



COUNCIL ON
PHYSICAL DISABILITIES

1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
PHONE: 608-266-3118
WEBSITE: dhs.wisconsin.gov/cpd

**Wisconsin Council on Physical Disabilities (CPD)
Emergency Preparedness Committee Teleconference Meeting**

Wednesday, June 8, 2022

12:00 P.M. to 1:00 P.M.

Approved July 13, 2022

Emergency Preparedness Committee Action and Motion Items

A. Emergency Preparedness Committee Action Items

1. **Action Item:** DHS support staff will mail an Emergency Preparedness Toolkit to Roberto Escamilla II per his request.
2. **Action Item:** DHS support staff will continue to check the Google Form to see if there are new requests for Emergency Preparedness Toolkits and documents.

B. Emergency Preparedness Committee Motion Items

1. **Motion Item:** Charles Vandenplas made a motion to approve the June 8, 2022, Emergency Preparedness Committee meeting agenda. Ben Barrett seconded the motion. Motion carried.
2. **Motion Item:** Jeff Fox made a motion to approve the May 11, 2022, Emergency Preparedness Committee meeting minutes. Charles Vandenplas seconded the motion. Motion carried.
3. **Motion Item:** Ben Barrett made a motion for CPD Members to submit applications to Present at a breakout session and have an exhibit booth at the Self Determination Conference, October 17-19, 2022. Charles Vandenplas seconded the motion. Motion carried.
4. **Motion Item:** Jeff Fox made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried.



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C. Emergency Preparedness Committee Meeting Minutes

I. Welcome and Introductions, Karen Secor, Emergency Preparedness Committee Chairperson

Emergency Preparedness Committee Members present: Karen Secor; Jeff Fox; Ben Barrett; and Charles Vandenplas.

Council Members absent (excused*): Nicole Herda; Gabriel Schlieve; and Jackie Gordon.

Guest(s): Roberto Escamilla II, CPD Member.

DHS Staff Support present: Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR); Lisa Sobczyk, DHS, BADR; and Mikael Snitker, DHS, BADR.

Meeting Called to Order

Karen Secor, Emergency Preparedness Committee, Chairperson called the meeting to order at 12:30 P.M.

The meeting was available via phone at 1-844-708-2569 and Meeting ID: 160 093 7614 and via [Zoom](#).

II. Review and Approve June 8, 2022, Emergency Preparedness Committee Meeting Agenda

- Charles Vandenplas made a motion to approve the June 8, 2022, Emergency Preparedness Committee meeting agenda. Ben Barrett seconded the motion. Motion carried. See Motion Item 1.

III. Review and Approve May 11, 2022, Emergency Preparedness Committee Meeting Minutes

- Jeff Fox made a motion to approve the May 11, 2022, Emergency Preparedness Committee meeting minutes. Charles Vandenplas seconded the motion. Motion carried. See Motion Item 2.



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IV. Public Comment on the [State Plan for People with Disabilities, 2019-2021](https://cpd.wisconsin.gov/pdffiles/stateplan2019-21.pdf) (<https://cpd.wisconsin.gov/pdffiles/stateplan2019-21.pdf>) or Issues Impacting People with Physical Disabilities (12:10 P.M.–12:20 P.M.)

- Roberto Escamilla II stated that each season comes with its own emergency here in the state of Wisconsin.
 - DHS support staff will mail an Emergency Preparedness Toolkit to Roberto Escamilla II per his request. See Action item 1.

V. Discuss Outreach and Presentations on Emergency Preparedness Toolkit

- ***Update on Emergency Preparedness Toolkit Inventory, Disbursement:*** The Committee discussed the Emergency Preparedness Toolkit inventory spreadsheet and continuing to do outreach and distributing toolkits.
 - Outreach includes toolkit disbursement to the Mercer Library, Fundraiser Walk in Ironton, Technical College in Superior, Veterans of Foreign Wars in Mellen and the University of Wisconsin Hospital in Madison.
 - DHS support staff will continue to check the Google Form to see if there are new requests for Emergency Preparedness Toolkits and documents. See Action Item 2.
- ***Disabled Americans Veterans Conference Outreach:*** The Committee discussed attending and providing outreach thru having an exhibit table at the upcoming Conference that is June 10-11, 2022.
 - Karen Secor, Ben Barrett, Jeff Fox, Charles Vandenplas will be in attendance for the conference and exhibit. DHS support staff mailed Emergency Preparedness Toolkits, Form Folders, Communication Folders, tablecloth and runner, CPD postcards/stickers and give away first aid kits to Charles Vandenplas. Jackie Gordon shared via email that she will not be able to attend.



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- ***Other Conference Opportunities***

- The Committee discussed attending, presenting and having a booth at the Self Determination Conference, October 17-19, 2022.
 - Ben Barrett made a motion for CPD Members to submit applications to Present at a breakout session and have an exhibit booth at the Self Determination Conference, October 17-19, 2022. Charles Vandenplas seconded the motion. Motion carried. See Motion Item 3

VI. Draft the July 13, 2022, Emergency Preparedness Meeting Agenda

- Welcome and Introductions
- Review and Approve July 13, 2022, Emergency Preparedness Committee Meeting Agenda
- Review and Approve June 8, 2022, Emergency Preparedness Committee Meeting Minutes
- Public Comment on the State Plan for People with Disabilities, 2019-2021 (<https://cpd.wisconsin.gov/pdffiles/stateplan2019-21.pdf>) or Issues Impacting People with Physical Disabilities (12:10 P.M.–12:20 P.M.)
- Discuss Outreach and Presentations on Emergency Preparedness Toolkit
 - Update on Emergency Preparedness Toolkit Inventory, Disbursement
 - Disabled American Veterans Conference Update
 - Additional Outreach:
 - Self Determination Conference, October 17-19, 2022
 - Presentation and Exhibit Application
 - Additional 2022 Conferences
 - Discuss Emergency Services for Children with Disabilities
 - Draft August 10, 2022, CPD Emergency Preparedness Meeting Agenda
 - Adjourn



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VII. Adjourn

- Jeff Fox made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried. See Motion Item 4.

The meeting adjourned at 1:02 P.M.