

**State of Wisconsin
Emergency Medical Services Advisory Board
Emergency Medical Services Service Development meeting minutes
April 2, 2014**

Members in attendance: List with Helen Pullen.

Others attending: List with Helen Pullen.

Call to Order: Meeting called to order by Mindy Allen at 08:45 due to technical difficulties.

Introductions: Everyone in attendance introduced him or herself.

Approval of Minutes: Motion by Brad Bowen, second by Carrie Meier
Minutes approved.

Chair Report:

Comments from Committee Members:

Ad Hoc Committee Report: None

Unfinished Business:

Action Items:

#	ITEM	DISCUSSION	DISPOSITION	PERSON RESPONSIBLE	OTHER COMMITTEE IF CROSSCUTTING ISSUE
1	Active shooter task force discussion	Information sent to committee members. Focus of committee to focus on “warm zone” training. U-tube video viewed relating to the need for warm zone training. Mindy Allen advises that the scope of the charge of this committee is to develop a warm zone document relating to items needed to facilitate a warm zone entry and to utilize best practices to develop this document. Brad Bowen suggested creating a “road map” to create interest in the concept and ultimately the document. Once the document is created law enforcement agencies should be consulted and informed. Brad Bowen noted that as a resource, on the Oak Creek plan there is a synopsis of the potential equipment that may be utilized in a warm zone situation.			
2	Guest to be determined for active shooter discussion	Suggestions include: speaker from WEM governors’ conference (individual to be determined) Carrie Meier may also have a resource and will report back later to the chair. Steve Bain will also be bringing back to the chair other information.	Consult with Mark Fredrickson to follow up to determine guest speaker(s)	Mindy Allen to follow up with Mark Fredrickson on potential guest speakers	
3	Mobile Integrated Healthcare	Discussion in Systems Development Committee on 04-01-2014 that Mobile Integrated Healthcare can potentially be utilized by all levels. Floor opened for discussion as to where the Service Development Committee aligns with the Systems Development Committee on this topic. Mindy Allen suggests that this item be tabled to next meeting to determine the tasks of this committee in collaboration with the Systems Committee.	Mindy to follow up with Mark Fredrickson.	Mindy to follow up with Mark Fredrickson.	
4					

New Business: Viewed the new Service Directors page on the DHS / EMS website.

Correspondence:

Agenda for Next Meeting:

Discussion on Recruitment and Retention to focus on Retention

Follow up discussion on High School Document

Continue EMS warm zone discussion

Remove Mobile Integrated HealthCare from committee assignments in light of activities on the Systems Develop Committee

Next meeting date: June 4, 2014

Adjournment: Motion to adjourn by Carrie Meier, second by Brad Bowen at 9:47 am.

Respectfully submitted,

Ray Lemke