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**TO:** Health Care Providers, Infection Control Practitioners, Local Health Departments, Division of Public Health Regional Offices, Tribal Clinics

**FROM:** James M. Vergeront, MD, Director, Wisconsin AIDS/HIV Program

**SUBJECT: New Wisconsin HIV Infection and AIDS Case Report**

Attached is the new **Wisconsin HIV Infection and AIDS Case Report** form which replaces previous HIV and AIDS case reports (DOH 4338 and DOH 4264) for persons  $\geq 13$  years of age at time of diagnosis. The form collects important public health surveillance information which is crucial in understanding the HIV epidemic and in providing important public health services to persons infected and those at risk for HIV infection.

Complete reporting and accurate surveillance data are utilized to:

- Monitor the prevalence of HIV infection and HIV diagnosis trends so that prevention and treatment resources may be targeted efficiently and effectively.
- Interrupt disease transmission by providing counseling and testing to sex and needle-sharing partners of persons diagnosed with HIV infection.
- Ensure referral and linkage to care services for persons diagnosed with HIV infection.

Any person licensed under Wisconsin state statute chapters 441 and 448 has the statutory responsibility to report a case of HIV infection, AIDS, or a suspect case of HIV/AIDS to the Wisconsin Division of Public Health within 72 hours ([Wisconsin Statute 252.05](#)).

The case report form can be downloaded from the website of the Wisconsin Department of Health Services at <http://www.dhs.wisconsin.gov/forms/F4/F44338.doc>. The form can be filled out electronically but, due to confidentiality and security requirements, the completed case form cannot be submitted by email or facsimile -- the case report form must be submitted by regular mail.

For your convenience, attached is a one-page overview of disease reporting requirements for HIV infection and AIDS in Wisconsin.

For questions or additional information regarding HIV/AIDS case surveillance and reporting, contact the HIV Surveillance Coordinator at 608-266-2664 or email at [wendy.schell@wi.gov](mailto:wendy.schell@wi.gov). To report an HIV or AIDS case by phone, contact surveillance staff at 608-266-8658 or 608-267-6727.

Thank you for your cooperation and participation in these important public health surveillance activities.