bayfield	\$3,000	
Iron	\$3,000	
Total Consortium	\$9,000	Bayfield
Buffalo	\$3,563	
Pepin	\$3,000	
Total Consortium	\$6,563	Pepin

Community Options Program COP (367)

Base funding for all counties has been adjusted to reflect a 1% reduction in the 2009-11 biennial budget.

The COP base allocations for counties that completed transition to managed care by CY 2010 have been adjusted to reflect the "leave back COP calculation inclusive of the 1% adjustment for those counties that completed transition in CY 2009. Allocations for Walworth and Milwaukee counties have been adjusted to reflect the phase in to managed care as well as the 1% reduction. Allocations for counties beginning the transition to managed care in CY 2010 have not been adjusted except to reflect the 1% reduction. Adjustments for the transition for the 2010 counties will be done through separate contract amendments.

COP-Waiver (338 and 339)

Base funding for all counties has been adjusted to reflect a 1% reduction in the 2009-11 biennial budget. . The COP-W allocations listed in this notification do not include funding that may have been awarded to support specific individuals such as COP Estate Recovery funds or the special COP-Waiver funding. Increases in contract levels due to activity that has not been included in this notification will be included in a contract amendment processed after January 1, 2010.

Counties that completed transition to managed care prior to CY 2010, have no contract levels. The allocations for Walworth and Milwaukee Counties have been adjusted to reflect the continued transition through 2010 to managed care as well as the 1% base reduction. Allocations for counties beginning the transition to managed care in CY 2010 have not been adjusted except to reflect the 1% reduction. Adjustments for the transition for CY 2010 counties will be done under separate contract amendments.

All COP-Waiver expenses must be reported on CARS profile 337. This profile will allocate the non-federal share and the federal share of expenses based on the current federal percentages to CARS profiles 338 (non-federal) and 339 (federal). CARS profile 338 is contract controlled. The non-federal share of expenses that exceed the COP-Waiver contract level will roll to BCA (profile 561) for payment. The federal share of expenses will be identified and paid on CARS profile 339. The CARS profile 339 is sum sufficient.

For purposes of this notification the state/federal percentage calculation was 39.69% (GPR) and 60.31% (FED). This is the anticipated blended rates for CY 10 however, this ratio may change depending upon final federal notification.

Kinship Care Assessments (3380) and Benefits (3377)

The Kinship Care benefit allocation is computed using the most recent 12 month case data from each county, then averaged to determine annual need. This formula distributes the annual grants to counties based on the most recent data. The final allocation may be adjusted in September. This would result in revisions to the contract amounts.

Meth Grant Collaborative (3610)

Specific Counties receive funds for expenses incurred in the coordination and implementation of local activities and services as a participant in the Western Wisconsin Collaborative for Children's Well Being and Permanency Grant. Allocations remain the same for CY 10 unless otherwise notified.

IV-E Pass Thru (CHIPS Legal/3554; TPR Adoption/3574; Foster Parent Training/3396)

Allocations are not available at this time as Counties must submit a budget for approval before funds are contracted. Any applications that are received and approved by October 1, 2010, the allocation will be included with the final State/County contract due out in late November.

Brighter Futures Initiative (3540)

County allocations have been reduced due to funding changes in Act 28

Income Maintenance

- Income Maintenance Administration Allocation (283 and 284)
- Medicaid Transportation (131 and 132)
- Wisconsin Funeral and Cemetery Aids Program (105)
- Fraud Prevention Investigation (44)
- Fraud Referral Administration (56 and 57)
- Fraud Investigation (95)
- Program Integrity (750)

Administrator's Memos with detailed information on these 2010 Income Maintenance Administration allocations will be forthcoming from the Division of Health Care Access and Accountability.

Birth to Three (3) (550)

Funding is reduced for CY 2010

Brain Injury Waver (BIW) (506) and BIW Federal (507)

Reimbursement for BIW Non-Federal (Profile 506) is the state MA GPR portion of average daily claims, which must be less than or equal to the **state per diem rate** (\$180) for program participants.

State funding obligations due to slot activity that has not been included in this notification will either be included in the final CY 10 initial contracts or in a contract amendment processed after January 1, 2010.

The BIW Federal (506) amount includes the federal share of the revenue earned for slots at \$180 per day; the federal share of costs exceeding the **state per diem rate** for the slots at \$180 per day; and the federal portion of estimated claims for local match slots. The 2007 actual costs per day for each county was used as the baseline and then inflated for 2010. The profile is sum sufficient.

For purposes of this notification, the federal Medicaid match percentage of 60.31% is used. This ratio may change due to final federal notification and the timing of a county's CARS reporting. Preliminary information indicates that the final blended CY 10 federal matching rate may be slightly more favorable than the rate used in this preliminary notification memo.

The profile totals do not reflect local matching funds.

Calendar year 2010 amounts do not reflect anticipated changes due to managed long term care expansion with the exception of amounts for counties that transitioned to Family Care in CY 2009.

CIP IA Non-Federal (580) and CIP IA Federal (581)

The amount calculated for CIP IA Non-Federal (Profile 580) is the total of the state MA GPR portion of the funds available for the slots assigned to these program participants as of July 1, 2009. State funding obligations due to slot activity that has not been included in this notification will either be included in the final CY 10 initial contracts or in contract amendments processed after January 1, 2010.

The federal portion of slot revenue is available on CIP IA Federal (Profile 581). This profile also includes the federal portion of costs above the slot amount. The CIP IA Federal funding (Profile 581) is calculated using calendar year 2007 actual costs, inflated to estimate 2010 costs, and then multiplied by the federal Medicaid match percentage of 60.31%. The federal matching percentage may change due to final federal notification and the timing of a county's CARS reporting. Preliminary information indicates that the final blended CY 10 federal matching rate may be slightly more favorable than the rate used in this preliminary notification memo. This profile is sum sufficient.

Calendar year 2010 amounts do not reflect anticipated changes due to managed long term care expansion with the exception of amounts for counties that transitioned to Family Care in CY 2009.

CIP IB Non-Federal (564) and CIP IB Federal (563)

The estimated MA GPR funding the County has been allocated on CIP IB Non-Federal (Profile 564) is based on the number and type of waiver slots in use as of July 1, 2009. The allocation is the sum of the MA GPR portion of the state per diem rate for regular slots and variance specific slots available to counties during calendar year 2010. State funding obligations due to slot activity that has not been included in this notification will either be included in the final CY 10 initial contracts or in a contract amendment processed after January 1, 2010.

The federal portion of slot revenue is available on CIP IB Federal (Profile 563). This profile also includes the federal portion of average costs for those participants having regular or variance specific slots and the federal portion of total costs for those participants counties have chosen to serve with local revenue. The CIP IB Federal funding (Profile 563) is calculated using calendar year 2007 actual costs, inflated to estimate 2010 costs, and then multiplied by the federal Medicaid match percentage of 60.31%. The federal matching percentage may change due to final federal notification and the timing of a county's CARS reporting. This profile is sum sufficient. The profile totals do not reflect local matching funds. Preliminary information indicates that the final blended CY 10 federal matching rate may be slightly more favorable than the rate used in this preliminary notification memo.

Calendar year 2010 amounts do not reflect anticipated changes due to managed long term care expansion with the exception of amounts for counties that transitioned to Family Care in CY 2009.

ICFMR Non-Federal (407) and ICFMR Federal (408)

The estimated MA GPR funding the County has been allocated on ICFMR Non-Federal (Profile 407) is based on the number of slots in use as of July 1, 2009. The allocation is the sum of the MA GPR portion of the state per diem rate for regular slots available to counties during calendar year 2010. State funding obligations due to slot activity that has not been included in this notification will either be included in the final CY 10 initial contracts or in a contract amendment processed after January 1, 2010.

The federal portion of slot revenue is available on ICFMR Federal (Profile 408). This profile is sum sufficient. Preliminary information indicates that the final blended CY 10 federal matching rate may be slightly more favorable than the rate used in this preliminary notification memo.

Calendar year 2010 amounts do not reflect anticipated changes due to managed long term care expansion with the exception of amounts for counties that transitioned to Family Care in CY 2009.

CIP1B Family Care Transition Non-Federal (410) and CIP1B Family Care Transition Federal (411)

The estimated MA GPR funding the County has been allocated on CIP IB Family Care Transition Non-Federal (Profile 410) is based on the number and type of waiver slots in use as of July 1, 2009. The allocation is the sum of the MA GPR portion of the state per diem rate for regular slots available to counties during calendar year 2010. State funding obligations due to slot activity that has not been included in this notification will either be included in the final CY10 initial contracts or in a contract amendment processed after January 1, 2010.

The federal portion of slot revenue is available on CIP IB Family Care Transition Federal (Profile 411). The CIP 1B Family Care Transition Federal funding (Profile 411) is calculated using calendar year 2007 actual costs, inflated to estimate 2010 costs, and then multiplied by the federal Medicaid match percentage of 60.31%. The federal matching percentage may change due to final federal notification and the timing of a county's CARS reporting. This profile is sum sufficient. Preliminary information indicates that the final blended CY 10 federal matching rate may be slightly more favorable than the rate used in this preliminary notification memo.

Calendar year 2010 amounts do not reflect anticipated changes due to managed long term care expansion with the exception of amounts for counties that transitioned to Family Care in CY 2009.

CIP II (348 and 349)

The amounts shown in this notification are based on caseload information as of May 1, 2009 and will be updated for the initial CY 10 contracts. Contract value is calculated based on CY 10 per diem of \$41.86 times 365 days times the number of slots a county currently holds and any additional funding allocated due to nursing home relocations and/or closures. For the purposes of this allocation notification the state/federal split used was 39.69% (GPR) and 60.31% (FED). This is the anticipated blended rates for CY 10 however; the ratio is dependent upon final federal notification.

This funding does not include person specific funds associated with moves to waiver counties from a family care county.

Counties will report all CIP II program expenses on CARS Profile 347. CARS Profile 347 will allocate the non-federal share to Profile 348 and the federal share of expenses to Profile 349 based on the current state/federal split. CARS Profile 348 is contract controlled. The non-federal share of expenses that exceed the GPR contract level will roll to the BCA (561) for payment. The federal share of expenses will be identified and paid on CARS Profile 349. This Profile is sum sufficient.

CIP II – Community Relocation Initiative (369 and 370)

The amounts shown in this notification are based on caseload information as of May 1, 2009 and will be updated for the final CY 10 contracts. Contract value is calculated based on the specific per diem awarded to each person times 365 days. For the purposes of this allocation notification the state/federal split used was 39.69% (GPR) and 60.31% (FED). This ratio is subject to change dependent upon the final federal notifications.

Counties will report all CIP II – Community Relocation Initiative expenses on CARS Profile 368. CARS Profile 368 will allocate the non-federal share to Profile 369 and the federal share of expenses to Profile 370 based on the current state/federal split. CARS Profile 369 is contract controlled. The non-federal share of expenses that exceed the GPR contract level will roll to Profile 561 (Base) for payment. The federal share of expenses will be identified and paid on CARS Profile 349. This Profile is sum sufficient.

CIP II – Diversions (375 and 376)

The amounts shown in this notification are based on caseload information as of May 1, 2009 and will be updated for the final CY 10 contracts. Contract value is calculated based on per diem of \$85 times 365 days times the number of slots a county held on January 1, 2009. The state/federal split used for the purposes of this notification was 39.69% (GPR) and 60.31% (FED). This ratio may change based on the final federal notifications.

Counties will report all expenses associated with the CIP II-Diversion program on CARS Profile 374. CARS profile 374 will allocate the non-federal share of expenses to Profile 375 and the federal share of expenses to Profile 376 based on the current state/federal ratio. CARS Profile 375 is contract controlled. The non-federal share of expenses that exceed the GPR contract level will roll to Profile 561 (base) for payment. The federal share of expenses will be identified and paid on CARS Profile 376. This profile is sum sufficient.

COR Waiver (466 and 467)

The amount shown on 466 reflects the MA GPR for service plans approved by July 31, 2008. The amount shown on 467 reflects the corresponding estimated federal participation which could change slightly. If additional service plans are approved prior to the final allocations, funding will be increased at that time. Funding for plans approved after the final allocations are released will receive contract amendments in early 2009.

Foster Care Continuation (3365)

Foster Care Continuation allocations are not available at this time. The Department of Children and Families will be contracting these funds beginning in 2010. Participants with current awards will continue to be funded as long as they meet the requirements of the program or until they enroll into Family Care. Counties with current allocations will be contacted for updated information on their participant(s). New allocations will be established through contract amendments. The DCF will be issuing a numbered memo detailing updates to program requirements.

Education and Training Vouchers (3398)

Education and Training Voucher allocations are based on the data provided to the Department by each county regarding the number of IL eligible youth and the number of eligible youth receiving IL services in the proceeding calendar year.

Children's Long Term Supports (CLTS)

The estimated MA GPR funding the County has been allocated for the Non Federal Profiles is based on the number and type of slots (autism, crisis or Children's Redesign Pilot) assigned to each County or County Agency as of June 1, 2009. The amount available on each Federal Profile includes the Federal match of the MA GPR for each autism, crisis or Children's Redesign Pilot slot, the Federal portion of estimated costs above the total of the slot revenue earned by the County and/or local match slots.

The base allocations may not include funding moved from the CIP programs to CLTS. If funding changes are necessary they will be included in the initial CY 2010 contracts.

Other Programs

The schedule also contains 2010 allocations for programs only available in certain counties. The requirements for these programs are similar to 2009 requirements.

ACTION SUMMARY STATEMENT: Counties are to use this information to prepare their 2010 budgets.

CENTRAL OFFICE CONTACT: Bernadette Connolly
State and County Coordinator
(608) 266-1138

MEMO WEB SITE: <http://dhs.wisconsin.gov/sca>

Attachments

cc Area Administrators / Human Services Area Coordinators
Bureau Directors
Program Office Directors/Section Chiefs
Tribal Chairpersons/Human Services Facilitators

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