

OPEN MEETING MINUTES

Name of Governmental Body: Children Come First (CCF) Advisory Committee		Attending: Joanne Kitelinger, Rob Kaminski. Amy Polsin. Emma McGovern, Hugh Davis, Amanda Huber, Kaitlin Tolliver, Andrea Gugel, Sheila Corroo, Monica Caldwell, Leanne Delsart, John Bauman, Rebecca Bell – Becky, Tibissum Rice, Rebecca Green Blanks, Jill Ellinwood, Nichol Wienkes, Jason Cram , Kenya Bright, Ann Kelley-Kuehmicel, Anglea Clements, Susan Piazza, Jennnifer McBain, Tracy Bigboy, Jill Chaffee	
Date: 1/24/2023	Time Started: 10:01 a.m.	Time Ended: 12:30 p.m.	
Location: https://dhswi.zoomgov.com/j/1619333907		Presiding Officer: Phil Robinson and Kia Kjensrud	
Minutes			

Children Come First (CCF) Advisory Committee

Vision: Children and families are valued, understood, and supported in their communities.

January 24, 2023

10:00 AM to 12:30 PM

This meeting will be held via Webinar Zoom

<https://dhswi.zoomgov.com/j/1619333907>

Webinar ID: 161 933 3907

Or Telephone: 1 646 828 7666

AGENDA

1. Welcome, call to order, and introductions
 - a. Phil called meeting to order at 10:01 a.m.
 - b. Roll call
2. Good news check-in
 - a. Milwaukee County received ARPA Dollars for crisis response
 - b. After conference CCFA – book club was created and just finished book Connections Over Compliance by Dr. Lori Desautels
3. Approval of October 25, 2022 minutes
 - a. Tibissum Rice motioned to approve October Meeting Minutes
 - b. Robert Kaminski second the motion to approve October Meeting Minutes
 - c. Approved
4. Member spotlight: Leanne Delsart
 - a. Leanne Delsart provided member spotlight
5. New members nominations
 - a. Angela Clements has expressed interest in CCFAC Membership
 - i. Angela offered information about her personal and professional journey.
 - b. Susan Piazza has expressed interest in CCFAC Membership
 - i. Susan offered information about her personal and professional journey
 - c. Jill Chaffee has expressed interest in CCFAC Membership and would be replacing Samantha Fer – Samantha replacing Samantha Feryance
 - i. Jill offered information about her professional journey.
 - d. Jennnifer McBain has expressed interest in CCFA Membership.

- i. Jennifer offered information about her professional journey.
 - e. Tracy Bigboy has expressed interest in CCFAC Membership and would be replaying Kim Ford.
 - i. Tracy offered information about her personal and professional journey.
 - f. Jill Ellinwood motions to approve all 5 individuals as a member of the Children’s Come First Advisory Committee
 - g. Shelia Corroo seconds the motion to approve all 5 individuals as a members of the Children’s Come First Advisory Committee
 - h. Approved
- 6. Report: System of Care updates
 - a. 2022 Priorities

Kia reviewed the priorities and the system of care updates

 - i. System of Care Summit 2023
 - 1. System of Care Summit update
 - a. Invites were sent out
 - i. A reminder was provided to all CCFAC members that registration is required to attend,
 - ii. There is no cost for the summit, though, the cost of the rooms is the responsibility of the attendee.
 - b. Focus continues to be on Inspire, Inform, Implement (action plan)
 - 2. 2023 Priorities
 - a. Jason Cram reviewed and discussed how the System of Care Summit outcomes will tie to the development of the 2023 Priorities and development for 2023 priorities will be developed after the summit.
 - i. A few considers will focus on
 - 1. The use of OKR – Objectives and Key Results for development of the priorities
 - 2. Use of data and information that will be shared at the summit
 - 3. CCFAC will review the identified suggestions offered at the summit on supporting a children’s system of care and develop 2023 priorities
 - ii. Initial findings of Coordinated Service Teams/Comprehensive Community Services program surveys- Laura Gebhardt
 - 1. Laura Gebhardt presented on data collected from the CCS and CST annual program surveys and satisfaction surveys.
 - a. A few considerations from the data presented
 - i. There is some overlapping questions of the annual surveys, but responses are distinct to CCS and CST.
 - ii. The information was collected in 2022, but data focuses on the year 2021.
 - b. Areas of focus
 - i. CCS and CST enrollment numbers and co-enrollment
 - 1. Jill Ellinwood suggested that there is a need to move beyond co-enrollment as a goal and the fidelity to wraparound is not necessarily contingent on CST enrollment.
 - 2. Discussion was had pertaining to how does one differentiate a program implementing wraparound to fidelity to saying they are doing wraparound?
 - ii. CCS service array for all participants

1. Comment was made pertaining to individuals receiving substance use services and the number of participants receiving those services.
 - iii. CST services and supports to include Behavioral Health Services and Supportive Services
 - iv. CCS Youth Evidence-Based Practices provided
 1. Comment was made around need vs availability of providers to deliver services
 2. Discussion around the identified evidenced-based practices and how some of these practices are no longer support by some professionals.
 - a. Follow-up response identified that there is a requirement for the bureau to gather data on evidenced based by SAMHSA (includes specific EBP
 - v. CST Coordinators that include variability between programs and training
 - vi. CST and Local Agency Partners to focus on collaboration
 - vii. CCS Coordination Committees and total members who served on the CCS coordination committee
 - viii. CST Coordinating Committees to include memberships, how often parents participated and how often youth/young adults participated
 - ix. Consumer Satisfaction survey overview with a 30% of response rate
- iii. CMRignite System of Care Website revision
1. Dachon Freeman, Heidi Tarr, and Sabastian Becerra presented on the System of Care website revision
 - a. Overview of CMRignite, roles, and services/supports offered
 - b. Research Process & Findings
 - i. Discussion around the purpose, the target audience, and methodology
 1. Methodology focused on the use of qualitative analysis
 2. Target audience was defined to be geared towards families, parents, youth, providers, community organization and local governments
 3. Expectations of webpage to include wraparound services
 4. Reactions focuses on positive reaction and areas for improvement
 5. Feedback received regarding the CCS, CST, Foundations of Wraparound Video Series webpages
 6. Discussion around information channels and other information sources
 - c. Next Steps
 - i. User Experience Research (in progress), Site Audit (Coming Soon), and Discovery Findings (Planning)
 - d. Q&A
 - i. When doing site audit are you able to know who is accessing the site?
 1. Response - Most times team is able to determine who is accessing site based on the analects that we have access too
 - ii. User experience research – engaged 3 contacts from the CCFAC committee and how were those three individuals were identified?

1. Three contacts from the CCFAC, reviewed list of committee members, and tried to keep diverse in roles. Conversations were had with DHS to assist with knowledge.
 - a. Historical perspective, cultural perspective, families/young adult's voice
7. No Wrong Door Presentation
 - a. Jessica Holland and Debbie Borquist-Conlon from the Department of Health, Bureau of Children Services presented
 1. Areas of focus of the ARPA No Wrong Door – Supporting Kids Together overview
 - a. Time frame: 1/2022 through 3/31/2025
 - b. Vision to support families of children with special health care needs to find the right next step
 - c. Purpose is to support finding information resources and assistance following initial diagnosis or need for assistance
 2. Discussion around the activities that have taken place throughout the last year from building the foundation and framework
(Branding and Marketing, Strengthening Partnerships, Leveraging Technology, The Collaborative)
 - a. It was noted that there will be 2 surveys sent out to gather information from:
 - i. Families
 - ii. Providers
 - b. One number will be available instead of each regional center having their own number
8. Public comment
 - a. No public commit
9. Announcements (upcoming training and conferences, staff changes, agency milestones)
 - a. Kia Kjensrud provided information regarding the Doctor to Doctor: A Pediatric Mental Health Podcast <https://www.wiaap.org/doctor-to-doctor-podcast/>
 - b. Training calendar: Online Calendar: Wraparound Milwaukee Training Calendar [Month view: 1/23] (localendar.com)
Training descriptions: January 2021 Blank Calendar Printable Calendar (wraparoundmke.com) <https://localendar.com/public/Wraparound>
<https://localendar.com/public/Wraparoundhttps://wraparoundmke.com/wp-content/uploads/2013/11/2022-Master-Training-Descriptions-1.pdf>
 - c. 2023 meeting dates: January 24th, May 9th, July 25th, October 24th
 - d. Summit Dates: April 25 - 26
10. Adjournment
 - a. Leanna Delsart motion to adjourn
 - b. Amanda Huber seconds motion to adjourn
 - c. Adjourned at 12:30 p.m.

The purpose of this meeting is to conduct the governmental business outlined in the above agenda. The CCF Advisory Committee is established by [state statute](#) to support the development of a comprehensive service system of coordinated care for children who are involved in 2 or more systems of care. Information about the CCF Advisory Committee may be found at: <https://www.dhs.wisconsin.gov/cst/providers.htm>.

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Prepared by: Danielle Graham-Heine on 2/3/2023.

These minutes are in final form. They were presented and approved by the governmental body on: 5/9/2023