

COMMUNITY INTEGRATION SERVICES

SPC 514

Applies to CLTS

DEFINITION

Community Integration Services (CIS) include services and supports that are identified by the child/parent and the multidisciplinary team as necessary to support a child and family within a community setting based on their strengths and needs. Community Integration Services benefit families with children who have mental health and/or behavioral concerns by providing intensive case coordination and individualized community-based services. Community Integration Services are designed to provide a wide array of services that extend beyond traditional financial and geographic boundaries to develop a creative and flexible continuum of care. Typical services include daily living skills, mentoring, parent education and training, community integration activities, behavioral interventions, development and nurturing of natural supports, transportation, and respite services. The outcome of this program is to assist, empower, and build upon the strengths of the child and family in order to ensure that the child can be fully integrated into the community with their family.

SERVICE REQUIREMENTS/LIMITATIONS/EXCLUSIONS

1. The CLTS waiver is the funding source of last resort and cannot fund any service that the child is eligible to receive through the Medicaid State Plan, Early Periodic Screening Diagnosis and Treatment (EPSDT), private health insurance, services funded by the Individuals with Disabilities Education Act (IDEA), CPS, CHIPS, child welfare, juvenile justice, court-ordered services, traditional court ordered wrap-around service programs, or vocational rehabilitation services funded under section 110 of the Rehabilitation Act of 1973 (29 U.S.C. 730).
2. Providers shall attend quarterly team reviews (or more frequently if requested by CM/SSC) that include the child, parent or responsible person, relevant service provider's agency staff (when applicable), and the CM/SSC.
3. Providers shall develop a written plan documenting the objectives for the child, and complete a written report every three months that details the participant's progress towards each of the objectives outlined in the CIS plan in measurable terms, and if indicated, recommendations for changes to the plan. This report shall be provided to the waiver program CM/SSC. The waiver agency may use these provider reports to evaluate the need for continuation or modification of the CI services.
4. Providers of Community Integration Services must communicate with designated county staff and other providers within confidentiality laws about any incidents or situations as defined in Chapter IX of this manual.

5. Providers are subject to the required caregiver, criminal and licensing background checks and hiring prohibitions described in Chapter IV, Section 4.05 of this manual.
6. If providers are transporting a child, the County Waiver Agency must have written documentation on file that the provider has a current valid driver's license, current liability insurance coverage and the vehicle is mechanically sound as defined under "Standards" in SPC 107. The cost of transportation may be included in the rate paid to the provider of this service, or may be covered and reimbursed under specialized transportation (SPC 107), but not both. All providers shall ensure that the standards described in SPC 107 are met.
7. Excludes treatments that are experimental as defined in DHS 107.035 or aversive in nature, nor may they otherwise jeopardize the health or safety of the participant.
8. Excludes residential services as part of the community integration program (see relevant residential services, foster care, adult family care, or institutional respite service definitions).

STANDARDS

1. Persons who are listed on the Wisconsin Caregiver Misconduct Registry, have a licensure suspension or revocation, or who have committed a crime substantially related to the provision of care or supervision shall not be considered qualified for the provision of this service.
2. Providers of community integration services must meet the requirements of the individual service being delivered and be 18 years or older. The county waiver agency must ensure that the provider receives child specific training provided by the agency, case manager/support and service coordinator, parent/guardian, and/or other relevant professional who is knowledgeable of the participant's daily needs, and there must be documentation of this training in the child's record. Providers shall be involved in frequent and ongoing communication with the CM/SSC, agency, and family, regarding child specific updates, information, and concerns.
3. Providers shall ensure that the ratio of staff to participants is adequate to meet the needs of the participant(s) receiving services, and that all health and safety needs are met.

DOCUMENTATION

1. Documentation must be maintained in the file of each waiver participant demonstrating that the service does not supplant services otherwise available through other relevant funding sources.
2. Documentation verifying that Community Integration Service providers meet the requirements of training and experience must be maintained by the provider agency and be accessible for review by the county waiver agency.
3. The progress reports must be maintained in the participant's file and reviewed at the time of other quarterly activities. The report shall note progress towards achieving the objectives of this service and may include recommendations for service changes.
4. Current documentation of completed criminal, caregiver, and licensing background checks must be maintained by the provider and be accessible for review by the waiver agency.
5. For all applicable waivers, the service provider must have an executed Wisconsin Medicaid Provider Agreement and Acknowledgement of Terms of Participation form on file with the State Medicaid Agency.

AUTHORIZATION CODING INFORMATION

Benefit Category	HSRS SPC	HIPAA Code	Modifier Description	HIPAA Code Units Value
Community Integration Services	514.00	H2021		15 minutes
Community Integration Services	514.00	H2022		Day