

STATE OF WISCONSIN

Department of Health Services
Division of Enterprise Services

MEMO SERIES DES 2012-02 / ACTION
November 30, 2011

To: County Board Chairpersons
County Departments of Community Programs Directors
County Departments of Developmental Disabilities
Services Directors
County Departments of Human Services Directors
County Departments of Social Services Directors

From: Thomas Wieggers, Administrator
Division of Enterprise Services
Department of Health Services



The purpose of this memo is to provide you with your DHS 2012 State and County Contract covering Social Services and Community Programs. The Division of Enterprise Services is pleased to make available to you and your agency staff the Base Contract, Program Appendices, and the Final 2012 Program Allocations which can be viewed at <http://www.dhs.wisconsin.gov/sca/>. The changes in the Base Contract for CY 2012 are technical in nature such as date changes and document references. The Business Associate Agreement has been updated.

Please Note: Because of CARS (Community Aids Reporting System) process enhancements, DHS is allocating the full CY amount for each program in January (except for the BCA- Basic County Allocation), but will limit payments to the amount of available funding in the first 6 months for state appropriation control.

We ask that you return the signed contract to your Area Administrator by January 5, 2012 and make one copy for your files.

State Contacts: Program and Allocation Questions:
See names and phone numbers on the Final Allocation Schedule on
DHS WEB SITE cited above.

Process and Contract questions:
Contact your Area Administrator

CARS (Community Aids Reporting System) Contact:
Debe Lavasseur 608- 267-9577

MEMO WEB SITE: <http://www.dhs.wisconsin.gov/sca/>