



COUNCIL ON  
PHYSICAL DISABILITIES

1 WEST WILSON STREET, ROOM 551  
POST OFFICE BOX 2659  
MADISON, WI 53701-2659  
PHONE: 608-266-3118  
WEBSITE: [dhs.wisconsin.gov/cpd](https://dhs.wisconsin.gov/cpd)

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## Wisconsin Council on Physical Disabilities (CPD) State Plan Committee Teleconference Meeting

**Monday, August 23, 2021**

**12:00 P.M. to 1:00 P.M.**

**Approved September 13, 2021**

### **State Plan Committee Action and Motion Items**

#### **A. State Plan Committee Action Items**

- 1. Action Item:** DHS Support Staff will submit an internal request to DHS Forms Department to mail Karen Secor and Ben Barrett Emergency Preparedness Toolkits, Form Folders and Communication Folders.
- 2. Action Item:** DHS Support Staff will email Draft Sections of the SFY 2021 CPD Annual Report to section leads to review and submit edits and additions by September 7, 2021. Sections will be reviewed at the next CPD State Plan Committee Meeting on September 13, 2021.

#### **B. State Plan Committee Motion Items**

- 1. Motion Item:** Gabriel Schlieve made a motion to approve the August State Plan Committee meeting agenda. Jeff Fox seconded the motion. Motion carried.
- 2. Motion Item:** Jeff Fox made a motion to approve the June State Plan Committee meeting minutes. Gabriel Schlieve seconded the motion. Motion carried.
- 3. Motion Item:** Karen Secor made a motion to adjourn the meeting. Jeff Fox seconded the motion. Motion carried.



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## C. State Plan Committee Meeting Minutes

### I. Welcome and Introductions, Ben Barrett, State Plan Committee Chair

**State plan committee members present:** Ben Barrett; Jeff Fox; Gabriel Schlieve; and Karen Secor.

**Council members absent (excused\*):** Charles Vandenplas\*; Jackie Gordon\*.

**Guest:** Not applicable.

**DHS staff support present:** Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR).

### II. Meeting Called to Order

**Ben Barrett, State Plan Committee Member, called the meeting to order at 12:12 P.M.**

The meeting was available via phone at 1-844-708-2569 and Meeting ID: 891 0855 1203 and via [Zoom](#).

### III. Review and Approve August State Plan Committee Meeting Agenda

- Gabriel Schlieve made a motion to approve the August State Plan Committee meeting agenda. Jeff Fox seconded the motion. Motion carried. See Motion Item 1.

### IV. Review and Approve July State Plan Committee Meeting Minutes

- Jeff Fox made a motion to approve the June State Plan Committee meeting minutes. Gabriel Schlieve seconded the motion. Motion carried. See Motion Item 2.

### V. Public Comment on the State Plan for People with Physical Disabilities, 2019-2021

- No public comment received.



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**VI. Review CPD 2022-2024 State Plan for People with Disabilities**

- The State Plan Committee agreed to postpone discussion on this agenda item until their September 13, 2021 CPD Plan Committee Meeting.

**VII. Discuss State Fiscal Year (SFY) 2021 CPD Annual Report Sections**

- The State Plan Committee discussed the State Fiscal Year (SFY) 2021 CPD Annual Report and having a joint effort in completing the Sections.
  - Dedication to Noah Hershkowitz, Leads: Ben Barrett, Jeff Fox and Karen Secor
    - The State Plan Committee discussed reaching out to Lisa Sobczyk to obtain information on Noah Hershkowitz's career history and accomplishments to add to the dedication section.
  - Project: Emergency Preparedness Toolkit Revision, Collaboration and Outreach; Communication Folder Creation, Lead: Karen Secor
    - The State Plan Committee reviewed the Emergency Preparedness Toolkit Revision, Collaboration and Outreach; Communication Folder Creation Section and discussed outreach for the Toolkits. Karen Secor and Ben Barrett requested Emergency Preparedness Toolkits and Folders to be shipped to them.
    - DHS Support Staff will submit an internal request to DHS Forms Department to mail Karen Secor and Ben Barrett Emergency Preparedness Toolkits, Form Folders and Communication Folders. See Action Item 1.



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- Project: Collaboration of COVID-19 Work; Collaboration with Governor's Committee for People with Disabilities (GCPD); Monitoring the Impacts of COVID-19 on Physical Disabilities Policy Recommendations, Leads: Ben Barrett and Jeff Fox
  - The State Plan Committee did not get to discussion and review of this section of the 2021 CPD Annual Report.
- Policy: Participation on the Non-driver Transportation Group WiNDAC, Lead: Jeff Fox
  - The State Plan Committee did not get to discussion and review of this section of the 2021 CPD Annual Report.
- Project: 2022-2024 CPD State Plan Creation, Lead: Ben Barrett
  - The State Plan Committee did not get to discussion and review of this section of the 2021 CPD Annual Report.
- DHS Support Staff will email Draft Sections of the SFY 2021 CPD Annual Report to section leads to review and submit edits and additions by September 7, 2021. Sections will be reviewed at the next CPD State Plan Committee Meeting on September 13, 2021. See Action Item 2.

#### **VIII. Adjourn**

- Karen Secor made a motion to adjourn the meeting. Jeff Fox seconded the motion. Motion carried. See Motion Item 3.

**The meeting adjourned at 12:56 P.M.**