



COUNCIL ON
PHYSICAL DISABILITIES

1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
PHONE: 608-266-3118
WEBSITE: dhs.wisconsin.gov/cpd

**Wisconsin Council on Physical Disabilities (CPD)
Emergency Preparedness Committee Teleconference Meeting**

Wednesday, November 9, 2022

12:00 P.M. to 1:00 P.M.

Approved December 14, 2022.

Emergency Preparedness Committee Action and Motion Items

A. Emergency Preparedness Committee Action Items

- 1. Action Item:** Karen Secor will email Stephen LaValla regarding the Ben Barrett and Jeff Fox being the contacts for the Adult Protective Services Program of Buffalo and Pepin Counties presentation.
- 2. Action Item:** Karen Secor will extend and invite to Taqwanya Smith, Senior Title VI and ADA Coordinator, DOT, to attend and present at the December 14, 2022, Emergency Preparedness Committee Meeting.

B. Emergency Preparedness Committee Motion Items

- 1. Motion Item:** Charles Vandenplas made a motion to approve the November 9, 2022, Emergency Preparedness Committee meeting agenda. Jeff Fox seconded the motion. Motion carried.
- 2. Motion Item:** Ben Barrett made a motion to approve the October 12, 2022, Emergency Preparedness Committee meeting minutes. Charles Vandenplas seconded the motion. Motion carried.
- 3. Motion Item:** Jackie Gordon made a motion to adjourn the meeting. Charles Vandenplas seconded the motion. Motion carried.



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C. Emergency Preparedness Committee Meeting Minutes

I. Welcome and Introductions, Karen Secor, Emergency Preparedness Committee Chairperson

Emergency Preparedness Committee Members present: Karen Secor; Jeff Fox; Ben Barrett; Jackie Gordon; and Charles Vandenplas.

Council Members absent (excused*): Gabriel Schlieve; Nicole Herda and Ramsey Lee.

Guest(s): Not applicable.

DHS Staff Support present: Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR); Lisa Sobczyk, DHS, BADR.

Meeting Called to Order

Karen Secor, Emergency Preparedness Committee, Chairperson called the meeting to order at 12:01 P.M.

The meeting was available via phone at (669) 254-5252 and Meeting ID: 160 093 7614 and via [Zoom](#).

II. Review and Approve November 9, 2022, Emergency Preparedness Committee Meeting Agenda

- Charles Vandenplas made a motion to approve the November 9, 2022, Emergency Preparedness Committee meeting agenda. Jeff Fox seconded the motion. Motion carried. See Motion Item 1.

III. Review and Approve October 12, 2022, Emergency Preparedness Committee Meeting Minutes

- Ben Barrett made a motion to approve the October 12, 2022, Emergency Preparedness Committee meeting minutes. Charles Vandenplas seconded the motion. Motion carried. See Motion Item 2.



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IV. Public Comment on the [State Plan for People with Disabilities, 2019-2021](https://cpd.wisconsin.gov/pdffiles/stateplan2019-21.pdf) (<https://cpd.wisconsin.gov/pdffiles/stateplan2019-21.pdf>) or Issues Impacting People with Physical Disabilities (12:10 P.M.–12:20 P.M.)

- No public comment received.

V. Discuss Outreach and Presentations on Emergency Preparedness Toolkit

- **Update on Emergency Preparedness Toolkit Inventory, Disbursement:** The Committee discussed the Emergency Preparedness Toolkit inventory spreadsheet and continuing to do outreach and distributing toolkits.
- **Updates on Outreach Efforts:**
 - **Feedback from Self Determination Conference, October 17-19, 2022**
 - Ben Barrett and Jeff Fox attended and had an exhibit booth at the Self Determination Conference. Jeff Fox reported that they were able to disperse over 200 toolkits during the event.
 - Requested an extra Committee Member to volunteer to staff the booth at future conferences. Discussed needing accommodations in the same hotel instead of staying in a different hotel and needing advanced notice for any accommodations.
 - **Disabled American Veterans (DAV) Conference, October 21-22, 2022**
 - Charles Vandenplas attended the DAV Conference in Madison and handed out 75 toolkits and first aid kits.
 - **Feedback on Rice Lake Caregiver Conference, October 8, 2022**
 - Ben Barrett and Jeff Fox attended the Rice Lake Caregiver Conference and handed out 60 toolkits.
 - Ben Barrett brought up discussion around Long-Covid and the advanced effects on individuals with dementia.



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- ***Additional 2022 Conferences:***

- Stephen LaValla, Adult Protective Services Program of Buffalo and Pepin Counties requested a presentation.
 - Ben Barrett and Jeff Fox volunteered to assist with the presentation and will include Jackie Gordon and Gabriel Schlieve.
 - Karen Secor will email Stephen LaValla regarding the Ben Barrett and Jeff Fox being the contacts for the Adult Protective Services Program of Buffalo and Pepin Counties presentation. See Action Item 1.

VI. Discuss Emergency Services for Children and Adults with Disabilities

- The Committee discussed the need for accessible restrooms and universal changing tables throughout the state, and a way to track where these restrooms are located. Discussed the need for access while traveling with children and adults with disabilities.
 - The Committee discussed connecting with Taqwanya Smith, Senior Title VI and Americans with Disabilities (ADA) Coordinator, Department of Transportation, regarding bathroom access and would like to invite her to attend the December 14, 2022, Emergency Preparedness Committee Meeting.
 - Karen Secor will extend and invite to Taqwanya Smith, Senior Title VI and ADA Coordinator, DOT, to attend and present at the December 14, 2022, Emergency Preparedness Committee Meeting. See Action Item 2.

VII. Draft the December 14, 2022, Emergency Preparedness Meeting Agenda

- The Committee drafted the agenda for the upcoming December 14, 2022, Emergency Preparedness Meeting.
 - Welcome and Introductions
 - Review and Approve December 14, 2022, Emergency Preparedness Committee Meeting Agenda
 - Review and Approve November 9, 2022, Emergency Preparedness Committee Meeting Minutes



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- Public Comment on the State Plan for People with Disabilities, 2019-2021 (<https://cpd.wisconsin.gov/pdffiles/stateplan2019-21.pdf>) or Issues Impacting People with Physical Disabilities (12:10 P.M.–12:20 P.M.)
- Discuss Outreach and Presentations on Emergency Preparedness
 - Update on Emergency Preparedness Toolkit Inventory, Disbursement
 - Updates on Outreach Efforts:
 - Presentation to Adult Protective Services Program of Buffalo and Pepin Counties
 - 2023 Conferences and Outreach
 - Discuss Options for Applications (Apps) for Bathroom Accessibility and Universal Access.
 - Taqwanya Smith, Senior Title VI and Americans with Disabilities (ADA) Coordinator, Department of Transportation
 - Draft January 11, 2023, CPD Emergency Preparedness Meeting Agenda
 - Adjourn

VIII. Adjourn

- Jackie Gordon made a motion to adjourn the meeting. Charles Vandenplas seconded the motion. Motion carried. See Motion Item 3.

The meeting adjourned at 12:35 P.M.