

STATE OF WISCONSIN  
Department of Health Services  
Division of Mental Health and Substance Abuse Services

Date: November 15, 2013  
DMHSAS Numbered Memo 2013-06 Action

RE: Comprehensive Community Services (CCS) Numbered Memo and Intent to  
Provide CCS in Regional Service Systems

To: DMHSAS Listserv

For: Area Administrators/Human Service Area Coordinators  
Bureau Directors  
County Department of Developmental Disabilities Services Directors  
County Department of Human Services Directors  
County Department of Social Services Directors  
County Department of Community Program Directors  
Tribal Chairpersons and/or Chief Executive Officers

From: Linda Harris, Administrator   
Division of Mental Health and Substance Abuse Services

Subject: Comprehensive Community Services (CCS) and the Intent of Counties  
and Tribal Nations to Engage in the Provision of CCS in Regional Service  
Delivery Systems

### **Document Summary**

This memo describes the opportunity for Counties and Tribes to provide Comprehensive Community Services (CCS) in regional service delivery systems. The 2013-2015 state biennial budget includes a provision to allow CCS to be provided in regional service systems. Counties and Tribes that develop approved regional models for CCS are eligible to have the non-federal share of Medicaid costs reimbursed by the Department of Health Services (DHS). This memo requests Counties and Tribes complete and submit a form indicating their intent to provide CCS in a regional model. Data from this form will be used for a report to the Joint Finance Committee of the Legislature. A separate application will be issued by the Division of Mental Health and Substance Abuse Services (DMHSAS) for approval of the regional models in early 2014.

### **Intent to Provide CCS in Regional Service Systems Form ([F-00880](#))**

DHS is required to provide the state legislature's Joint Finance Committee with a report on CCS during the first calendar quarter of 2014. The report will outline the CCS regional model definitions, the anticipated degree of county participation, and provide an evaluation of the long-term costs of the CCS program statewide. In order to complete the report, DHS needs to collect information from Counties and Tribes regarding their intent to offer CCS in regional service systems. DHS has created the attached form entitled "Intent to Provide CCS in Regional Service Systems." DHS is requesting

Counties and Tribes complete this form and submit it to DMHSAS by December 31, 2013.

Please complete all sections of the form. Counties and Tribes are encouraged to complete the form even if CCS implementation is expected to occur after 2014. Questions on completing the form can be directed to Kenya Bright at (608) 267-9392 or [kenya.bright@wisconsin.gov](mailto:kenya.bright@wisconsin.gov).

### **CCS Regional Service Delivery System Models**

DHS, including DMHSAS, the Division of Health Care Access and Accountability (DHCAA), and the Division of Quality Assurance (DQA) is creating a foundation for CCS regional service systems. DHS has designed regional models for Counties and Tribes to consider as they develop regional services in localities across the state. Please refer to the following link:

[http://dhs.wisconsin.gov/mh\\_bcmh/CCS/expansion/regional.htm](http://dhs.wisconsin.gov/mh_bcmh/CCS/expansion/regional.htm)

Look for the document titled Regional Service Models. In this document, there are four service models Counties and Tribes may consider in designing regional CCS services; there is also a "Tribal Nations: Options" column which provides Tribal specific information, including service model options. The four service models are:

- Population Based Model
- Shared Services Model
- Multi County Model
- 51.42 Model

Counties and Tribes need to choose one of these models for the structure and operations of the CCS regional service delivery system. Some of the models require agreements between Counties and/or Tribes identifying the legal authority and structure of CCS programming. Please refer to the Regional Service Models document for further information.

### **Action Summary**

The following is a sequence of steps for Counties and Tribes to consider as they plan for the expansion of CCS:

- Submit the "Intent to Provide CCS in Regional Service Systems" form to DHS by December 31, 2013.
- Submit application to DHS for an approved CCS regional service design (first calendar quarter 2014).
- Engage in training and technical assistance with DHS. Counties and Tribes are expected to receive training and technical assistance from DHS in advance of submitting a CCS certification application to the DQA. This step is designed to assure applications for CCS certification are likely to be approved. Technical assistance is also expected during the process of Medicaid enrollment and fiscal rate setting and reporting.
- Complete and submit a DQA application for CCS certification.

- Upon DQA certification, Counties and Tribes enroll as a CCS Medicaid provider through the ForwardHealth portal.
- Following enrollment in Medicaid as a CCS provider, Counties and Tribes work with DHS for rate setting and upon approval of rates may begin to provide CCS services in their regional model.

DHS is required to review and approve each CCS regional system design. DHS will accomplish this task through an application process. DMHSAS will issue materials for the application process in January 2014. The application process will require Counties and Tribes to submit supporting information for the regional service model they are choosing to operate under. This will include an access plan for CCS, copies of agreements supporting business relationships, descriptions of shared services, and other information by which DHS can assess the regional design.

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Area Administration

**Central Office Contact:**

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**Memo Websites:**

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