



COUNCIL ON
PHYSICAL DISABILITIES

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CPD Executive Committee Meeting Minutes

Thursday, August 15, 2024, from 10:00 A.M. to 11:00 A.M.

Executive Committee Action Items and Motion Items

A. Executive Committee Action Items

1. **Action Item:** The CPD Committee Chairs will write a summary for their committees to include in the 2024 Annual report. The Chairs will email their summaries to DHS Support prior to the next Executive Committee meeting.

B. Executive Committee Motion Items

1. **Motion Item:** Charles Vandenplas made a motion to approve the August 15, 2024, Executive Committee Meeting Agenda. Jeff Fox seconded the motion. Motion carried.
2. **Motion Item:** Charles Vandenplas made a motion to approve the June 5, 2024, Executive Committee Meeting minutes. Jeff Fox seconded the motion. Motion carried.
3. **Motion Item:** Jeff Fox made a motion to approve the Final Draft of the CPD 2023 Annual Report. Charles Vandenplas seconded the motion. Motion carried.
4. **Motion Item:** Jeff Fox made a motion to adjourn the meeting. Charles Vandenplas seconded the motion. Motion carried.

Executive Committee Meeting Minutes

Welcome and Introductions: Ben Barrett, Chairperson

Executive Committee members present: Ben Barrett, Jeff Fox, Jackie Gordon, Ramsey Lee, Charles Vandenplas, Jason Ostrowski, and Karen Secor.

Executive Committee members absent (Excused*): Roberto Escamilla II, and Gabriel Schlieve.

DHS Staff Support Present: Angela Brenna, Department of Health Services (DHS), and Zachary Davenport, DHS, BADR.

1. Ben Barrett, Chairperson called the meeting to order at 10:01 A.M.

- The Executive Committee meeting was made available via phone at (669) 254-5252 with Meeting ID: 161 1786 1716 and via [Zoom](#).

2. Review and Approve August 15, 2024, Executive Committee Meeting Agenda

- Charles Vandenplas made a motion to approve the August 15, 2024, Executive Committee Meeting Agenda. Jeff Fox seconded the motion. Motion carried. See Motion Item 1.

3. Review and Approve June 5, 2024, Executive Committee Meeting Minutes

- Charles Vandenplas made a motion to approve the June 5, 2024, Executive Committee Meeting minutes. Jeff Fox seconded the motion. Motion carried. See Motion Item 2.

4. Public Comment on the State Plan for People with Physical Disabilities 2022-2024, or Issues Affecting People with Physical Disabilities

- No public comment received.

5. Review and Approve CPD 2023 Annual Report

- The Committee discussed the Final Draft of the CPD 2023 Annual Report. Jeff Fox made a motion to approve the Final Draft of the CPD 2023 Annual Report. Charles Vandenplas seconded the motion. Motion carried. See Motion Item 3.

6. Review Draft of CPD 2024 Annual Report

- The Committee reviewed the draft of the CPD 2024 Annual Report. The CPD Committee Chairs agreed to write a summary for their committees to include in the report. The Chairs will email their summaries to DHS Support prior to the next Executive Committee meeting. See Action Item 1.
- The Committee discussed potential additions to the report. These include:
 - Conferences and events members attended/will attend, and information learned.
 - Advocacy activities members attended/will attend.
 - Policies discussed and supported (including on-going advocacy.)
 - Other State Plans and CPD Work Plan Alignment.
 - CPD input on programs and policies.

- History of CPD and recognition of members who have served for many years.
- Future direction of CPD.

7. CPD Committee Updates

- The Committee did not have updates to discuss. CPD Committee updates will be given at the next CPD Executive Committee Meeting on September 4, 2024.

8. Draft Next Executive Committee Meeting agenda

- The Executive Committee drafted the September 4, 2024, CPD Executive Committee Meeting Agenda.

9. Adjourn

- Jeff Fox made a motion to adjourn the meeting. Charles Vandenplas seconded the motion. Motion carried. See Motion Item 4.

The meeting adjourned at 10:59 A.M.