



COUNCIL ON
PHYSICAL DISABILITIES

1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
PHONE: 608-266-3118
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**Wisconsin Council on Physical Disabilities (CPD)
Emergency Preparedness Committee Teleconference Meeting**

Wednesday, July 13, 2022

12:00 P.M. to 1:00 P.M.

Approved August 10, 2022.

Emergency Preparedness Committee Action and Motion Items

A. Emergency Preparedness Committee Action Items

- 1. Action Item:** DHS support staff will continue to check the Google Form to see if there are new requests for Emergency Preparedness Toolkits and documents.
- 2. Action Item:** Karen Secor will complete and submit the online application for an exhibit table at the Self Determination Conference, October 17-19, 2022.
- 3. Action Item:** Ben Barrett discussed extending the opportunity to attend the Self Determination Conference, October 17-19, 2022, to the Full CPD Membership and will discuss the opportunity at the Full Council meeting that is scheduled for July 28, 2022.
- 4. Action Item:** Karen Secor and Nicole Herda will begin collaborating on ideas, emergency resources and services for children with disabilities.

B. Emergency Preparedness Committee Motion Items

- 1. Motion Item:** Ben Barrett made a motion to approve the July 13, 2022, Emergency Preparedness Committee meeting agenda. Jeff Fox seconded the motion. Motion carried.
- 2. Motion Item:** Jeff Fox made a motion to approve the June 8, 2022, Emergency Preparedness Committee meeting minutes. Ben Barrett seconded the motion. Motion carried.
- 3. Motion Item:** Jeff Fox made a motion to approve all related expense for the Self Determination Conference and move forward with submitted the exhibit application. Nicole Herda seconded the motion. Motion carried.



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- 4. Motion Item:** Gabriel Schlieve made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried

C. Emergency Preparedness Committee Meeting Minutes

I. Welcome and Introductions, Karen Secor, Emergency Preparedness Committee Chairperson

Emergency Preparedness Committee Members present: Karen Secor; Jeff Fox; Ben Barrett; Nicole Herda; and Gabriel Schlieve.

Council Members absent (excused*): Jackie Gordon and Charles Vandenplas*.

Guest(s): Ramsey Lee, GCPD Member-at-Large.

DHS Staff Support present: Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR); Lisa Sobczyk, DHS, BADR; and Mikael Snitker, DHS, BADR.

Meeting Called to Order

Karen Secor, Emergency Preparedness Committee, Chairperson called the meeting to order at 12:03 P.M.

The meeting was available via phone at (669) 254-5252 and Meeting ID: 160 093 7614 and via [Zoom](#).

II. Review and Approve July 13, 2022, Emergency Preparedness Committee Meeting Agenda

- Ben Barrett made a motion to approve the July 13, 2022, Emergency Preparedness Committee meeting agenda. Jeff Fox seconded the motion. Motion carried. See Motion Item 1.

III. Review and Approve June 8, 2022, Emergency Preparedness Committee Meeting Minutes

- Jeff Fox made a motion to approve the June 8, 2022, Emergency Preparedness Committee meeting minutes. Ben Barrett seconded the motion. Motion carried. See Motion Item 2.



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IV. Public Comment on the [State Plan for People with Disabilities, 2019-2021](https://cpd.wisconsin.gov/pdffiles/stateplan2019-21.pdf) (<https://cpd.wisconsin.gov/pdffiles/stateplan2019-21.pdf>) or Issues Impacting People with Physical Disabilities (12:10 P.M.–12:20 P.M.)

- Ramsey Lee shared that there is a Disability Pride Festival in Madison on Saturday, July 30, 2022, and it would be a great way to do outreach on the Emergency Preparedness Toolkits via a booth.

V. Discuss Outreach and Presentations on Emergency Preparedness Toolkit

- ***Update on Emergency Preparedness Toolkit Inventory, Disbursement:*** The Committee discussed the Emergency Preparedness Toolkit inventory spreadsheet and continuing to do outreach and distributing toolkits.
 - Nicole Herda shared a request from the Wisconsin Council of Churches to present on CPD and Emergency Preparedness and resources on Facebook Live. The presentation will be September 7, 2022.
 - The Committee discussed a possible collaboration with GCPD and Concordia University to conduct a training session and possible distribute the Communication Folders and/or Toolkits to 125 students.
 - Karen Secor shared that she handed out four toolkits at a Run/Walk in Hurley Wisconsin.
 - DHS support staff will continue to check the Google Form to see if there are new requests for Emergency Preparedness Toolkits and documents. See Action Item 1.
- ***Feedback from Disabled Americans Veterans Conference (DAV):***
 - Members of the Committee attended and had an exhibit table at DAV Conference that was June 10-11, 2022.
 - Jeff Fox reported that they handed out approximately 130 Toolkits.



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- The Committee discussed another DAV Conference coming up in October 2022 in the Madison area, and to add this event to the next Committee Meeting for further discussion.
- **Additional Outreach**
 - **Self Determination Conference, October 17-19, 2022**
 - The Committee discussed attending the having an exhibit booth at the upcoming Self Determination Conference.
 - Jeff Fox made a motion to approve all related expense for the Self Determination Conference and move forward with submitted the exhibit application. Nicole Herda seconded the motion. Motion carried. See Motion Item 3.
 - Karen Secor will complete and submit the online application for an exhibit table at the Self Determination Conference, October 17-19, 2022. See Action Item 2.
 - Ben Barrett discussed extending the opportunity to attend the Self Determination Conference, October 17-19, 2022, to the Full CPD Membership and will discuss the opportunity at the Full Council meeting that is scheduled for July 28, 2022. See Action Item 3.

VI. Discuss Emergency Services for Children with Disabilities

- Karen Secor and Nicole Herda will begin collaborating on ideas, emergency resources and services for children with disabilities. See Action Item 4.

VII. Draft the August 10, 2022, Emergency Preparedness Meeting Agenda

- The Committee drafted the agenda for the upcoming August 10, 2022, Emergency Preparedness Meeting.
 - Welcome and Introductions
 - Review and Approve August 10, 2022, Emergency Preparedness Committee Meeting Agenda



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- Review and Approve July 13, 2022, Emergency Preparedness Committee Meeting Minutes
- Public Comment on the State Plan for People with Disabilities, 2019-2021 (<https://cpd.wisconsin.gov/pdffiles/stateplan2019-21.pdf>) or Issues Impacting People with Physical Disabilities (12:10 P.M.– 12:20 P.M.)
- Update from Office of Preparedness and Emergency Health Care (OPEHC)
- Discuss Outreach and Presentations on Emergency Preparedness Toolkit
 - Update on Emergency Preparedness Toolkit Inventory, Disbursement
 - Additional Outreach:
 - Self Determination Conference, October 17-19, 2022
 - National Respite Care Conference, September 2022
 - Disabled American Veterans (DAV) Conference, October 2022
 - Additional 2022 Conferences
 - Discuss Outreach on the Emergency Preparedness Communication Folder
 - Discuss Emergency Services for Children with Disabilities
 - Draft September 14, 2022, CPD Emergency Preparedness Meeting Agenda
 - Adjourn

VIII. Adjourn

- Gabriel Schlieve made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried. See Motion Item 4.

The meeting adjourned at 1:02 P.M.