

OPEN MEETING MINUTES

Instructions: [F-01922A](#)

Name of Governmental Body: Subcommittee-Children Come First Advisory Committee			Attending: Jill Chaffee, Leanne Delsart, Kenya Bright, Sherita McKnight, Susan Piazza, Robert Kaminski, David Carlson, Kia Kjensrud, Staff to Committee: Ann Kelley-Kuehmichel
Date: 8/9/2025	Time Started: 10:02AM	Time Ended: 12:34PM	
Location: Microsoft Team Meeting			Presiding Officer: Phyllis Greenberger and Samantha Feryance

Minutes

1. Call to order

2. Welcome/introductions of three new team members: Robert Kaminski, Susan Piazza, and Aziz Abdullah

Reviewed membership and introduced three perspective members to the committee. Susan discussed the restructuring of the Department of Public Instruction and her stepping down from Children Come First and unable to join the subcommittee. Robert Kaminski and Aziz Abdullah both interested in subcommittee membership. Phylis introduced the motion to have the two of them officially members of subcommittee Jill Chaffee seconded No discussion No objections unanimous vote in favor of motion.

3. Approval of May 9, 2025, minutes

Minutes were reviewed, no revisions suggested. Leanne motioned to approve with no revisions and Robert Kaminski second. No discussion Kaminski abstention, no opposition

4. Introduce and discuss objectives prioritized by team members

a. Explore this committee's involvement in 1.4

Co-Chair Samantha Feryance reviewed the contributions that were submitted by group members related to thoughts on where the group should start. There was discussion regarding 1.4 and whether this was the group identified in the key result. Discussion related to the language in 1.4 and a possible revision for CCFAC consideration, from "decision making entity" to "advisory entity." Group continues to seek clarity and shared ideas on who the identified "decision making entity" may be.

b. Review and discuss additional priorities

Discussion related to scope of the group and responsibility to the CCFAC. This subcommittee's focus is on key results already prioritized and bring forth suggestions and ideas for the larger advisory committee to leverage their collective resources and experiences to influence change within the CSOC and operationalize the strategic plan. This is something the group discussed revisiting often and if needed call in additional help to facilitate decisions going forward. This may include subject matter experts and possibly smaller sprint teams to focus on a time limited task specifically.

c. Proposal talking points and draft

Group discussed the priorities for year one and two identified in the timeline last year. Some of the key results have already been initiated and progress has been made, while others are pending. Co-Chair Samantha reiterated the goal that this group should realistically focus on a few so that work can get done. Discussed efforts that are underway in other spaces. Brief review was presented of the Eco mapping survey that has been completed. Survey was again shared for members that have not completed it. The idea was shared for the group to walk through and determine what

recommendations, if any, the subcommittee could put forward to the larger advisory committee. Discussion related to the key result regarding the Governors Workforce Development Taskforce and whether this continues to be a taskforce or if the key result needs to be revised by the overall committee. Strong group consensus that workforce development is an ongoing priority that needs specific attention toward the behavioral health workforce.

Questions were raised about how this group works and how decisions are made by the group as a new and the only subcommittee for CCFAC. Discussion related to whether CCFAC needs to consider updates within the committee bylaws to include the scope and framework regarding subcommittee, the process of how decisions are made, mandates of the group, etc. A clearly defined path would help the group organize their approach to addressing the key results as defined in the strategic plan.

5. Meeting dates for 2025:

Friday, November 14 at 10:00-12:30

6. Public comment

No public comment

Adjourned meeting at 12:34

The purpose of this meeting is to conduct the governmental business outlined in the above agenda. The CCF Advisory Committee is established by [Wis. Stat. § 46.56](#) to support the development of a comprehensive service system of coordinated care for children who are involved in 2 or more systems of care. Information about the CCF Advisory Committee may be found at <https://www.dhs.wisconsin.gov/ccfac/index.htm>.

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Prepared by: Ann Kelley-Kuehmichel on 8/8/2025.

These minutes are in final form. They were presented and approved by the governmental body on: 11/14/2025