



COUNCIL ON  
PHYSICAL DISABILITIES

1 WEST WILSON STREET, ROOM 551  
POST OFFICE BOX 2659  
MADISON, WI 53701-2659  
PHONE: 608-266-3118  
WEBSITE: [dhs.wisconsin.gov/cpd](https://dhs.wisconsin.gov/cpd)

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## Wisconsin Council on Physical Disabilities (CPD) Teleconference Quarterly Meeting

Thursday, July 22, 2020

9:00 A.M. to 12:00 P.M.

### Action and Motion Items

#### A. Action Items

- 1. Action Item:** The Full Council was in agreement to add the CPD Operating Agreement document to the CPD Orientation Manual.
- 2. Action Item:** DHS Support Staff will send Milly de la Torre and Betzaida Ramos, from Movimiento para el Alcance de Vida Independiente; Puerto Rico, Independent Living Center the latest version (4<sup>th</sup> edition) of the Emergency Preparedness Toolkit.
- 3. Action Item:** DHS Support Staff will send out a Zoom Link for an additional CPD Full Council meeting set for August 5, 2021 to cover agenda items that were not discussed at today's meeting.

#### B. Motion Items

- 1. Motion Item:** Jeff Fox made a motion to approve the July quarterly meeting agenda. Charles Vandenplas seconded the motion. Motion carried.
- 2. Motion Item:** Charles Vandenplas made a motion to approve the April quarterly meeting minutes. Karen Secor seconded the motion. Motion carried.
- 3. Motion Item:** Nicole Herda made a motion to accept the Draft Operating Agreement as the final version, and to add the Agreement to the CPD Orientation Manual. Charles Vandenplas seconded the motion. Motion carried.
- 4. Motion Item:** Karen Secor made a motion to move forward with Agenda Item IX, Presentation on Emergency Preparedness, and then go back to Agenda Item VIII, CPD 2021 Elections. Charles Vandenplas seconded the motion.



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5. **Motion Item:** Nicole Herda made a motion to accept and submit the technical corrections to the Wisconsin State Statute Language. Jeff Fox seconded the motion. Motion Carried.
6. **Motion Item:** Charles Vandenplas made a motion to have an additional Full Council meeting on August 5, 2021 to cover agenda items that were not discussed at today's CPD Quarterly Meeting. Jeff Fox seconded the motion. Motion carried.
7. **Motion Item:** Roberto Escamilla II made a motion to adjourn the meeting. Charles Vandenplas seconded the motion. Motion carried.

### C. Meeting Minutes

#### I. Welcome and Introductions, Ben Barrett, Chairperson

**Council members present:** Ben Barrett; Karen Secor; Gabriel Schlieve; Jeff Fox; Charles Vandenplas; Nicole Herda; Roberto Escamilla II; Jackie Gordon; and Artrell Mason.

**Council members absent (excused\*):** Noah Roberts.

**Liaisons present:** Taqwanya Smith, Department of Transportation; Jeremy Kaukl, Department of Safety and Professional Services; Craig Wehner, Wisconsin Department for Workforce Development; Heather Bruemmer, Board on Aging and Long-Term Care; Dr. Elizabeth Watson, University of Wisconsin Whitewater; and Colleen Larsen, Wisconsin Technical College System.

**Liaisons absent (excused\*):** Nicholas Zouski, Department of Natural Resources; and Eva Kubinski, Department of Public Instruction. Christina Keeley, Wisconsin Office of the Commissioner of Insurance.

**Guests:** Milly de la Torre, Movimiento para el Alcance de Vida Independiente, Puerto Rico; Betzaida Ramos, Movimiento para el Alcance de Vida Independiente, Puerto Rico; Brian Anderson, Emergency Preparedness Toolkit Smart Phone Application Developer; and Allison Lourash, Community Member.

**Captioning Services:** Margo Lucas.



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**DHS staff support present:** Lisa Sobczyk, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR); Ashley Walker DHS, BADR; Laura Plummer, DHS, BADR and Monica Smith, DHS, BADR.

## II. Meeting Called to Order

**Ben Barrett, Chairperson, called the meeting to order at 9:04 A.M.**

The meeting was available via phone at 1-844-708-2569 and Meeting ID: 822 4451 5112 and via [Zoom](#).

## III. Review and Approve July Quarterly Meeting Agenda

- Jeff Fox made a motion to approve the July quarterly meeting agenda. Charles Vandenplas seconded the motion. Motion carried. See Motion Item 1.

## IV. Review and Approve April Quarterly Meeting Minutes

- Charles Vandenplas made a motion to approve the April quarterly meeting minutes. Karen Secor seconded the motion. Motion carried. See Motion Item 2.

## V. Review and Discuss Draft CPD Operating Agreement

- The Council reviewed the proposed Draft CPD Operating Agreement. Ben Barrett shared the background behind creating the agreement came from the Long Path Group Power Training, which CPD members and other disability related constitute council members participate in.
  - The Full Council was in agreement to add the CPD Operating Agreement document to the CPD Orientation Manual. See Action Item 1.
  - Nicole Herda made a motion to accept the Draft Operating Agreement as the final version, and to add the Agreement to the CPD Orientation Manual. Charles Vandenplas seconded the motion. Motion carried. See Motion Item 3.



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## **VI. Public Comment on the State Plan for People with Physical Disabilities, 2019-2021**

- No public comment was received.

## **VII. CPD Liaison Updates**

- **Taqwanya Smith, Department of Transportation (DOT):** See submitted Liaison Report.
- **Colleen Larson, Wisconsin Technical College System:** A statewide workgroup was started with the goal of engaging students with disabilities and learning more about the early impacts of COVID-19 on student populations; gathering information from stakeholders on supports for people with disabilities. New Student board member is a student with a disability and a great advocate.
- **Jeremy Kaukl, Department of Safety and Professional Services (DSPS):** DSPS staff are returning to the offices. Plans for all new commercial building and ensuring accessibility requirements are good. In the middle of approving 2021 codes for access.
- **Heather Bruemmer, Board on Aging and Long-Term Care:** Budget update: Two Ombudsman positions that were in the Governor's Biennial Budget were taken out. Medigap helpline is prep for open enrollment this fall-early winter. Continue with virtual outreach and in-person.  
<https://disabilityrightswi.org/program/family-care-and-iris-ombudsman-program/>
- **Elizabeth Watson, University of Wisconsin (UW) Whitewater:** shared that the pandemic has been a learning experience for access to technology. UW Whitewater is currently completing an audit on data and technology compliance, with the goal of ensuring that the education system is as accessible as possible. There continues to be barriers with supporting holistic life of the college student with the inability to find personal attendants between 11:00 PM- 2:00 AM. Disability Coordinators continue to meet regularly across the state.



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- **Craig Wehner, Wisconsin Department for Workforce Development (DWD):** DWD staff are back in the office as of June 2021. Services are still being offered virtually and through in-person social distancing. The labor market for supported employment is hard with high staff turnover and open positions; which may lead to long-term issues with labor market shortages.
- Karen Secor made a motion to move forward with Agenda Item IX, Presentation on Emergency Preparedness, and then go back to Agenda Item VIII, CPD 2021 Elections. Charles Vandenplas seconded the motion. See Motion Item 4.

#### **VIII. CPD 2021 Elections**

- Based on majority vote of Council Membership, the CPD 2021 election results are as follows:
  - Chairperson: Ben Barrett
  - Vice-Chairperson: Jeff Fox
  - Secretary: Jackie Gordon
  - Executive Committee Member-At Large Vacancy: Gabrielle Schlieve

#### **IX. CPD Committee Updates**

- ***Emergency Preparedness Committee***
  - Milly de la Torre and Betzaida Ramos, from Movimiento para el Alcance de Vida Independiente; Puerto Rico, Independent Living Center (ILC) presented on how the collaboration between the Puerto Rico ILC and CPD has assisted in helping many people with disabilities:
    - Discussed updates that have been done to the Emergency Preparedness Toolkit and collaboration with GCPD on the Communications Folder. Also, further collaboration and translating the latest version of the Toolkit to Spanish.



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- DHS Support Staff will send Milly de la Torre and Betzaida Ramos, from Movimiento para el Alcance de Vida Independiente; Puerto Rico, Independent Living Center the latest version (4<sup>th</sup> edition) of the Emergency Preparedness Toolkit. See Action Item 2.
  - The Council previewed the Emergency Preparedness Smart Phone Application (App).
    - Brian Anderson, Smart Phone App developer presented on how to utilize the App and requested edits and additions be sent to DHS Support Staff.
  - **Executive Committee**
    - Ben Barrett shared that the Executive Committee has been working on updating Wisconsin State Statute Language with technical corrections that included people first language and removing the requirement for the Department of Transportation Report; since it was void.
    - Nicole Herda made a motion to accept and submit the technical corrections to the Wisconsin State Statute Language. Jeff Fox seconded the motion. Motion Carried. See Motion Item 5.
  - **State Plan Committee**
    - The CPD Council did not discuss this agenda item. Item moved to Full Council Meeting on August 5, 2021.
- X. Discuss Dan Johnson Advocacy Award in 2021 and 2022**
- The CPD Council did not discuss this agenda item. Item moved to Full Council Meeting on August 5, 2021.
- XI. Discuss CPD Membership Recruitment**
- The CPD Council did not get to this agenda item. Item moved to Full Council Meeting on August 5, 2021.



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## XII. Adjourn

- Charles Vandenplas made a motion to have an additional Full Council meeting on August 5, 2021 to cover agenda items that were not discussed at today's CPD Quarterly Meeting. Jeff Fox seconded the motion. Motion carried. See Motion Item 6.
  - DHS Support Staff will send out a Zoom Link for an additional CPD Full Council meeting set for August 5, 2021 to cover agenda items that were not discussed at today's meeting. See Action Item 3.
- Roberto Escamilla II made a motion to adjourn the meeting. Charles Vandenplas seconded the motion. Motion carried. See Motion Item 7.

**The Council adjourned at 12:00 P.M.**