

STATE OF WISCONSIN
Department of Health and Family Services
Division of Enterprise Services

MEMO SERIES DES 2007-01 /ACTION
August 23, 2007

Re: ADVISORY NOTIFICATION OF
CALENDAR YEAR 2008
CONTRACT COVERING SOCIAL
SERVICES AND COMMUNITY AIDS
ALLOCATIONS

To: County Board Chairpersons
County Departments of Community Programs Directors
County Departments of Developmental Disabilities
Services Directors
County Departments of Human Services Directors
County Departments of Social Services Directors

From: Regina M. Frank 
Administrator
Division of Enterprise Services

The purpose of this memo is to provide you with your preliminary notification of CY 2008 Social Services and Community Aids Allocations. The following information is described in this memo:

- I. Print Features for CY 2008 Social Services and Community Aids Allocation Spreadsheet
- II. Information on the 2008 Social Services and Community Aids Allocation
- III. Attachments
 - Public Participation Process Planning
 - CY 2008 County Social Services and Community Aids Allocation Spreadsheet

Print Features for CY 2008 Social Services and Community Aids Allocation Excel Spreadsheet

It is possible to print two views of the 2008 Social Services and Community Aids Allocation spreadsheet with just a few clicks of the mouse. You may print the entire spreadsheet or just the allocations for your county(ies)/agencies on 1 or 2 sheets of paper. Once you print your county/agency only, this view will be saved as a new sheet in the same workbook for reuse, planning, or reprinting. This feature requires Office 97 or newer.

I. Information on CY 2008 Social Services and Community Aids Allocations

The attached schedules reflect the anticipated contract amounts for Social Services and Community Aids programs. The CY 2008 allocations identified on the attachments are for the entire 12 months of the calendar year. This assumes that the 2007-2009 State Budget will contain sufficient funding to support these allocations for the last six months of 2008. If changes are made in the State Budget, the 2008 allocation will be adjusted accordingly.

Document Summary

This memo provides the notification of Social Services and Community Aids allocations for 2008. Counties can use this information to prepare their 2008 budgets.

Carry-over Community Aids Funds A county can carry over up to 3% of the following:

Basic County Allocation
Alzheimer's Family and Caregiver Support
Community Mental Health Block Grant Services
AODA Block Grant

The AODA Block Grant Allocation and Community Mental Health Services Block Grant Allocation funds carried over must be used for their original purpose. The other funds become general carry-over funds and are made available on a one-time basis after the previous years' contract has been reconciled.

Carry-Over Family Support Program

Per the statutes, a county can carry-over up to 5% of its Family Support Funding. This carryover must be used for Family Support Program Services.

Planning and Budgeting Requirements

Counties must meet the requirements in s.46.031(3)(b) for Departmental approval of a public participation process for counties without a citizen advisory committee. Counties without a citizen advisory committee must use the attached updated version of Form 4 and instructions (Attachment I - Public Participation Planning Process).

Counties are required to submit to the Department a proposed budget. See DCS Numbered Memo 95-48 for information on this process.

Finally, it should be noted that the Council on Developmental Disabilities (WCDD), under s. 51.437(14r) (a) 3, Wisconsin Stats., has review and advisory responsibilities on community budgets and plans for programs affecting persons with developmental disabilities. The Council will issue instructions which enable it to carry out these responsibilities.

ALLOCATION INFORMATION - SOCIAL SERVICES - COMMUNITY SERVICES - HUMAN SERVICES

Basic County Allocation (also see CARS Lines 561 and 681)

Funding is unchanged from CY 2007.

Funds from the Community Aids Basic County Allocation may be reduced, as per agreement with the county, to meet the county's contribution towards supporting Family Care.

Family Support (577)

Funding is unchanged from CY 2007.

Community Mental Health Services Block Grant (569)

Funding is unchanged from CY 2007.

Substance Abuse/AODA Block Grant (570)

Funding is unchanged from CY 2007.

Alzheimer's Caregiver Support (381)

Funding is unchanged from CY 2007.

Total Matchable

This is the sum of all Community Aids funds which are subject to county match.

BCA Less Match (561)

This is the BCA with the state match portion of the BCA removed. If a county does not spend county matching funds, it is still eligible to receive the funds identified in this column based upon reimbursable Community Aids expenses.

Youth Aids MOE (DSS/HSD Only)

This is the Youth Aids Maintenance of Effort level which is used in computing the state/county match for human services and social services departments.

State Match/County Match (681)

This amount is based upon 9.89% of all matchable funds.

IV-E Independent Living (360)

Independent Living allocations are based on the data provided to the Department by each county regarding the number of IL eligible youth and the number of eligible youth receiving IL services in the proceeding calendar year.

COP (367)

The COP allocations indicated in this notification do not include funding that may have been awarded to support individuals funded with the COP Estate Recovery Funds. Increases in contract levels for CY 08 due to the continuing estate recovery funds will be processed after January 1, 2008 through separate contract amendments.

Kenosha and Racine Counties show a zero allocation for CY 08 COP due to transition to the Managed Care/Family Care programs. Final allocation determinations will be included in the CY 08 initial contracts.

COP-Waiver (338 and 339)

The COP-W allocations listed in this notification do not include funding that may have been awarded to support individuals funded with the COP Estate Recovery funds or the Family Care participants who have moved to a waiver county.

Increases in contract levels due to activity that has not been included in this notification will be included in a contract amendment processed after January 1, 2008.

Due to transition to the new Long Term Care managed care programs, Racine and Kenosha no longer receive a COP-Waiver allocation.

All COP-Waiver expenses must be reported on CARS profile 337. This profile will allocate the non-federal share and the federal share of expenses based on the current federal percentages to CARS profiles 338 (non-federal) and 339 (federal). CARS profile 338 is contract controlled. The non-federal share of expenses that exceed the COP-Waiver contract level will roll to BCA (profile 561) for payment.

The federal share of expenses will be identified and paid on CARS profile 339. The CARS profile 339 is sum sufficient.

For purposes of this notification the state/federal percentage calculation was 42.05% (GPR) and 57.95% (fed). These are the anticipated blended rates for CY 08. This ratio may change depending upon final federal notification.

Kinship Care Assessments (380) and Benefits_(377)

The Kinship Care benefit allocation is computed using the most recent 12 month case data from each county, then averaged to determine annual need. This formula distributes the annual grants to counties based on the most recent data.

Brain Injury Waiver (BIW) (506) and BIW Federal (507)

Reimbursement for BIW Non-Federal (Profile 506) is the state MA GPR portion of average daily claims, which must be less than or equal to the **state per diem rate** (\$180) for program participants.

State funding obligations due to slot activity that has not been included in this notification will either be included in the final CY 08 initial contracts or in a contract amendment processed after January 1, 2008.

The BIW Federal (506) amount includes the federal share of the revenue earned for slots at \$180 per day; the federal share of costs exceeding the **state per diem rate** for the slots at \$180 per day; and the federal portion of estimated claims for local match slots. The 2006 actual costs per day for each county was used as the baseline and then inflated for 2008. The profile is sum sufficient.

For purposes of this notification, the federal Medicaid match percentage of 57.95% is used. This ratio may change due to final federal notification and the timing of a county's CARS reporting.

The profile totals do not reflect local matching funds.

Calendar year 2008 amounts do not reflect anticipated changes due to managed long term care expansion with the exception of amounts for counties that transitioned to Family Care in CY 2007.

CIP IA Non-Federal (580) and CIP IA Federal (581)

The amount calculated for CIP IA Non-Federal (Profile 580) is the total of the state MA GPR portion of the funds available for the slots assigned to these program participants as of July 1, 2007. State funding obligations due to slot activity that has not been included in this notification will either be included in the final CY 08 initial contracts or in contract amendments processed after January 1, 2008.

The federal portion of slot revenue is available on CIP IA Federal (Profile 563). This profile also includes the federal portion of costs above the slot amount. The CIP 1A Federal funding (Profile 581) is calculated using calendar year 2006 actual costs, inflated to estimate 2008 costs, and then multiplied by the federal Medicaid match percentage of 57.95%. Note, the federal matching percentage may change due to final federal notification and the timing of a county's CARS reporting. This profile is sum sufficient.

Calendar year 2008 amounts do not reflect anticipated changes due to managed long term care expansion with the exception of amounts for counties that transitioned to Family Care in CY 2007.

CIP IB Non-Federal (564) and CIP IB Federal (563)

The estimated MA GPR funding the County has been allocated on CIP IB Non-Federal (Profile 564) is based on the number and type of waiver slots in use as of July 1, 2007, including those funded by the ICF-MR Restructuring Initiative. The allocation is the sum of the MA GPR portion of the state per diem

rate for regular slots, facility specific slots and the ICF-MR Restructuring plan rate slots available to counties during calendar year 2008.

State funding obligations due to slot or ICF-MR Restructuring activity that has not been included in this notification will either be included in the final CY 08 initial contracts or in a contract amendment processed after January 1, 2008.

The federal portion of slot revenue is available on CIP IB Federal (Profile 563). This profile also includes the federal portion of average costs for those participants having regular or facility specific slots, the federal portion of participants in the ICF-MR Restructuring Initiative, and the federal portion of total costs for those participants counties have chosen to serve with local revenue. The CIP 1B Federal funding (Profile 563) is calculated using calendar year 2006 actual costs, inflated to estimate 2008 costs, and then multiplied by the federal Medicaid match percentage of 57.95%. Note, the federal matching percentage may change due to final federal notification and the timing of a county's CARS reporting. This profile is sum sufficient.

The profile totals do not reflect local matching funds.

Calendar year 2008 amounts do not reflect anticipated changes due to managed long term care expansion with the exception of amounts for counties that transitioned to Family Care in CY 2007.

CIP II (348 and 349)

The amounts shown in this notification are based on caseload information as of January 1, 2007 and will be updated for the final CY 08 contracts. Contract value is calculated based on CY 08 per diem of \$41.86 times 365 days times the number of slots a county currently holds. For the purposes of this allocation notification the state/federal split used was 42.54% (GPR) and 57.46% (FED).

Counties will report all CIP II program expenses on CARS Profile 347. CARS Profile 347 will allocate the non-federal share to Profile 348 and the federal share of expenses to Profile 349 based on the current state/federal split. CARS Profile 348 is contract controlled. The non-federal share of expenses that exceed the GPR contract level will roll to the BCA (561) for payment. The federal share of expenses will be identified and paid on CARS Profile 349. This Profile is sum sufficient.

CIP II – Community Relocation Initiative (369 and 370)

The amounts shown in this notification are based on caseload information as of August 1, 2007 and will be updated for the final CY 08 contracts. Contract value is calculated based on the per diem specific awarded to each person times 365 days. For the purposes of this allocation notification the state/federal split used was 42.45% (GPR) and 57.55% (FED).

Counties will report all CIP II – Community Relocation Initiative expenses on CARS Profile 368. CARS Profile 368 will allocate the non-federal share to Profile 369 and the federal share of expenses to Profile 370 based on the current state/federal split. CARS Profile 369 is contract controlled. The non-federal share of expenses that exceed the GPR contract level will roll to Profile 561 (Base) for payment. The federal share of expenses will be identified and paid on CARS Profile 349. This Profile is sum sufficient.

CIP II – Diversions (375 and 376)

The amounts shown in this notification are based on caseload information as of August 1, 2007 and will be updated for the final CY 08 contracts. Contract value is calculated based on per diem of \$85 times 365 days times the number of slots a county held on August 1, 2007. This notification does not reflect slots awarded after August 1, 2007. The state/federal split used for the purposes of this notification was 42.45% (GPR) and 57.55 (fed).

Counties will report all expenses associated with the CIP II-Diversion program on CARS Profile 374. CARS profile 374 will allocate the non-federal share of expenses to Profile 375 and the federal share of expenses to Profile 376 based on the current state/federal ratio. CARS Profile 375 is contract controlled. The non-federal share of expenses that exceed the GPR contract level will roll to Profile 561 (base) for payment. The federal share of expenses will be identified and paid on CARS Profile 376. This profile is sum sufficient.

Foster Care Continuation (365)

Allocations for this profile are based on awards to individuals remaining in their foster care setting during the contract year. This state funding must be used as match for a Home and Community Based Waiver and an approved community placement individual service plan (ISP) must be in place for CY 2008. The federal share of the ISP will be identified and paid on one of the waiver payment profiles.

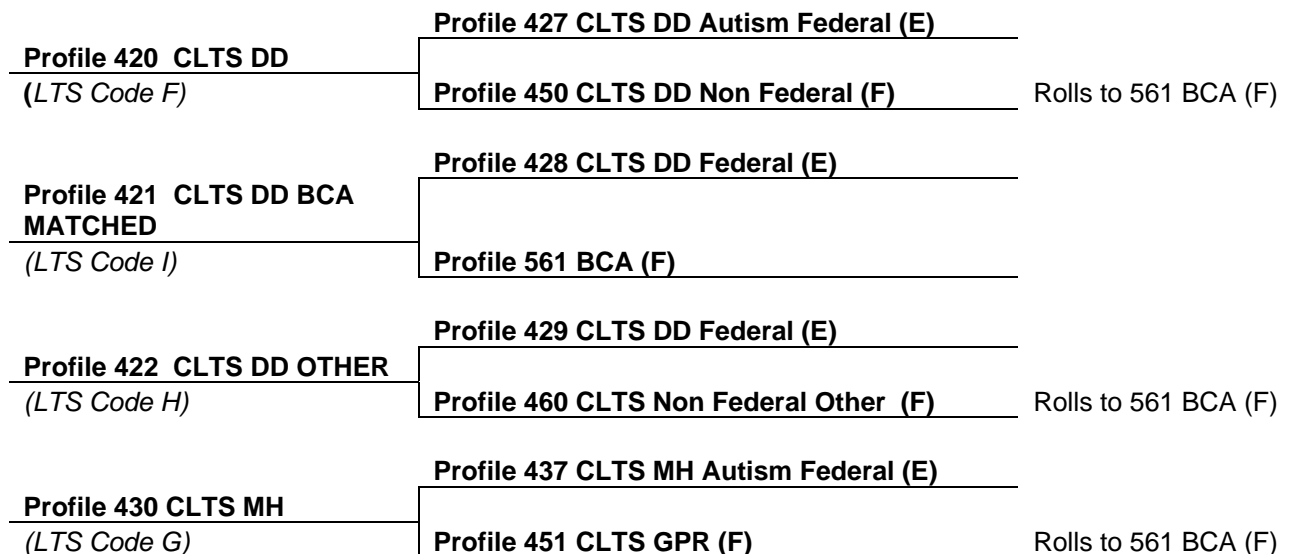
Education and Training Vouchers (398)

Education and Training Voucher allocations are based on the data provided to the Department by each county regarding the number of IL eligible youth and the number of eligible youth receiving IL services in the proceeding calendar year.

Children’s Long Term Supports (CLTS)

The flowchart below identifies each of the Children’s Long Term Supports Waivers and the associated CARS reporting and payment profiles. The estimated MA GPR funding the County has been allocated for the Non Federal Profiles is based on the number and type of slots (autism, crisis or Children’s Redesign Pilot) assigned to each County or County Agency as of July 1, 2007. The amount available on each Federal Profile includes the Federal match of the MA GPR for each autism, crisis or Children’s Redesign Pilot slot, the Federal portion of estimated costs above the total of the slot revenue earned by the County and/or local match slots.

Children's Waivers Flowchart - CY 08



Profile 431 CLTS MH BCA MATCHED (LTS Code K)	Profile 438 CLTS MH Federal (E)	
	Profile 561 BCA (F)	
Profile 432 MH OTHER (LTS Code J)	Profile 439 CLTS MH Federal (E)	
	Profile 461 CLTS Non Federal Other (F)	Rolls to 561 BCA (F)
Profile 440 CLTS PD (LTS Code P)	Profile 447 CLTS PD Autism Federal (E)	
	Profile 452 CLTS PD Autism Non Federal (F)	Rolls to 561 BCA (F)
Profile 441 CLTS PD BCA MATCHED (LTS Code M)	Profile 448 CLTS PD Federal (E)	
	Profile 561 BCA (F)	
Profile 442 CLTS PD OTHER (LTS Code L)	Profile 449 CLTS PD Federal (E)	
Profile types-- D=Non-reimbursable, E=Sum Sufficient, F=Contract Controlled, G=Allocating	Profile 462 CLTS Non Federal Other (F)	Rolls to 561 BCA (F)

Other Programs

The schedule also contains 2008 allocations for programs only available in certain counties. The requirements for these programs are similar to 2007 requirements.

ACTION SUMMARY STATEMENT: Counties are to use this information to prepare their 2008 budgets. The budget for Community Aids funds is due to your Area Administrator on December 3, 2007.

CENTRAL OFFICE CONTACT: Bernadette Connolly
State and County Coordinator
(608) 266-1138

WEB SITE: <http://dhfs.wisconsin.gov/sca/index.htm>

Attachment: 2008 Allocation Spreadsheet ([Excel](#) and [PDF](#))

cc Area Administrators / Human Services Area Coordinators
Bureau Directors
Program Office Directors/Section Chiefs
Tribal Chairpersons/Human Services Facilitators

#memo\2008 CO_ALLOCATIONS.DOC

Attachment I

County(ies) _____

Agency _____

Public Participation
Planning Process

(1)	(2)	(3)
Date	Activity	Regional Office Monitoring

Column (1): Date

Indicate the date of the proposed activity. Be as specific as possible. If you are unable to give a specific date now, then indicate a time frame (e.g., June 3-6). As specific dates become known, forward this information to the Regional Office so they may update their copy of the plan.

Column (2): Activities

Each activity that the agency will carry out during the plan's period should be described in this space. The description should include the nature of the activity, the agencies involved e.g., Aging and Public Health Nurse as well as DSS), the location of the activity, the target group of the activity (e.g., about whom and from whom information is sought).

Column (3): Regional Office Monitoring

Agencies do not complete this column. This column will be used by the DHFS Regional Office to check off and/or comment on the Implementation of the activities.