



COUNCIL ON  
PHYSICAL DISABILITIES

1 WEST WILSON STREET,  
ROOM 551  
POST OFFICE BOX 2659  
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## **Council on Physical Disabilities (CPD) Executive Committee Teleconference Meeting Minutes**

**Thursday, November 12, 2020  
2:00 P.M. to 3:00 PM**

**APPROVED FEBRAURY 11, 2021.**

### **Executive Committee Action Items and Motion Items**

#### **A. Executive Committee Action Items**

- 1. Action Item:** The Executive Committee formed a workgroup (Jason Ostrowski, Jeff Fox, and Ben Barrett), to look at topics/priorities in the Governor's Caregiver Taskforce Report and decide if there are recommendations made that CPD should support or include in the State Plan for People with Physical Disabilities, 2022-2024. The workgroup will bring back findings and recommendations to the next CPD Executive Committee meeting on December 10, 2020 for discussion.

#### **B. Executive Committee Motion Items**

- 1. Motion Item:** Karen Secor made motion to approve the November Executive Committee meeting agenda. Charles Vandenplas seconded the motion. Motion carried.
- 2. Motion Item:** Karen Secor made a motion to approve the October Executive Committee meeting minutes. Charles Vandenplas seconded the motion. Motion carried.
- 3. Motion Item:** Kathy Johnson made a motion to adjourn the meeting. Karen Secor seconded the motion. Motion carried.

#### **C. Executive Committee Meeting Minutes**

##### **I. Welcome and Introductions: Jason Ostrowski, Chairperson**

**Executive Committee members present:** Jason Ostrowski; Karen Secor; Charles Vandenplas; Ben Barrett; Kathy Johnson; Jeff Fox; and Jackie Gordon.

**Executive Committee members absent:** Not applicable.

**DHS staff support present:** Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR) and Lisa Sobczyk, DHS, BADR.



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**II. Jason Ostrowski, Chairperson called the meeting to order at 2:02 P.M.**

The meeting was available via phone at 1-844-708-2569 and Meeting ID: 852 7833 6276 and via [Zoom](#).

**III. Review and Approve November Executive Committee Meeting Agenda**

- Karen Secor made a motion to approve the November Executive Committee meeting agenda. Charles Vandenplas seconded the motion. Motion carried. See Motion Item 1.

**IV. Review and Approve October Executive Committee Meeting Minutes**

- Karen Secor made a motion to approve the October Executive Committee meeting minutes. Charles Vandenplas seconded the motion. Motion carried. See Motion Item 2.

**V. Public Comment on the State Plan for People with Physical Disabilities 2019-2021, or Issues Affecting People with Physical Disabilities**

- No public comment was received.

**VI. Review and Discuss Code of Ethics for State Officials**

- Jason Ostrowski, Chair, highlighted the Code of Ethics for State Officials and importance of staying neutral and non-bias with any public messaging that is sent on behalf of the Council. A recommendation that was agreed upon by the CPD Executive Committee is that emails or any communications needs to pass through the Council Chair or DHS support staff for approval prior to sending it out to the public.

**VII. Review and Discuss Caregiving Taskforce Report and Related Council Action**

- CPD Executive Committee review the Governor's Caregiver Taskforce Report and highlighted the sections. The Executive Committee discussed that the report and recommendations were completed pre-COVID-19, and priorities have changed.
  - The Executive Committee formed a workgroup (Jason Ostrowski, Jeff Fox, and Ben Barrett), to look at topics/priorities in the Governor's Caregiver Taskforce Report and decide if there are recommendations made that



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CPD should support or include in the State Plan for People with Physical Disabilities, 2022-2024. The workgroup will bring back findings and recommendations to the next CPD Executive Committee meeting on December 10, 2020 for discussion. See Action Item 1.

#### **VIII. Discuss Status of the CPD State Plan for People with Disabilities, 2021-2023**

- Kathy Johnson, CPD State Plan Committee Chair, explained that the State Plan Committee met in October to discuss the outline for the State Plan for People with Physical Disabilities, 2022-2024 and discussed barriers affecting people with disabilities.
- The State Plan Committee will meet again November 23, 2020. The State Plan Committee is planning on having a draft of the State Plan for People with Physical Disabilities, 2022-2024 by early 2021.

#### **IX. Survival Coalition Update**

- The Survival Coalition continues to meet every other week, the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of the month. Kathy Johnson will keep passing on information on the Survival Coalition activities that are relevant to the Council.

#### **X. Discuss New Member Recruitment and Non-Participating Members**

- DHS support staff informed CPD Executive Committee members that there are currently no membership applications on file for the Council. A recommendation would be to email membership applications directly to Flora Csontos at the Governor's Office, if potential issues accessing the application through the Governor's website.
- Jason Ostrowski, CPD Council Chair, spoke about utilizing social media to get the word out about membership needs (e.g. Facebook). Jason Ostrowski will check-in with non-participating members to discuss needs of the council and being more engaged.



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## **XI. Discuss Agenda Items for the December Quarterly Meeting**

- The Executive Committee discussed the agenda for the Council's December 3, 2020 Quarterly Meeting agenda including:
  - Survival Membership;
  - CPD State Plan Update;
  - Liaison Updates;
  - Annual SFY 2020 & 2021 Reports;
  - Guest Speaker: GCPD Chair or Vice Chair to discuss collaborative activities and topics effecting people with disabilities during COVID-19; and
  - CPD website changes.

## **XII. Adjourn**

- Kathy Johnson made a motion to adjourn the meeting. Karen Secor seconded the motion. Motion carried. See Motion Item 3.

**The meeting adjourned at 3:03 P.M.**