



Date: September 11, 2014

DMHSAS Numbered Memo 2014-07

To: Area Administrators / Human Services Area Coordinators
Bureau Directors/ Program Office Directors / Section Chiefs
County Departments of Community Programs Directors
County Departments of Developmental Disabilities Services Directors
County Departments of Human Services Directors
County Departments of Social Services Directors
County Mental Health Coordinators
Tribal Chairpersons / Human Services Facilitators

From: Linda A. Harris, Administrator
Division of Mental Health and Substance Abuse Services

CST Statewide 2015 Grant Allocations for Existing and Expansion Initiatives

Document Summary

This memo outlines the grant allocations of the Department of Health Services (DHS), Division of Mental Health and Substance Abuse (DMHSAS) funding to Coordinated Service Team (CST) Initiatives in 2015. Starting in 2015 all funding amounts will be uniform across all initiatives and all contracts will be for a 12 month period. The memo also describes the 2014 and 2015 Bridge Contracts that will move all county contracts to a calendar year (January – December) starting January 1, 2015 and all tribal contracts to the federal fiscal year (October-September) starting October 1, 2015. All counties and tribes interested in 2015 funding must fill out an application and budget. Those counties that did not apply for the CST Statewide Expansion funding in February 2014 will have an opportunity to apply for 2015 funding on October 1, 2014.

Background

In 2013, the Legislature appropriated additional General Purpose Revenue in the amounts of \$1,185,400 in State Fiscal Year (SFY) 2014 and \$2,417,300 in SFY 2015 to expand CST Initiatives across Wisconsin.

In the past, DMHSAS has awarded CST contracts with various start dates (January 1, April 1, July 1, October 1) and different contract lengths. The diversity of contract dates and lengths has been confusing and cumbersome for all involved. In addition, contracts have not aligned with their respective State/County or State/Tribal Contracts.

To resolve these issues, DMHSAS will be standardizing CST contracts for 2015. Specifically, DMHSAS will be moving all currently funded county CST contracts to a calendar year contract period and all currently funded tribal CST contracts to a federal fiscal year contract period. All contracts will be for a period of 12 months with an opportunity for annual renewal through the application process outlined in

Form, [F-21276A](#) DMHSAS Coordinated Services Teams Grant/Contract Application Summary and the Coordinated Services Team (CST) [Initiative Detailed Budget Plan Request](#) for upcoming budget year . Also for 2015, all CST Initiatives will be funded at the amount of \$60,000 per 12 month period. For greater clarity throughout the process we have separated the funding actions into groups.

Counties Currently Not Receiving CST from DHS/DMHSAS

Group A

Counties that did not receive funding for CST in 2014 (**Bayfield, Burnett, Outagamie, Rusk, Taylor and Winnebago**) will be able to apply for 2015 CST funding through an application process. Applications should include the following: Coordinated Service Team Initiative 2015 Statewide Expansion Application Narrative; (See Instructions - Coordinated Services Team Initiative 2015 Statewide Expansion Application [F21276A](#)) DMHSAS Coordinated Services Teams Grant/Contract Application Summary [F-21276A](#); and the Coordinated Services Team (CST) [Initiative Detailed Budget Plan Request](#) for Upcoming Budget Year. Applications are due October 1, 2014 for implementation of contracts starting January 1, 2015 for funding available through December 31, 2015. Counties may request an amount not to exceed \$60,000 per county in their proposed service area. Act 20 updated Wisconsin State Statute 46.56 to allow for multi-jurisdictional CST programs. Applications for multi-jurisdictional (county and tribal) or multi-county applications will be accepted. Indicate in your Coordinated Services Team Initiative Statewide Expansion Application, the proposed counties and/or tribes in the proposed service area.

Two hard copies and one electronic version of the completed Coordinated Services Team Initiative Statewide Expansion Funding Applications should be submitted by October 1, 2014 to the following address:

Rebecca Wigg-Ninham, Children and Families Mental Health Coordinator
Children, Youth and Families Unit
Division of Mental Health and Substance Abuse Services
Wisconsin Department of Health Services
1 West Wilson St., Room 951
Madison, WI 53703
Rebecca.wiggninham@wisconsin.gov .

Counties and Tribes Currently Receiving CST from DHS/DMHSAS

The following information offers more detail on anticipated and current funding allocations to existing CST funded counties and tribes for 2014 and 2015.

Counties and Regional Initiatives– Groups B, C and D: Beginning January 1, 2015 all county CST contracts will be 12 month calendar year contracts in the amount of \$60,000. New regional Initiatives or changes to current regional initiatives must follow the Group A process including a narrative, application and budget.

Group B

Counties that currently have calendar year CST contracts including expansion counties are: **Adams, Ashland, Brown, Buffalo, Calumet, Chippewa, Clark, Crawford, Dodge, Door, Douglas, Dunn, Eau Claire, Florence, Fond du Lac, Forest/Vilas, Green Lake, Iron, Jackson, Jefferson, Juneau, Kenosha, La Crosse, Lafayette, Langlade/Lincoln/Marathon, Marinette, Manitowoc, Menominee, Monroe, Oneida, Pepin, Pierce, Polk, Portage, Price, Racine, Richland, Rock, Sauk, Sheboygan, St. Croix, Vernon, Walworth, Washburn, Washington, Waukesha, Waupaca, and Waushara counties.** Applications and budgets for 2015 funding must be submitted to the contract administrator by October 1, 2014.

Group C

County CST contracts that currently beginning on July 1 (**Barron, Clark, Green, Iowa, Kewaunee, Oconto, Sawyer, Shawano, Trempealeau, and Wood counties**) will have a Bridge Contract from July 1, 2014 to December 31, 2014 in the amount of \$30,000 to bring them to the 2015 calendar year. Bridge Contract goals and objectives have been requested by the contract administrator and were due on June 1, 2014. Applications and budgets for 2015 funding must be submitted to the contract administrator by October 1, 2014.

Group D

County CST contracts that currently begin on October 1; (**Columbia, Grant, and Ozaukee Counties**) will have a Bridge Contract from October 1, 2014 to December 31, 2014 in the amount of \$15,000 to bring them to the 2015 calendar year. Please email your Bridge Contract goals and objectives to the contract administrator by September 1, 2014. Applications and budgets for 2015 funding should be submitted to the contract administrator by October 1, 2014.

Tribes – Groups D and E: Beginning October 1, 2015 all tribal CST contracts will be 12 month federal fiscal year contracts in the amount of \$60,000.

Group E

Tribal CST contracts that currently begin on July 1 (**Bad River, Lac du Flambeau, and St. Croix Chippewa**) will have a Bridge Contract from July 1, 2014 to October 1, 2014 in the amount of \$15,000 to bridge them to federal fiscal year 2015 which is October 1, 2014 through September 30, 2015. Bridge Contract goals and objectives have been requested by the contract administrator and were due on June 1, 2014. Applications and budgets for federal fiscal year 2015 funding have been requested by the contract administrator and were due on July 15, 2014 and July 1 thereafter.

Group F

Tribes that currently have calendar year CST contracts (**Ho-Chunk, Menominee and Sokaogon Chippewa Tribes**) and expansion tribes (**Forest County Potawatomi, Lac Courte Oreilles, Oneida, Red Cliff, Stockbridge-Munsee Tribes**) will have a Bridge Contract from January 1, 2015 to October 1, 2015 in the amount of \$45,000 to bridge them to federal fiscal year 2015, which is October 1, 2014 through September 30, 2015. Applications and budgets for the Bridge Contracts are due to the contract

administrator by October 1, 2014. Applications and budgets for federal fiscal year 2016 funding are due to the contract administrator by July 1, 2015.

Action Summary:

This Action Memo describes [the funding available](#) for CST Initiatives for 2015. Counties currently not funded for 2014 will have another opportunity to receive funding in 2015. Some counties and tribes will be receiving a Bridge Contract in 2014 and 2015 to move all county contracts to a calendar year (January - December) and all tribal contracts to a federal fiscal year (October - September).

- **Group A**

- submit Coordinated Service Team Initiative 2015 Statewide Expansion Application Narrative;(See Instructions - CST Initiative 2015 Statewide expansion Application [F21276A](#)),
- submit DMHSAS Coordinated Services Team Grant/Contract Application Summary, see DHS [F-21276A](#); and the Coordinated Services Team (CST) [Initiative Detailed Budget Plan Request](#) for upcoming Budget Year.by October 1, 2014 for calendar year 2015 funding.

- **Group B**

- submit DHS Form [F-21276A](#) and [Initiative Detailed Budget Plan Request](#) to the contract administrator by October 1 for calendar year 2015 funding.

- **Group C**

- submit work plans and budgets to the contract administrator for the \$30,000 Bridge Contracts by June 1, 2014
- submit DHS Form [F-21276A](#) and [Initiative Detailed Budget Plan Request](#) to the contract administrator by October 1 for calendar year 2015 funding.

- **Group D**

- email intended goals and objectives to the contract administrator by June 1, 2014.
- submit DHS Form [F-21276A](#) and [Initiative Detailed Budget Plan Request](#) to the contract administrator by October 1 for calendar year 2015 funding.

- **Group E**

- email intended goals and objectives to the contract administrator by June 1, 2014.

- submit DHS Form [F-21276A](#) and [Initiative Detailed Budget Plan Request](#) to the contract administrator by July 15, 2014 for federal fiscal year 2015 funding and July 1 thereafter.

- **Group F**
 - submit applications and budgets for the Bridge Contracts to the contract administrator by October 1, 2014.
 - submit [F-21276A](#) DHS Form and [Initiative Detailed Budget Plan Request](#) to the contract administrator by July 1, 2015 for federal fiscal year 2016 funding.

For additional information and questions regarding this memo:

REGIONAL OFFICE CONTACT:

Area Administrators

CENTRAL OFFICE CONTACT:

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Madison, WI 53703
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Email: Rebecca.wiggninham@wisconsin.gov

FORMS:

DHS Form [F-21276A](#): DMHSAS Coordinated Services Teams Grant/Contract Application Summary
DHS Form [F21276AI](#): DMHSAS Instructions – Coordinated Services Team Grant/Contract Application

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