

CARS PROCESSING DATES

The following is a schedule of due dates for receipt of keying documents in the CARS Unit, anticipated CARS run dates, and ACH deposit dates for non-municipal and municipal vendors.

Agency Closeout Month	Agency Monthly Expense Report	Keying Document Due Date	CARS Processing Date	Non-Municipal Deposit (ACH)	Municipal Deposit (ACH)
05/2022	06/2022	07/15/22	07/19/22	08/01/22	08/05/22
06/2022	07/2022	08/15/22	08/17/22	09/01/22	09/06/22
07/2022	08/2022	09/15/22	09/19/22	10/03/22	10/05/22
08/2022	09/2022	10/15/2022*	10/18/22	11/01/22	11/07/22
09/2022	10/2022	11/15/22	11/17/22	12/01/22	12/05/22
10/2022	11/2022	12/15/22	12/19/22	01/03/23	01/05/23
11/2022	12/2022	1/15/2023*	01/18/23	02/01/23	02/06/23
12/2022	01/2023	02/15/23	02/17/23	03/01/23	03/06/23
01/2023	02/2023	03/15/23	03/17/23	04/03/23	04/05/23
02/2023	03/2023	3/31/2023**	04/05/23**	05/01/23	05/05/23
03/2023	04/2023	05/15/23	05/17/23	06/01/23	06/05/23
04/2023	05/2023	06/15/23	06/19/23	07/03/23	07/05/23
05/2023	06/2023	7/15/2023*	07/18/23	08/01/23	08/07/23
06/2023	07/2023	08/15/23	08/17/23	09/01/23	09/05/23
07/2023	08/2023	09/15/23	09/19/23	10/02/23	10/05/23
08/2023	09/2023	10/15/2023*	10/17/23	11/01/23	11/06/23
09/2023	10/2023	11/15/23	11/17/23	12/01/23	12/05/23
10/2023	11/2023	12/15/23	12/19/23	01/02/24	01/05/24
11/2023	12/2023	01/15/24	01/17/24	02/01/24	02/05/24

* Keying Document Due Date falls on non-business day

** Early Close for DLTC Closeout (Getting reports to DLTC)

Updated: 03/22/2022

Source: CARS Processing Dates through 02-2024

Agency Closeout Month	This is the Report period in which we are accepting reports for the last time.
Agency Monthly Expense Report	This is the Report period in which we are accepting reports for the first time. This period expenses will begin to reimburse along with periods chronologically before it.
Keying Document Due Date	45 day deadline of the Agency Closeout Month and that month's submissions. Any Submissions after this date may not process until the subsequent month.
CARS Processing Date	Day that monthly payment processing begins. (For Internal Use Only)
Non-Municipal Deposit (ACH)	Day that Non-Municipal agencies will receive their ACH transfer.
Municipal Deposit (ACH)	Day that Municipal agencies will receive their ACH transfer.