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DCTS Action Memo 2021-13

To: Subscribers of the DCTS Action Memo Email Distribution List

From: Rose Kleman, Administrator

Wisconsin Youth Prevention Request for Applications

Summary

This memo outlines a funding opportunity for counties and tribes to provide primary substance use prevention for school-aged youth. Applications are due by September 24, 2021.

Background

The Wisconsin Youth Prevention Grant Program is funded by Wisconsin's share of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021.

In Wisconsin, according to the [National Survey on Drug Use and Health](#), between 2017 and 2019, an annual average of:

- 29,000 adolescents (6.5% of all adolescents) used marijuana in the past month.
- 44,000 adolescents (9.9% of all adolescents) used alcohol in the past month.
- 35,000 adolescents (7.8% of all adolescents) used an illicit drug in the past month.
- 10.9% of all adolescents used alcohol for first time in the past year.
- 5.8% of all adolescents used marijuana for first time in the past year.

As of 2013, according to the [Wisconsin Epidemiological Profile on Alcohol and Other Drugs, 2016](#), 15% of Wisconsin high school students reported using prescription drugs for nonmedical purposes at some point in their lives and 4% of Wisconsin residents age 12 and older reported using pain relievers for nonmedical purposes in the past year.

According to the most recent [Youth Risk Behavior Survey](#), 3.2% of Wisconsin youth reported misuse of pain medication, 3.5% reported opioid misuse, and 0.1% reported heroin use in the past year.

The consequences of alcohol and drug use include long-term adverse health effects; higher rates of fatalities due to motor vehicle accidents and other accidents; higher rates of self-injurious behaviors; higher rates of suspensions and expulsions from school; higher rates of viral infections; and increased rates of arrests and incarceration.

Eligibility for funding

- The applicant must be a county or federally recognized tribe located in Wisconsin. Nonprofit or for-profit agencies are not allowed to apply for this funding.
- The population being served by the applicant must be school-aged (K-12) youth.

- The service provided by the applicant must adhere to one or more of the six primary substance use prevention strategies outlined by the [Substance Abuse and Mental Health Services Administration](#).
 - Information dissemination
 - Education
 - Alternatives
 - Problem identification and referral
 - Community-based process
 - Environmental
- The applicant must utilize an evidence-based curriculum or model that enhances protective factors and reverses or reduces risk factors that is tailored to address risks specific to the target population's characteristics.

Award and contract information

DHS intends to award contracts to 10 counties and/or tribes as a result of this request for applications.

Awards will be made to applicants with the highest scored applications. Each one-year contract will be for a maximum of \$75,000. There is an option for one additional year of funding by mutual agreement and based on performance.

The first year contract will begin upon award and conclude on March 14, 2022. The second year contract, if awarded, will begin on March 15, 2022, and conclude March 14, 2023. The second year contract will require a new application and budget.

There is no match requirement for these contracts.

There is no carryover funding as part of this opportunity. All funds must be spent during the contract period.

The contracts resulting from this award will be stand-alone contracts and not as an appendices to the state-county or state-tribal contracts.

The state reserves the right to reject any and all applications. The state may negotiate the terms of the contract, including the award amount, with the selected applicant prior to entering into a contract. If contract negotiations cannot be concluded successfully with the recommended applicant, DHS may terminate contract negotiations.

Terms and conditions

Grant recipients must adhere to the [Substance Abuse Prevention and Treatment Block Grant funding restrictions](#).

For clarification or more specific information on the funding restrictions, contact [Anne Larson](#), the contract administrator for this grant program.

The contracts resulting from this request for applications will be between DHS and awarded applicants. Grant recipients using subcontractors will be responsible for ensuring their subcontractors abide by all terms and conditions of the grant.

Reporting requirements

Grant recipients will be required to:

- Report client-level data and expenditures through the Program Participation System and/or the Substance Abuse Prevention Services Information System.
- Submit semiannual performance reports.

Any additional reporting requirements will be specified by DHS.

Application design

The application for this funding must include the sections listed here and the information requested for each section. All pages should be single spaced with one-inch margins using 12 point Times New Roman font. Applications will be reviewed and scored by a committee of DHS staff based on the criteria listed for each section.

1. **Abstract (5 points):** Provide a brief description of the project details focused on the target population and program design. The abstract should be no longer than one page.
2. **Project narrative (50 points):** The project narrative should be no longer than four pages and organized according to the following headings:
 - **Organization experience and capacity:** Describe the experience the organization has in providing primary substance use prevention services. Provide a description of the organization's capacity to provide the intended strategy and practice. Applicants using subcontractors must also describe the capacity of their potential subcontractors in their application.
 - **Target population:** Describe the specific target population intended to be served, including county-specific or tribal-specific demographic characteristics.
 - **Statement of need:** Provide statistical evidence of why the target population is in need of primary substance use prevention services. Sources of information include the [DHS Alcohol and Other Drug Use Statistics webpage](#) and the [Wisconsin Office of Children's Mental Health](#).
 - **Primary substance use prevention strategies:** State the specific primary substance use prevention strategy/strategies the program will focus on and how the program will address the chosen strategy/strategies.
 - **Evidence-based practice or model:** Describe the specific evidence-based practice or model that will be used to address the primary substance use prevention strategy with the target population. The evidence-based practice or model must be applicable to the target population. In the description, provide citations or links to the specific evidence-based practice or model. [The Evidence-Based Practices Resource Center](#), the [National Institute on Drug Abuse](#), the [Office of Juvenile Justice and Delinquency Prevention](#), the [What Works Clearinghouse](#), and [Blueprints](#) are possible sources for evidence-based practices or prevention program models.
 - **Program design:** Describe how the program will be organized and carried out. Include in the description outreach, service locations, enrollment, program duration, etc.
 - **Evaluation:** Describe the evaluation strategies that will be used to determine if the intended outcomes of the evidence-based practice are being met.
3. **Contract application (25 points):** Complete the [DCTS Annual Grant/Contract Application, F-21276](#), with a work plan that addresses the first year of the program and how each of the goals will be accomplished. The goals should be SMART (specific, measureable, achievable, relevant, and time-bound).
4. **Budget worksheet (20 points):** Complete the [DCTS Summary Line Item Budget, F-01601](#), for the first year of the program.

Application submission

Completed applications must be emailed to [Anne Larson](#) by 2:00 p.m. September 24, 2021. Applications submitted in other ways will be rejected. Late applications will not be accepted.

An email confirming receipt of your application will be sent to you within two business days. If you do not receive an email confirmation within three business days, contact Anne Larson at 608-720-8120.

DHS servers can accommodate an email (with attachments) up to a size of 10 MB. Emails and attachments over the 10 MB limit are discouraged. If the applicant is unable to send all attachments in one email due to attachment size limitations, the applicant must indicate how many emails DHS will be receiving.

Applications must include the following attachments:

- Abstract as a PDF or a Microsoft Word document.
- Project narrative as a PDF or a Microsoft Word document.
- Completed and unprotected [F-21276](#).
- Completed and unprotected [F-01601](#).

CENTRAL OFFICE CONTACT

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