**[*If possible, print this letter on your letterhead*]**

Nyob zoo txog \_\_\_\_\_\_\_\_\_\_\_\_\_,

Lub (Agency name) xav paub tias koj xav li cas txog cov kev saib xyuas mob puas hlwb thiab/los sis quav yeeb tshuaj uas koj tau txais los ntawm (CCS/CST/CSC program name). Yog koj sau daim ntawv soj ntsuam xyuas no tiav lawm, koj yuav pab qhia tau cov ntaub ntawv muaj txiaj ntsig zoo los tsim kho cov kev saib xyuas mob nkeeg kom tauu zoo.

Txhua cov ntaub ntawv uas koj muab qhia rau ntawm Mental Health Statistical Improvement Program (Qhov Kev Pab Txhawb Tsim Kho Mob Puas Hlwb, MHSIP) qhov kev soj ntsuam xyuas txog kev txaus siab yeej raug ceev zoo thiab tsis qhia npe tawm. Cov neeg ua haujlwm yuav tsis pom koj cov nqe lus teb thiab koj qhov kev koom ua qhov kev soj ntsuam xyuas no yuav tsis cuam tshuam dab tsi rau koj cov kev saib xyuas mob nkeeg.

Thaum koj sau daim ntawv soj ntsuam xyuas no:

* Xav txog koj qhov kev ntsib nrog (CCS/CST/CSC program name) rau hauv lub sijhawm 6 lub hlis dhau los. Tsis txhob xav txog lwm cov kev pab txhawb rau kev noj qab haus huv thiab kev pab lis haujlwm rau tib neeg.
* Lo lus “***cov neeg ua haujlwm***” hais txog (CCS/CST/CSC counselor, case manager, etc.).
* Lo lus “***kev saib xyuas***” hais txog cov kev saib xyuas los ntawm (CCS/CST/CSC program name),

Thaum koj xa daim ntawv soj ntsuam xyuas no rov qab mus:

* Tsis txhob sau koj lub npe rau daim ntawv soj ntsuam xyuas los sis lub hnab ntawv xa rov qab mus.
* Muab daim ntawv soj ntsuam xyuas sau tiav no ntim lub hnab ntawv uas twb them nqi xa lawm xa rov qab mus rau lawv.

Yog koj muaj lus nug txog qhov kev soj ntsuam xyuas no, thov tsis txob me siab hu rau (name and phone number). Ua tsaug ua ntej uas koj los koom ua daim ntawv soj ntsuam xyuas tseem ceeb no.

Sau npe,