



1 WEST WILSON STREET,
ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
PHONE: 608-266-3118
WEBSITE:
dhs.wisconsin.gov/cpd

**Wisconsin Council on Physical Disabilities (CPD)
Emergency Preparedness Committee Teleconference Meeting**

Wednesday, December 11, 2024

12:00 P.M. to 1:00 P.M.

Emergency Preparedness Committee Action and Motion Items

A. Emergency Preparedness Committee Action Items

1. **Action Item:** None

B. Emergency Preparedness Committee Motion Items

1. **Motion Item:** Charles Vandenplas made a motion to approve the December 11, 2024, Emergency Preparedness Committee meeting agenda as amended. Jeff Fox seconded the motion. Motion carried.
2. **Motion Item:** Charles Vandenplas made a motion to approve the October 9, 2024, Emergency Preparedness Committee Minutes. Jeff Fox seconded the motion. Motion carried.
3. **Motion Item:** Ben Barrett made a motion to add FEMA program update information to the Toolkit. Jeff Fox seconded the motion. Motion Carried.
4. **Motion Item:** Jason Ostrowski made a motion to add SCOB information to the Resource section of the toolkit. Ben Barrett seconded the motion. Motion Carried.

C. Emergency Preparedness Committee Meeting Minutes

- I. **Welcome and Introduction, Karen Secor, Emergency Preparedness Committee Chairperson**

Emergency Preparedness Committee Members present: Karen Secor, Jeff Fox, Ben Barrett, Charles Vandenplas, Jason Ostrowski, and Ramsey Lee.

Council Members absent (excused*): Jackie Gordon.

Guests: None.



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American Sign Language (ASL) Interpreting Services: Nicole Keeler and Chantel Wiedmeyer.

DHS Staff Support present: Zachary Davenport, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR), Angela Brenna, DHS, BADR, and Lisa Sobczyk, DHS, BADR.

Meeting Called to Order

Karen Secor, Emergency Preparedness Committee, Chairperson called the meeting to order at 12:07 P.M.

The meeting was available via phone at (669) 254-5252 and Meeting ID: 161 1786 1716 and **via Zoom:** <https://dhs.wi.zoomgov.com/j/16117861716>

II. Review and Approve December 11, 2024, Emergency Preparedness Committee Meeting Agenda

- Charles Vandenplas made a motion to approve the December 11, 2024, Emergency Preparedness Committee meeting agenda as amended. Jeff Fox seconded the motion. Motion carried. Motion Item 1.

III. Review and Approve October 9, 2024, Emergency Preparedness Committee Meeting Minutes

- Charles Vandenplas made a motion to approve the October 9, 2024, Emergency Preparedness Committee Minutes. Jeff Fox seconded the motion. Motion carried. See Motion Item 2.

IV. Public Comment on the State Plan for People with Disabilities, 2022-2024 (<https://dhs.wisconsin.gov/cpd/cpd-state-plan-2022-24.pdf>) or Issues Impacting People with Physical Disabilities (12:10 P.M – 12:30 P.M.)

- No Public Comment received.



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V. Discuss Federal Regulation and Program Changes Related to Emergency Preparedness

- DHS Staff Support, Zachary Davenport, provided Committees with Federal Emergency Management Agency (FEMA) program updates for people with disabilities, eligibility criteria, and general information.
- Ben Barrett made a motion to add FEMA program update information to the Toolkit. Jeff Fox seconded the motion. Motion Carried. See Motion Carried Item 3.

VI. Updates on Emergency Preparedness Toolkit Grant

- DHS Staff Support and Karen Secor shared updates.
- Ramsey Lee suggested giving Statutory Council of Blindness (SCOB) credit for requesting active shooter information be added to the Resource section of the toolkit. Jason Ostrowski made a motion to add SCOB information to the Resource section of the toolkit. Ben Barrett seconded the motion. Motion Carried. See Motion Item 4.
- DHS Staff Support provided update of Emergency Preparedness materials.
- DHS Staff Support shared Wisconsin Emergency Management (WEM) update.

VII. Discuss Emergency Preparedness Toolkit Outreach

- Self-Determination Conference, October 20-23
 - Ben Barrett and Karen Secor provided updates from the conference.

VIII. Draft the January 8, 2025, CPD Emergency Preparedness Meeting Agenda

- The Committee drafted the Emergency Preparedness Meeting Agenda for January 8, 2025.



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IX. Adjourn

- Ramsey Lee made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried. See Motion Item 4.

The meeting adjourned at 1:00 PM.