

**State of Wisconsin  
Emergency Medical Services Advisory Board  
Emergency Medical Services Education and Training Meeting Minutes  
April 1, 2014**

**Members in attendance:** List with Helen Pullen.

**Others attending:** List with Helen Pullen.

**Call to Order:** Meeting called to order by West at 11:01 a.m.

**Introductions:** Everyone in attendance introduced him or herself.

**Approval of Minutes:** Motion by Ridings to approve previous meeting minutes. Minutes approved.

**Chair Report:** None.

**Comments from Committee Members:** None.

**Ad Hoc Committee Report:** None

**Agenda Items:**

#	ITEM	DISCUSSION	DISPOSITION	INDIVIDUAL(S) RESPONSIBLE	OTHER COMMITTEE IF CROSSCUTTING ISSUE
1	New At-Large Members Welcome	At-large members introduced themselves.	No further action required.	N/A	N/A

2	Competency Document (Accreditation)	State competency document was updated by WCTC based on results of CoAEMSP site visit and applicable accreditation standards and interpretations. Document was approved by the EMS Training Centers at their last meeting. Motion Bruss, second Ridings to approve the draft document as presented for consideration by the full Board.	To be forwarded to the full Board.	West	Full Board
3	Instructor/Program Evaluation	WTCS working with state office to develop a more "robust" instructor evaluation process as suggested by NHTSA review. WTCS is hoping to pilot the evaluation tool this coming school year.	Weir will forward draft tool to the committee members once ready. Will be seeking feedback at June meeting.	Weir	N/A
4	S & P Manual Update	S & P manual has been updated to include all EMS levels in the state. Some formatting issues are currently being addressed before the draft document is released for comment and feedback. It was stated that now is a good time to ensure updates based on emerging medical data and trends are included in the document.	Weir is hoping to have a draft document available for committee consideration in June with full approval in August.	Weir	N/A
5	2014-16 Refresher Hot Topics	The following hot topics are suggested by the committee: <ul style="list-style-type: none"> <li>• Selective spinal immobilization (who, not how)</li> <li>• Rescue task force awareness</li> <li>• Narcan changes awareness</li> </ul>	To be forwarded to the full Board.	West	Full Board
6	LESB Recruit Academy TEMS Update	LESB is currently planning on adding eight hours of EMS training for officer survival to the proposed 708 hour recruit academy.	No further action required.	N/A	N/A
7	Narcan Pilot Update	Seven cases submitted to the office thus far. Some concerns regarding protocol issues and lack of medical director follow-up.	Continuing item while pilot is ongoing.	Hornby	N/A

**Agenda for Next Meeting:**

1. Instructor/Program Evaluation
2. S & P Manual Update
3. Narcan Pilot Update

**Next meeting date:** June 3, 2014

**Adjournment**: Motion to adjourn by Ridings, seconded by Bruss at 12:15 p.m. Motion passed.