



1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
PHONE: 608-266-3118
WEBSITE: cpd.wisconsin.gov

COUNCIL ON
PHYSICAL DISABILITIES

Wisconsin Council on Physical Disabilities (CPD) Teleconference Quarterly Meeting

Thursday, December 3, 2020
9:00 A.M. to 12:00 P.M.

APPROVED JANUARY 28, 2021.

Action and Motion Items

A. Action Items

- 1. Action Item:** The Executive Committee will have a draft for the Council's State Fiscal Year Annual Report for review and approval at the Council's January 2021 quarterly meeting.
- 2. Action Item:** The Council would like to have a draft completed of the SFY 2021 Annual Report for full Council review to the Council's April 2021 quarterly meeting.
- 3. Action Item:** Jason Ostrowski will notify DHS support staff of the Council's domain name for the CPD YouTube Channel to link to the CPD website.
- 4. Action Item:** Jackie Gordon will be requesting bios from Council members for community presentations via email.

B. Motion Items

- 1. Motion Item:** Kathy Johnson made a motion to approve the December quarterly meeting agenda as amended. Karen Secor seconded the motion. Motion carried.
- 2. Motion Item:** Kathy Johnson made a motion to approve the October quarterly meeting minutes as amended. Roberto Escamilla II seconded the motion. Motion carried.
- 3. Motion Item:** Roberto Escamilla II made a motion to approve the October By-Laws Committee Meeting Minutes. Kathy Johnson seconded the motion. Motion carried.
- 4. Motion Item:** Jackie Gordon made a motion to not renew CPD's membership with Survival Coalition. Kathy Johnson seconded the motion. Motion carried.



1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
PHONE: 608-266-3118
WEBSITE: cpd.wisconsin.gov

COUNCIL ON
PHYSICAL DISABILITIES

5. **Motion Item:** Jeff Fox made a motion to approve the creation of the CPD YouTube Channel. Ben Barrett seconded the motion. Motion carried.
6. **Motion Item:** Kathy Johnson made a motion for the Council to adjourn the meeting and move into closed session to discuss member, with the invitation of the liaisons to stay at their own digression. Roberto seconded the motion. Motion carried.

C. Meeting Minutes

I. Welcome and Introductions, Jason Ostrowski, Chairperson

Council members present: Ben Barrett; Karen Secor; Jason Ostrowski; Kathy Johnson; Gabriel Schlieve; Jeff Fox; Roberto Escamilla II; Jackie Gordon; and Nicole Herda.

Council members absent (excused*): Noah Roberts and Charles Vandenplas.

Liaisons present: Taqwanya Smith, Department of Transportation; Randy Dahman, Department of Safety and Professional Services; Craig Wehner, Wisconsin Department for Workforce Development; and Elizabeth Watson, University of Wisconsin Whitewater.

Liaisons absent: Eric Cormany, Wisconsin Office of the Commissioner of Insurance; Heather Bruemmer, Board on Aging and Long-Term Care; Eva Kubinski, Department of Public Instruction; and Colleen Larsen, Wisconsin Technical College System.

Guest: David Morstad, Chair, Governor's Committee for People with Disabilities (GCPD).

Closed Captioning Services: For the Record, Inc.

DHS staff support present: Lisa Sobczyk, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR) and Ashley Walker DHS, BADR.



1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
PHONE: 608-266-3118
WEBSITE: cpd.wisconsin.gov

COUNCIL ON
PHYSICAL DISABILITIES

II. Meeting Called to Order

Jason Ostrowski, Chairperson, called the meeting to order at 9:03 A.M.

The meeting was available via phone at 1-844-708-2569 and Meeting ID: 924 4991 4848 and via [Zoom](#).

III. Review and Approve December Quarterly Meeting Agenda

- Kathy Johnson made a motion to approve the December quarterly meeting agenda. Karen Secor seconded the motion.
 - Discussion was had by the Council to amend the agenda to include two agenda items; *Review and Approve October By-Laws Committee Meeting Minutes* to agenda item 2. and *Entering into Closed Session* prior to adjournment to discuss member.
 - Kathy Johnson made a motion to approve the December quarterly meeting agenda as amended. Karen Secor seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve October Quarterly Meeting Minutes

- Kathy Johnson made a motion to approve the October quarterly meeting minutes. Roberto Escamilla II seconded the motion.
 - Discussion was had by the Council that the name of who made the motion for Motion Item 4. needs to be changed from Kathy Secor to Kathy Johnson.
 - Kathy Johnson made a motion to approve the October quarterly meeting minutes as amended. Roberto Escamilla II seconded the motion. Motion carried. See Motion Item 2.

V. Review and Approve October By-Laws Committee Meeting Minutes

- Roberto Escamilla II made a motion to approve the October By-Laws Committee meeting minutes. Kathy Johnson seconded the motion. Motion carried. See Motion Item 3.



1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
PHONE: 608-266-3118
WEBSITE: cpd.wisconsin.gov

COUNCIL ON
PHYSICAL DISABILITIES

VI. Public Comment on the State Plan for People with Physical Disabilities, 2019-2021

- No public comment was received.

VII. Presentation on Governor's Committee for People with Disabilities (GCPD) COVID-19 Work and Policy Recommendations

- David Morstad, Chair of GCPD, shared some historic background of GCPD, and timely work that the GCPD Executive Committee has been doing related to COVID-19 and its impact on people with disabilities throughout Wisconsin.
- David Morstad shared how GCPD has changed their meeting structure so the Committee can be more proactive in addressing needs of people with disabilities during the pandemic.
- David Morstad also shared GCPD's letters to the Governor on No Visitor Policies and COVID-19 policy recommendations.

VIII. Discuss Status of the CPD State Plan for People with Disabilities, 2022-2024

- **State Plan Committee Update:** Kathy Johnson, Chair of the State Plan Committee, stated that the Committee has begun working on a tentative outline for the State Plan for People with Physical Disabilities, 2022-2024. At the last State Plan Committee Meeting, Council Members volunteered to lead sections and policy areas included in the State Plan encompassed in the following categories: Living Independently; Employment; Emergency Preparedness; and Transportation.
- The goal of the State Plan Committee will be to have a draft of the State Plan completed for review by the full Council by March 2021.
- The next State Plan Committee meeting will be on December 21, 2020 at 11:00 A.M.



1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
PHONE: 608-266-3118
WEBSITE: cpd.wisconsin.gov

COUNCIL ON
PHYSICAL DISABILITIES

IX. Discuss Outline for the State Fiscal Year 2020 and 2021 Annual Reports and Timeline

- The CPD Executive Committee completed the State Fiscal Year (SFY) 2019 Annual Report, and it was approved at the Council's last quarterly meeting in October 2020.
- The Council discussed a timeline and leads for completing sections of SFY 2020 Annual Report.
 - Jackie Gordon volunteered to take the lead on writing the Dan Johnson Advocacy Award Ceremony section.
 - Jason Ostrowski volunteered to write about the work the Council has done participating in Electronic Visit Verification (EVV) stakeholder group.
 - Kathy Johnson volunteered to write a section on the Council's By-Laws revisions.
 - The Council discussed the Executive Committee taking the lead on working on the SFY 2020 Annual Report and will have a draft for full Council approve at the Council's January 2021 quarterly meeting. See Action Item 1.
- The Council also discussed the SFY 2021 Annual Report.
 - The Council also discussed comments submitted to the Governor's Caregiver Taskforce Policy Recommendations and COVID-19 work being more relevant for the State Fiscal Year 2021 Annual Report.
 - The Council would like to have a draft completed of the SFY 2021 Annual Report for full Council review to the Council's April 2021 quarterly meeting. See Action Item 2.

X. CPD Liaison Updates

- **Taqwanya Smith, Department of Transportation (DOT):** No updates.



1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
PHONE: 608-266-3118
WEBSITE: cpd.wisconsin.gov

COUNCIL ON
PHYSICAL DISABILITIES

- **Elizabeth Watson, University of Wisconsin (UW) Whitewater:** The UW System Directors are meeting weekly to ensure ongoing access for students and accessibility issues with technology and remote learning. There will be an Accessibility Check Analysis Audit in January 2021 to look at accessibility compliance across the 13 campus schools. The audit will include Section 508 Compliance and Standards for Accessibility. UW System campuses are COVID-19 test sites and open to the public for testing.
- **Randy Dahman, Department of Safety and Professional Services:** The Commercial Building Code Committee will be a meeting on December 15, 2020 focusing on the 2021 International Code Council Suites that has been adopted into Wisconsin Commercial Building Code. Standards for accessibility will include the 2021 updates.
- **Craig Wehner, Wisconsin Department for Workforce Development:** Offices remain mostly closed, but services are offered virtually. Enrollment numbers are down, not as many new referrals coming into the system due to medical needs of consumers and the risk of COVID-19. Some consumers continue to request for cases to be put on hold. Seeing a growing issue trending across the state with consumers in Group Homes stated that the Group Homes will not let consumers seek employment due to the risk associated with COVID-19. DVR is current monitoring this and looking at strategies to combat this trending issue.

XI. Discuss Survival Coalition Membership

- The Council discussed Survival Coalition membership and membership being up for renewal in January 2021.
- Concerns were raised about the value of the Council's role within the Survival Coalition and utilizing the Council's limited capacity to participate with the Coalition.
 - Jackie Gordon made a motion to not renew CPD's membership with Survival Coalition. Kathy Johnson seconded the motion. Motion carried. See Motion Item 4.



1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
PHONE: 608-266-3118
WEBSITE: cpd.wisconsin.gov

COUNCIL ON
PHYSICAL DISABILITIES

XII. Discuss CPD Website Update

- DHS will be migrating the Council's Website into DHS' website by January 2021. This migration will not affect the QR Codes for the Emergency Preparedness Toolkit or marketing materials. Documents posted to the Council's website will not need to go through DHS approval process.
- The Council also discussed its presence on social media, e.g. Facebook and the possibility of creating a YouTube Channel and how these were tools the Council needed to utilize to increase awareness about issues faced by people with physical disabilities and to recruit new Council members.
- Topics discussed included Assistive Technology, People First Language, and Disability Etiquette.
 - Jeff Fox made a motion to approve the creation of the CPD YouTube Channel. Ben Barrett seconded the motion. Motion carried. See Motion Item 5.
 - Jason Ostrowski will notify DHS support staff of the Council's domain name for the CPD YouTube Channel to link to the CPD website. See Action Item 3.
 - Jackie Gordon will be requesting bios from Council members for community presentations via email. See Action Item 4.

XIII. Adjourn

- Kathy Johnson made a motion for the Council to adjourn the meeting and move into closed session to discuss member, with the invitation of the liaisons to stay at their own digression. Roberto seconded the motion. Motion carried. See Motion Item 6.

The Council adjourned the public meeting and moved into closed session at 11:24 A.M.