

2020 WellSky SAMS Reporting Guidelines

General Service Category	Service Provided	Date(s) Service Provided START DATE	Date(s) Service Provided END DATE	Funding Source Used	WellSky SAMS Service Name	Subservice Name	Fund Identifier Name	Unit Type
Home-Delivered Meals	A meal provided to an eligible participant in his/her place of residence. Meal complied with Chapter 8 nutrition standards.	15-Mar-20	31-Mar-20	OAA Title III-C2	05-Home-delivered Meals	Not required	Not required	Meals
Home-Delivered Meals	A meal provided to an eligible participant in his/her place of residence. Meal complied with Chapter 8 nutrition standards.	1-Apr-20	When FFCRA C2 allocation is spent	FFCRA C2	05-Home-delivered Meals	Not required	FFCRA	Meals
Home-Delivered Meals	A meal provided to an eligible participant in his/her place of residence. Meal complied with Chapter 8 nutrition standards.	After FFCRA C2 allocation is spent	When CARES C allocation is spent	CARES C	05-Home-delivered Meals	Not required	CARES	Meals
Home-Delivered Meals	A meal provided to an eligible participant in his/her place of residence. Meal did not comply with Chapter 8 nutrition standards (notify AAA).	15-Mar-20	31-Mar-20	OAA Title III-B	05-Home-delivered Meals	Not required	III-B	Meals
Home-Delivered Meals	A meal provided to an eligible participant in his/her place of residence. Meal did not comply with Chapter 8 nutrition standards (notify AAA).	1-Apr-20	When FFCRA C2 allocation is spent	FFCRA C2	05-Home-delivered Meals	Not required	FFCRA	Meals
Home-Delivered Meals	A meal provided to an eligible participant in his/her place of residence. Meal did not comply with Chapter 8 nutrition standards (notify AAA).	After FFCRA C2 allocation is spent	When CARES C allocation is spent	CARES C	05-Home-delivered Meals	Not required	CARES	Meals
Home-Delivered Meals	A meal provided to an eligible participant as a carryout, pick-up, or drive-up meal. Meal complied with Chapter 8 nutrition standards.	15-Mar-20	31-Mar-20	OAA Title III-C2	05-Home-delivered Meals	Carryout Meal	Not required	Meals
Home-Delivered Meals	A meal provided to an eligible participant as a carryout, pick-up, or drive-up meal. Meal complied with Chapter 8 nutrition standards.	1-Apr-20	When FFCRA C2 allocation is spent	FFCRA C2	05-Home-delivered Meals	Carryout Meal	FFCRA	Meals
Home-Delivered Meals	A meal provided to an eligible participant as a carryout, pick-up, or drive-up meal. Meal complied with Chapter 8 nutrition standards.	After FFCRA C2 allocation is spent	When CARES C allocation is spent	CARES C	05-Home-delivered Meals	Carryout Meal	CARES	Meals

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Carryout Meals	A meal provided to an eligible participant as a carryout, pick-up, or drive-up meal. Meal did not comply with Chapter 8 nutrition standards (notify AAA).	15-Mar-20	31-Mar-20	OAA Title III-B	05-Home-delivered Meals	Carryout Meal	III-B	Meals
Carryout Meals	A meal provided to an eligible participant as a carryout, pick-up, or drive-up meal. Meal did not comply with Chapter 8 nutrition standards (notify AAA).	1-Apr-20	When FFCRA C2 allocation is spent	FFCRA C2	05-Home-delivered Meals	Carryout Meal	FFCRA	Meals
Carryout Meals	A meal provided to an eligible participant as a carryout, pick-up, or drive-up meal. Meal did not comply with Chapter 8 nutrition standards (notify AAA).	After FFCRA C2 allocation is spent	When CARES C allocation is spent	CARES C	05-Home-delivered Meals	Carryout Meal	CARES	Meals
Congregate Meals	A meal provided to an eligible individual in a group setting which promotes socialization of older individuals.	15-Mar-20	31-Mar-20	OAA Title III-C1	08-Congregate Meals	Not required	Not required	Meals
Congregate Meals	A meal provided to an eligible individual in a group setting which promotes socialization of older individuals.	1-Apr-20	When FFCRA C1 allocation is spent	FFCRA C1	08-Congregate Meals	Not required	FFCRA	Meals
Nutrition Counseling	One-on-one nutrition counseling to older individuals or their caregivers. See "Nutrition Counseling" service definition.	15-Mar-20	31-Mar-20	OAA Title III-B OAA Title III-C1 OAA Title III-C2	09s-Nutrition Counseling	Not required	Not required	Sessions
Nutrition Counseling	One-on-one nutrition counseling to older individuals or their caregivers. See "Nutrition Counseling" service definition.	1-Apr-20	When FFCRA allocation is spent	FFCRA-C1 FFCRA-C2	09s-Nutrition Counseling	Not required	FFCRA	Sessions
Nutrition Education	Written nutrition education materials provided to program participants and/or caregivers. See "Nutrition Education" service definition. <i>*Note: provision of COVID-19 information does not fall into this service category, unless it has a nutrition focus.</i>	15-Mar-20	31-Mar-20	OAA Title III-B OAA Title III-C1 OAA Title III-C2	13s-Nutrition Education	Not required	Not required	Sessions
Nutrition Education	Written nutrition education materials provided to program participants and/or caregivers. See "Nutrition Education" service definition. <i>*Note: provision of COVID-19 information does not fall into this service category, unless it has a nutrition focus.</i>	1-Apr-20	When FFCRA allocation is spent	FFCRA-C1 FFCRA-C2	13s-Nutrition Education	Not required	FFCRA	Sessions

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Nutrition Education	Written nutrition education materials provided to program participants and/or caregivers. See "Nutrition Education" service definition. <i>*Note: provision of COVID-19 information does not fall into this service category, unless it has a nutrition focus.</i>	After FFCRA allocation is spent	When CARES allocation is spent	CARES B CARES C	13s-Nutrition Education	Not required	CARES	Sessions
Nutrition Education	Virtual nutrition education sessions provided to program participants and/or caregivers. See "Nutrition Education" service definition. <i>*Note: provision of COVID-19 information does not fall into this service category, unless it has a nutrition focus.</i>	15-Mar-20	31-Mar-20	OAA Title III-B OAA Title III-C1 OAA Title III-C2	13s-Nutrition Education	Not required	Not required	Sessions
Nutrition Education	Virtual nutrition education sessions provided to program participants and/or caregivers. See "Nutrition Education" service definition. <i>*Note: provision of COVID-19 information does not fall into this service category, unless it has a nutrition focus.</i>	1-Apr-20	When FFCRA allocation is spent	FFCRA-C1 FFCRA-C2	13s-Nutrition Education	Not required	FFCRA	Sessions
Nutrition Education	Virtual nutrition education sessions provided to program participants and/or caregivers. See "Nutrition Education" service definition. <i>*Note: provision of COVID-19 information does not fall into this service category, unless it has a nutrition focus.</i>	After FFCRA allocation is spent	When CARES allocation is spent	CARES B CARES C	13s-Nutrition Education	Not required	CARES	Sessions
Grocery Services	Purchase and/or distribution of grocery items to older adults. One occurrence is equivalent to one distribution or delivery.	15-Mar-20	1-Apr-20	OAA Title III-B	33-Consumable Supplies	Grocery Services	Not required	Occurrences
Grocery Services	Purchase and/or distribution of grocery items to older adults. One occurrence is equivalent to one distribution or delivery.	1-Apr	When CARES allocation is spent	CARES-B	33-Consumable Supplies	Grocery Services	CARES	Occurrences

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Well-being or Safety Checks	Well-being or safety checks of participants, either in-person or via phone. Could be on days or at times other than when meals are delivered. <i>Note: Well-being or safety checks done at the time of meal delivery or otherwise affiliated with the HDM program can utilize C2 funds and would NOT have to be reported separately. This is just another option if a program wishes to use III-B funds to do this activity or do well-being checks in conjunction with other programs.</i>	15-Mar-20	When CARES allocation is available	OAA Title III-B	50-Visiting	Not required	Not required	Contacts
Well-being or Safety Checks	Well-being or safety checks of participants, either in-person or via phone. Could be on days or at times other than when meals are delivered. <i>Note: Well-being or safety checks done at the time of meal delivery or otherwise affiliated with the HDM program can utilize C2 funds and would NOT have to be reported separately. This is just another option if a program wishes to use III-B funds to do this activity or do well-being checks in conjunction with other programs.</i>	1-Apr	When CARES allocation is spent	CARES B	50-Visiting	Not required	CARES	Contacts
Caregiver Meals	Meals provided through NFCSP that cannot be provided with C1 or C2. <i>Note: Consult NFCSP coordinator for approval before providing this service.</i>	15-Mar-20	1-Apr	OAA Title III-E	67-Supplemental Services	Consumable Supplies	Not required	Occurrences
Caregiver Meals	Meals provided through NFCSP that cannot be provided with C1 or C2. <i>Note: Consult NFCSP coordinator for approval before providing this service.</i>	1-Apr-20	When CARES allocation is spent	CARES E	67-Supplemental Services	Consumable Supplies	CARES	Occurrences
Caregiver Nutrition Counseling	Nutrition counseling provided through NFCSP. <i>Note: Consult NFCSP coordinator for approval before providing this service.</i>	15-Mar-20	1-Apr	OAA Title III-E	67-Supplemental Services	Professional Visit by RN, OT, PT or Nutritionist	Not required	Occurrences
Caregiver Nutrition Counseling	Nutrition counseling provided through NFCSP. <i>Note: Consult NFCSP coordinator for approval before providing this service.</i>	1-Apr-20	When CARES allocation is spent	CARES E	67-Supplemental Services	Professional Visit by RN, OT, PT or Nutritionist	CARES	Occurrences