

## Basic Training for Cancer Reporters

Welcome to the Basic Training for Cancer Reporters webcast from the Wisconsin Cancer Reporting System (WCRS). Before you begin, please read the information below to make the training go as smoothly as possible. At the end of this page you will find links to Part One and Part Two of the Basic Training webcast.

1. This training is a requirement for all cancer reporters. Upon completion of the training, please email the WCRS trainer, Carole Eberle, to confirm you have completed the training. The email address is:

[carolynn.eberle@dhs.wi.gov](mailto:carolynn.eberle@dhs.wi.gov)

2. This webcast is available through Mediasite technology. The basic requirements to view this webcast are:

**System Requirements:** A computer with 16+ MB RAM and a sound card with speakers or headphones are needed to view and listen to a webcast. Windows Media Player (a streaming player software), and a Web browser such as Microsoft Internet Explorer or Netscape are also required. Internet Explorer 5.5 or higher and Media Player 9.0 are preferred. If you are using older versions, please visit Microsoft's Web site for assistance.

**Internet connection:** DSL or cable (broadband) connections work well. For dial-up, modems need to be a minimum of 56 kbps.

**Viewing Requirements:** Webcasts can be viewed on computer monitors or projected onto larger screens or walls for larger audiences. Please ensure the system projecting the webcast is able to also project the audio portion of the webcast.

**Note:** *This webcast contains PowerPoint slides and an audio component. It also includes a demonstration of the computer software for data entry. The software is called Abstract Plus (or ABS+ for short).*

3. The training is approximately six (6) hours long. Therefore, you may need to stop and start the training at various times during the webcast (this feature is possible using Mediasite). At the top of the screen is a button that allows you to stop and start the webcast. Throughout the training, there will be many exercises to complete. You will need to stop the slides at those points, in order to complete the exercises. To the left is a button for loudness control.
4. At various times during the presentation, you will be asked to stop and print materials for the upcoming exercise(s). There is a separate document provided by WCRS that lists the materials to print for these exercises. You may print this material before you start the webcast or you may stop at the appropriate points during the presentation to print.

5. WCRS advises printing the exercises and answer sheets. These will be very helpful in the future as you begin to report actual cases to the WCRS. These exercises were designed to give examples of real-life cases.
6. After you complete the training, WCRS will send you five case scenarios to complete and return to the WCRS trainer. WCRS will assess how well the training was able to help you report accurately, respond to specific issues and develop areas of need for future trainings.

The training session is divided into two parts. The links are listed below:

**PART ONE:**

<http://media1.wi.gov/DHFS/Viewer/?peid=18fb929b-dc5c-42ac-b304-2aa4f1fd9910>

**PART TWO:**

<http://media1.wi.gov/DHFS/Viewer/?peid=2e2ca4c7-753c-4f11-8853-ca50001cd84c>

Please contact Carole Eberle at 608-261-8388 or [carolynn.eberle@dhs.wi.gov](mailto:carolynn.eberle@dhs.wi.gov) if you have any questions.