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**State of Wisconsin
Governor Scott Walker**

**TO: Income Maintenance Supervisors
Income Maintenance Lead Workers
Income Maintenance Staff
W-2 Agencies
Workforce Development Boards
Job Center Leads and Managers
Training Staff
Child Care Coordinators**

**FROM: Susan Mathison, Section Chief
Bureau of Child Care Administration
Division of Early Care and Education**

DECE/DFES OPERATIONS MEMO		
No: 13-04		
DATE: 02/27/2013		
FS <input type="checkbox"/>	MA <input type="checkbox"/>	BC+ <input type="checkbox"/>
SC <input type="checkbox"/>	CTS <input type="checkbox"/>	FSET <input type="checkbox"/>
BC+ Basic <input type="checkbox"/>	BC+ CORE <input type="checkbox"/>	
CC <input checked="" type="checkbox"/>	W-2 <input type="checkbox"/>	EA <input type="checkbox"/>
CF <input type="checkbox"/>	JAL <input type="checkbox"/>	JC <input type="checkbox"/>
RAP <input type="checkbox"/>	WIA <input type="checkbox"/>	Other <input type="checkbox"/> *
EP		

SUBJECT: 2013 Federal Poverty Level Changes for the Wisconsin Shares Child Care Subsidy Program

CROSS REFERENCE: Child Care Manual, Sections 1.6.2 – 1.6.4
[2013 HHS Poverty Guidelines](#)

EFFECTIVE DATE: February 1, 2013

PURPOSE

This memo introduces the 2013 Federal Poverty Level (FPL) that impacts financial eligibility for Wisconsin Shares Child Care Subsidy Program (Wisconsin Shares).

BACKGROUND

Each year, the federal Department of Health and Human Services updates the FPL guidelines based on the Consumer Price Index. This year, the guidelines were shared with states on January 24, 2013. Poverty guidelines are used to determine financial eligibility for Community Services Block Grant programs and several other Federal programs including Wisconsin Shares.

POLICY:

The effective dates of the new income limits for Wisconsin Shares eligibility is February 1, 2013 for new applicants and March 1, 2013 for ongoing program participants.

The 2013 FPL table for financial eligibility in Wisconsin Shares is as follows:

FPL Table: Wisconsin Shares

Group Size	Annual 185% FPL	Monthly 185% FPL	Annual 200% FPL	Monthly 200% FPL
1	\$21,252	\$1,771	\$22,340	\$1,915
2	\$28,692	\$2,391	\$30,260	\$2,585
3	\$36,132	\$3,011	\$38,180	\$3,255
4	\$43,572	\$3,631	\$46,100	\$3,925
5	\$51,000	\$4,250	\$54,020	\$4,595
6	\$58,440	\$4,870	\$61,940	\$5,265
7	\$65,880	\$5,490	\$69,860	\$5,935
8	\$73,320	\$6,110	\$77,780	\$6,605
9	\$80,748	\$6,729	\$85,700	\$7,275
10	\$88,188	\$7,349	\$93,620	\$7,945
Each Additional Person Add	\$7,440	\$620	\$8,040	\$670

Wisconsin Shares Financial Eligibility

The financial eligibility limit for new Wisconsin Shares applicants including cases that have been closed for more than a calendar month is 185% of the FPL. Once financial eligibility has established, it may continue until the income reaches 200% of the FPL.

Financial eligibility for foster parents; relatives who receive Kinship Care for a child for whom they also have legal guardianship or court-ordered placement; and, Subsidized Guardians under Wis. Stat. § 48, is based upon the child(ren)'s natural or adoptive family income being no more than 200% of the FPL at the time the child was removed from the home.

CARES/CSAW

The CARES reference table, Table for Childcare Needs and Standards, (TCCS), identifies the FPL levels and child care assistance group size that is used to determine child care eligibility has been updated and is effective as of February 1, 2013. A CARES mass change for child care eligibility has been programmed and was implemented on the weekend of February 9, 2013. The CARES mass change will select all ongoing child care cases and compare the current household income to the 2013 FPL amount in order to establish February eligibility.

Wisconsin Shares Family Copayments

The copayment schedule will also change as a result of the change in the FPL. This change will not occur until a separate Child Care Administration on the Web (CSAW) mass change is programmed and implemented. The CARES programming will be made when the new copayment schedule becomes effective. Once the copayment schedule becomes effective,

parents and child care providers will be notified of the copayment changes and a separate Operations Memo will be issued at that time.

CONTACTS:

For Child Care Policy questions in the balance of state: Bureau of Regional Operations, Child Care Regional Coordinators.

For Child Care Policy Questions in Milwaukee: Child Care Help Desk at childcare@wisconsin.gov or (608) 264-1657.

For Child Care CARES/CWW, CSAW and CCPI Processing Questions: Child Care Help Desk at childcare@wisconsin.gov or (608) 264-1657.

*Program Categories – FS – FoodShare, MA – Medicaid, BC+ – BadgerCare Plus, SC – Senior Care, CTS – Caretaker Supplement, CC – Child Care, W-2 – Wisconsin Works, FSET – FoodShare Employment and Training, BC+ Core – BadgerCare Plus Core, CF – Children First, EA – Emergency Assistance, JAL – Job Access Loan, JC - Job Center Programs, RAP – Refugee Assistance Program, WIA – Workforce Investment Act, Other EP – Other Employment Programs.

DCF/DECE/BCCA/BAB