



COUNCIL ON
PHYSICAL DISABILITIES

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**Council on Physical Disabilities (CPD)
Executive Committee Meeting Minutes**

Wednesday, June 6, 2024

10:00 A.M. to 11:00 A.M.

Executive Committee Action Items and Motion Items

A. Executive Committee Action Items

1. **Action Item:** Members will submit comments on the ACAA to DHS Support and CPD Chair, Ben Barrett. DHS Support will work with CPD Chair to submit comments to the Department of Transportation (DOT) by June 12, 2024.

B. Executive Committee Motion Items

1. **Motion Item:** Jackie Gordon made a motion to approve the June 5, 2024, Executive Committee Meeting Agenda. Ramsey Lee seconded the motion. Motion carried with adjustment to agenda.
2. **Motion Item:** Charles Vandenplas made a motion to approve the March 6, 2024, Executive Committee Meeting minutes. Jeff Fox seconded the motion.
3. **Motion Item:** Jackie Gordon made a motion to adjourn the meeting. Jeff Fox seconded the motion. Motion carried.

C. Executive Committee Meeting Minutes

I. Welcome and Introductions: Ben Barrett, Chairperson

Executive Committee members present: Ben Barrett, Jeff Fox, Jackie Gordon, Ramsey Lee, Charles Vandenplas, Artrell Mason, Jason Ostrowski, and Karen Secor.

Executive Committee members absent (Excused*): Roberto Escamilla II, and Gabriel Schlieve.

Guest(s): Elizabeth Watson, CPD Liaison.

DHS Staff Support Present: Angela Brenna, Department of Health Services (DHS).

Ben Barrett, Chairperson called the meeting to order at 10:06 A.M.

- The Executive Committee meeting was made available via phone at (669) 254-5252 with Meeting ID: 161 1786 1716 and via [Zoom](#).

II. Review and Approve June 5, 2024, Executive Committee Meeting Agenda

- Jackie Gordon made a motion to approve the June 5, 2024, Executive Committee Meeting Agenda. Ramsey Lee seconded the motion. Motion carried with adjustment to agenda. See Motion Item 1.

III. Review and Approve March 6, 2024, Executive Committee Meeting Minutes

- Charles Vandenplas made a motion to approve the March 6, 2024, Executive Committee Meeting minutes. Jeff Fox seconded the motion. See Motion Item 2.

IV. Public Comment on the State Plan for People with Physical Disabilities 2022-2024, or Issues Affecting People with Physical Disabilities

- No public comment received.

V. Update from Cross-Council Meeting

- Ben Barrett shared updates from the Cross-Council Meeting.

VI. CPD Committee Updates

- **Emergency Preparedness**
 - Karen Secor shared updates about the Emergency Preparedness Committee. Karen shared that she and Jackie Gordon are reviewing items in the Emergency Preparedness Toolkit to ensure information is still relevant.
- **Housing**
 - Jeff Fox shared that the Committee will be working on housing goals that align or inform on the WI State Health Improvement Plan.
- **Employment and Health**
 - Ramsey Lee shared that he has been attending meetings for A Home for Everyone Conference.
- **Transportation**
 - Charles Vandenplas provided an update on the Transportation Committee.

VII. Update on Disability Caravan WI Route

- Ben Barrett shared information about the Disability Caravan route.

VIII. Discuss Air Carrier Access Act (ACAA) Improvements Public Comment

- Members discussed the Department of Transportation (DOT) proposed rule: ACAA Ensuring Safe Accommodations for Air Travelers with Disabilities Using Wheelchairs. Members will submit comments to DHS Support and CPD Chair, Ben Barrett. DHS Support will work with CPD Chair to submit comments to the Department of Transportation (DOT) by June 12, 2024. See Action Item 1.

IX. Draft Next Executive Committee Meeting Agenda

- The Executive Committee drafted the next CPD Executive Committee Meeting Agenda.

• Adjourn

- Jackie Gordon made a motion to adjourn the meeting. Jeff Fox seconded the motion. Motion carried. See Motion Item 3.

The meeting adjourned at 11:01 A.M.