Children’s Long-Term Support (CLTS) Waiver Program
Eligibility and Enrollment Streamlining (EES) Implementation
Interim Guidance Update

EES Automation Implementation Status

Suspension of Some Automated Disenrollment Features Continues

- The functionality for EES to automatically disenroll CLTS participants due to not being enrolled in Medicaid and/or not meeting functional eligibility remains suspended to ensure eligible children do not inadvertently lose waiver services.
- Currently, EES does not automatically disenroll CLTS participants for the following reasons:
  o Not currently enrolled in Medicaid
  o Not functionally eligible (NFE)
  o Late annual level of care re-evaluations
- County waiver agencies (CWAs) must monitor their CLTS enrollments and resolve any eligibility issues or manually end enrollment when a participant does not meet CLTS Waiver Program requirements.

EES Disenrollment Stop Reasons

Automated Disenrollment

- Automated disenrollment for aging out of the waiver program is currently functioning. EES will automatically disenroll youth effective the last day of the month in which they turn 22 years old.
- A manual end reason may be entered when a CLTS participant dies, but it is not required. EES will automatically disenroll the participant when their Medicaid enrollment ends. No CLTS disenrollment notice is sent for either a manual or automated date of death (DOD) end reason.

Manual Disenrollment

In general, there are two reasons for disenrolling a participant from the CLTS Waiver Program: either the child is ineligible or the family no longer wants services. The allowable stop reasons in EES are more specific but fit within these two overarching reasons. CWAs can manually enter the following EES stop reasons, which were updated on January 24, 2018.

- It is verified that the child no longer meets CLTS Waiver Program eligibility requirements. The corresponding EES stop reasons are:
  o Residing in Non-Eligible Setting
  o Moved Out of State
  o No Medicaid Eligibility
  o Not Functionally Eligible
  o Transition to an Adult Long Term Care Program
  o DOD (no disenrollment notice is produced with this stop reason)

- The family communicates they do not want to receive services through the CLTS Waiver Program. The corresponding EES stop reason is: No Longer Accepting Services.