

Registering for DHS Online Learning

The Wisconsin Department of Health Services (DHS) Online Learning includes access to Cornerstone, the learning management system DHS uses. Cornerstone houses training for staff working with DHS programs, including children's programs.

You must have an account to use Cornerstone. This document provides instructions for creating an account by self-registration.

Create an account

1. Access the Cornerstone log in page:

<https://widoa.csod.com/selfreg/register.aspx?c=%255e%255e%255e6VHpAFGaKfy oFPQrMJAwig%253d%253d>. You will see the following page:

Welcome to the Department of Health Services Training

* Required Field

* First Name:

* Last Name:

* Email Address:

* Division: County Birth to 3 Staff

* County/FSET Region:

* Position Title:

* Passwords must contain both upper and lower case letters.
* Passwords must contain alpha and numeric characters.
* Passwords must be 8 - 20 characters.
* Passwords cannot have leading or trailing spaces.
* Passwords cannot be the same as the Username, User ID, or email address.
* Passwords must contain at least one special character.

* New password:

* Confirm password:

Already a user? [Login here](#)
Return to Browsing? [Click here](#)

I'm not a robot [Privacy](#) [Terms](#)

If you experience any issues accessing this portal please contact: helpdesk@wisconsin.gov

2. Make entries in the **required fields**: First Name, Last Name, Email Address (enter your **work email**), Division, County, Position Title

- Your Email Address will become your **Username**

- Click the arrow next to Division
 - * Division: 
- Click the plus (+) sign next to County Program

(1 Result)

Title	ID	Parent
 County Program	PRGM	DHS External Users

- Click your program area
 - County Birth to 3 Staff
 - County Waiver Agencies (CLTS)
 - If you work in both programs, choose the best fit

Title: ID:  Search

(21 Results) 1 2 3 > >>

All > County Program >

Title	ID	Parent
AccWis	PRGMAccWis	County Program
Attic	PRGMA	County Program
CLTS Provider	PRGMCP	County Program
County Birth to 3 Staff	PRGMCB3S	County Program
County Waiver Agencies (CLTS)	PRGMCWA	County Program
Emergency Management	PRGMEM	County Program

Cancel

- Select your county from the drop-down list
 - If you work in more than one county, choose the best fit

* County/FSET Region Select 

* Position Title Select 

* Password Adams

* New password Ashland

* Confirm password Barron

Bayfield

Brown

Buffalo

Burnett

Calumet

Chippewa

Clark

Columbia

Crawford

Dane

Dodge

Door

Douglas

Dunn

Eau Claire

Florence 

3. Create and enter your new password.
 - Passwords must contain both upper and lower case letters.
 - Passwords must contain alpha and numeric characters.
 - Passwords must be 8 - 20 characters.
 - Passwords cannot have leading or trailing spaces.
 - Passwords cannot be the same as the Username, User ID, or email address.
 - Passwords must contain at least one special character.
4. Once you have completed entry of the above fields, check the "I'm not a robot" checkbox.
5. Click the Log In button.

Already a user? [Login here](#)

Return to Browsing? [Click here](#)

I'm not a robot



reCAPTCHA
Privacy - Terms

Log In
Cancel

6. When logging in for the first time, you must answer the two security questions.
These can be used later to confirm your identity should you forget your password.

Note: In the future when answering a security question, you must enter the answer EXACTLY as you typed it here. Answers are case-sensitive, so if you use capital (upper-case) letters when entering the answer now, you will need to also capitalize those letters when answering the question later. Also, if entering a date as an answer, when answering the question later, you must type it exactly as you did on this screen, using the same dashes, hyphens or other characters as you enter now.

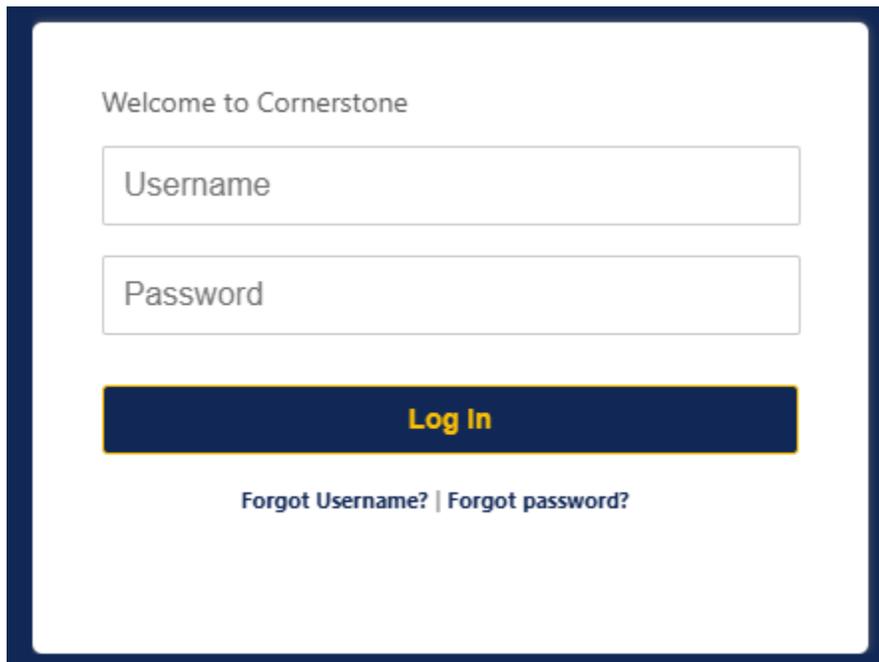
* The answer(s) must be at least 3 characters in length.

7. Select the **Continue** button to be taken to the DHS Cornerstone Learning Center homepage.
8. **Log out of your account.** Wait 15 minutes before logging back in to access your Learning.

Logging into Cornerstone

Once you're registered in Cornerstone, you can just log in at <https://widoa.csod.com/login/render.aspx?id=defaultclp> to start learning.

1. Enter your Username. This is the email address that you originally registered with.
2. Enter your Password.
 - a. If you forgot your password, click "Forgot password?" to have your password reset.



Welcome to Cornerstone

Username

Password

Log In

[Forgot Username?](#) | [Forgot password?](#)

Disabling Registration

If you no longer need access to Cornerstone, you or your manager should email DHS BCS Training at DHSBCSTraining@dhs.wisconsin.gov. The email should include:

- Your name
- Your email address
- Date you no longer need access to Cornerstone