

OPEN MEETING MINUTES

Instructions: [F-01922A](#)

Name of Governmental Body: Subcommittee-Children Come First Advisory Committee			Attending: Leanne Delsart, Kenya Bright, Jill Ellinwood, Robert Kaminski, Phillip Robinson, Linda Hall Staff to Committee: Ann Kelley-Kuehmichel
Date: 11/14/2025	Time Started: 10:15am	Time Ended: 12:04pm	
Location: Microsoft Teams			Presiding Officer: Phyllis Greenberger and Samantha Feryance

Minutes

1. Subcommittee ensured quorum and the call to order by Phyllis Greenberger at 10:15 am.
2. Welcome/introductions
Introductions were made by each member.
3. Review August Meeting Minutes
No discussion. Phillip Robinson abstention, no opposed, minutes approved.
4. Charter review and motion
Motion by Jill Ellinwood to move draft of the Charter to full committee. Second by Phil Robinson.
Discussion: Jill Ellinwood noted that she felt the draft was straight forward. Linda questioned priority area Crisis Support, Specialized Residential Services, and Respite Care. Clarification provided and with the addition of a comma to separate crisis support specialized residential services.
Motion to move forward the draft for review and adoption by the full committee: unanimous.
5. Categorizing priorities
Co-Chair Samantha Feryance set the stage for an activity to prioritize the key results into categories to make approach to them clearer. Leanne Delsart guided the subcommittee using a poll everywhere and rating system for each of the key results. The results of the poll everywhere will be drafted in a summary report to present to the full committee. Revisions or withdrawal decisions will also be moved to the full committee for consideration. Any areas not covered during this meeting will be moved to the next subcommittee meeting on February 13, 2026.
6. Announcements
Insufficient time to discuss
7. Public comment:
Insufficient time to discuss.
8. Adjourned at 12:04 due to loss of quorum.

The purpose of this meeting is to conduct the governmental business outlined in the above agenda. The CCF Advisory Committee is established by [Wis. Stat. § 46.56](#) to support the development of a comprehensive service system of

coordinated care for children who are involved in 2 or more systems of care. Information about the CCF Advisory Committee may be found at <https://www.dhs.wisconsin.gov/ccfac/index.htm>.

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Prepared by: Ann Kelley-Kuehmichel on 11/14/2025.

These minutes are in final form. They were presented and approval by the governmental body on: 3/27/2026