

Chapter 1 Crosswalk to New Published Version

Child Care Policy Manual Chapter 1 (published December 2013)		Child Care Policy Manual Chapter 1 (published September 2015)	
1.1.0	Program Overview	1.1	Overview: Wisconsin Shares Child Care Subsidy Program
1.1.1	Program Purpose	1.1.1	Purpose of the Wisconsin Shares Child Care Subsidy Program
1.1.2	Program Regulations	1.1.2	Statutory Authority
1.1.3	Parental Choice	Moved	See Chapter 2.2.1
1.1.4	Regulated Care Only	Moved	See Chapter 2.1.2
1.1.5	Parental Co-Payment	Moved	See Chapter 2.3.1
1.1.6	Additional Parental Costs	Moved	See Chapter 2.3
1.1.7	Program Administration	1.1.3	Program Administration
1.1.8	Confidentiality	1.1.4	Confidentiality
1.1.9	Division of Early Care and Education	Deleted	
1.2.0	Definitions	1.2	Definitions
1.3.0	Application Process	1.3	Application Process
1.3.1	Request for Assistance (RFA)	1.3.2	Request for Assistance (RFA)
1.3.2	Interactive Application Interview	1.3.3	Interactive Application Interview
1.3.3	Application/Review Interview Details Page	1.3.4	Application/Review Interview Details Page
1.3.4	Missing Verification	1.6	Verification Requirements
1.3.5	Delayed Approved Activity Start Date	Moved	See Chapter 2.2.3.1
1.3.6	1.3.6 Eligibility Determination	1.3.6	Initial Eligibility Determination
1.3.6.1	1.3.6.1 Cases Closed for Thirty (30) Days or Longer	1.3.7	Child Care Eligibility Closed for a Calendar Month or Longer
1.3.7	1.3.7 Program Add	1.3.8	Program Add
1.3.8	1.3.8 Assistance Groups	1.4.1	Assistance Groups
1.3.9	1.3.9 Assistance Group (AG) Compositions	1.4.1	Assistance Groups
1.3.10	1.3.10 Fathers Who Have Not Had Paternity Established and Assistance Groups	1.4.1	Assistance Groups
1.3.11	1.3.11 Relatives and Parents and Assistance Groups	1.4.1	Assistance Groups
1.4.	1.4.0 Non-Financial Eligibility Requirements	1.4	Non-Financial Eligibility Requirements
1.4.1	1.4.1 Applicant's Relationship to Child	1.4.1	Assistance Groups
1.4.2	1.4.2 Applicant Age	1.4.2	Applicant Age
1.4.3	1.4.3 Age Limits for Child	1.4.3	Ages of Eligible Children
1.4.4	1.4.4 Wisconsin Residency	1.4.4	Wisconsin Residency
1.4.5	1.4.5 Child is a US Citizen or Qualified Alien	1.4.5	U.S. Citizen or Qualified Immigrant
1.4.6	1.4.6 Applicant Must Provide Verification within Seven (7) Business Days	1.6.6	Verification Due Date
1.4.7	1.4.7 Child Support Cooperation	1.4.7-1.4.7.12	Child Support Cooperation
1.4.8	1.4.8 Participation in Approved Activities	1.4.8	Participation in Approved Activities

Chapter 1 Crosswalk to New Published Version

1.4.8.1	1.4.8.1 Single Parent Participation in Approved Activities	1.4.8	Participation in Approved Activities also see Chapter 2.8
1.4.8.2	1.4.8.2 Two-Parent Families and Three Generation Families and Participation in Approved Activities	1.4.8.10	Exception to the Approved Activity Requirement
1.5.0	Approved Activities for Wisconsin Shares Child Care Assistance	1.4.8	Participation in Approved Activities
1.5.1	Learnfare	1.4.8.1	Learnfare
1.5.2	High School	1.4.8.2	High School
1.5.3	Unsubsidized Employment	1.4.8.3	Employment
1.5.3.1	Qualified Employers	1.6.2.2, 1.4.8.3.1	Financial Eligibility Verification, Employed by a Child Care Provider
1.5.3.2	Pre-Job Training	1.4.8.3	Employment
1.5.3.3	Apprenticeships	1.4.8.3	Employment
1.5.3.4	Sheltered Employment	1.4.8.3	Employment
1.5.3.5	Work Study	1.2	Definitions
1.5.3.6	Youth Employment	Deleted	
1.5.3.7	Legitimate Self-Employment	1.4.8.3.2	Self-Employment
1.5.4	Wisconsin Works or Tribal TANF Employment Position	1.4.8.4, 1.4.8.5	Participation in a Tribal TANF Program and Participation in W-2 Program
1.5.5	FSET	1.4.8.6	FSET
1.5.6	Basic Education	1.4.8.7	Basic Education
1.5.7	Technical College or Course of Study Producing Employment	1.4.8.8	Technical College or Course of Study Leading to Employment
1.5.8	“Other”	Deleted	
1.6.0	Financial Eligibility Requirements	1.5 - 1.5.6	Financial Eligibility Requirements
1.6.1	Asset Testing	1.5.6	Asset Testing
1.6.2	Income Limits	1.5.1.1, 1.5.1.2	Maximum Gross Income for Initial Eligibility and Maximum Gross Income for Ongoing Cases
1.6.2.1	Foster Parents, Subsidized Guardians, Kinship Care Relatives with a Court Order for Placement and Receipt of Kinship Care Benefits	1.8	Foster Care, Subsidized Guardianship, Interim Caretaker, and Relatives with Court-Ordered Placement who Receive Kinship Care
1.6.3	Maximum Income for On-Going Cases	1.5.1.2	Maximum Gross Income for Ongoing Cases
1.6.4	Gross Income Test	1.5.1	Gross Income
1.6.5	Unavailable Income	1.5.1	Gross Income
1.6.6	Prospective Income Calculations (Exclude Some Migrant Families)	1.5.5	Monthly Income Calculations
1.6.7	Fluctuating Income	1.5.5.2	Fluctuating Income
1.6.8	Non-Recurring Income	1.5.5.3	Non-Recurring Income
1.6.9	Contractual Income	1.5.5.1	Contractual Income
1.6.10	Income Sources	1.5.2	Income That Is Included in the Child Care Budget
1.6.11	Income Disregards	1.5.3, 1.5.4	That Is Not included in the Child Care Budget, Limited Income Exclusions from the Child Care Budget

Chapter 1 Crosswalk to New Published Version

1.6.12	Federally-Funded Benefits	1.5.2, 1.5.3, 1.5.4	Income that is included in the Child Care Budget, Income that Is Not included in the Child Care Budget, Limited Income Exclusions from the Child Care Budget
1.6.13	Other Federal Benefits	1.5.2, 1.5.3, 1.5.4	Income that is included in the Child Care Budget, Income that Is Not included in the Child Care Budget, Limited Income Exclusions from the Child Care Budget
1.6.14	Limited Disregards	1.5.3, 1.5.4	Income that is not Included in the Child Care Budget, Limited Income Exclusions from the Child Care Budget
1.6.15	Self-Employment Income	1.5.5.4	Self-Employment Income
1.6.16	Self-Employment Income Sources	1.5.2	Income That Is Included in the Child Care Budget
1.6.17	Anticipated Earnings	1.5.5.4	Self-Employment Income
1.6.18	SEIRF or Tax Form Requirement	1.5.5.41. 6.2.2	Self-Employment Income Financial Eligibility Verification
1.7.0	Verification Requirements	1.6	Verification Requirements
1.7.1	Authority to Request Information	1.6.5	Authority to Request Information
1.7.2	Required Verification Information	1.6.2	Required Verification
1.7.3	Responsibility for Providing Verification	1.6.1	Responsibility for Providing Verification
1.7.4	Informing Applicant of Items Needed	1.6.6	Notice of Verification Required
1.7.4	Applicant Time Lines	1.6.7	Verification Due Date
1.7.6	Applicant Unable to Produce Verification	1.6.8	Re-named Required Agency Assistance
1.7.7	Applicant Refusal to Produce Verification	1.6.9	Applicant Refusal to Produce Verification
1.7.8	Contradictory Information	1.6.10	Contradictory Information
1.7.9	Social Security Numbers	1.4.6	Social Security Numbers
1.7.10	Validating Verification Items	1.6.11	Documentation
1.7.11	Documentation	1.6.11	Documentation
1.7.12	Marking Vital Records “Administrative Only”	1.6.12	Re-named Vital Records
1.7.13	Verify Only Once	1.6.3	Verify Only Once
1.7.14	Verifying Employment That Ended Prior to Application Date	1.6.13	Verifying Employment That Ended Prior to Application Date
1.7.15	Acceptable Forms of Employment Verification is Limited to One of the Following	1.6.2.2	Financial Eligibility Verification
1.7.16	Sources of Verification for Each Eligibility Item	1.6 - 1.6.13	Verification Requirements
1.7.17	Afghan and Iraqis Refugees Granted Special Immigrant Visas (SIV's)	1.4.5	US Citizen or Qualified Immigrant
1.8.0	Temporary Absence	1.4.1, 1.4.1.1	Assistance Groups, Incarceration
1.9.0	Shared Placement Cases	1.4.1.2	Shared Placement Cases
1.10.0	Migrant Farmworkers	1.7	Migrant Farm Worker Families
1.10.1	Migrant Farmworker Applications	1.7	Child Care Applications for Migrant Farm Worker Families
1.10.2	Twelve-Month Income Averaging Method	1.7	Income Eligibility Determination for Migrant Farm Worker Families

Chapter 1 Crosswalk to New Published Version

1.10.3	Prospective Budgeting: Wisconsin Shares, FoodShare, and/or Medical Assistance	1.5.5	Monthly Income Calculations
1.10.4	Income Exceeding 200% FPL for On-going Case	1.7	Migrant Farm Worker Families
1.10.5	Migrant Farmworker Definition	1.2	See Definitions
1.10.6	No SSN or Proof of Citizenship for Parents Effective 2005	1.4.5, 1.4.6	U.S. Citizen or Qualified Immigrant, Social Security Numbers
1.10.7	Local Agency Requirement to Serve Migrants	1.7.1	Child Care Applications for Migrant Farmworker Families
1.10.8	Request for Assistance	1.7	Migrant Farmworker Families
1.10.9	Migrant Assistance Groups	1.7	Migrant Farmworker Families
1.10.10	Migrant Family Applicant Without UMOS RFA	1.7	Migrant Farmworker Families
1.10.11	Five Day Limit	1.7	Migrant Farmworker Families
1.10.12	United Migrant Opportunity Services (UMOS) Responsibilities	1.7	Migrant Farmworker Families
1.10.13	Migrant Farm Worker Families' Reporting Requirements	1.7	Migrant Farmworker Families
1.10.14	Eligibility Ends	1.7	Migrant Farmworker Families
1.11.0	Foster Care: Child Care for Children Living in Foster Homes	1.8	Foster Care, Subsidized Guardianship, Interim Caretaker, and Relatives with Court-Ordered Placement who Receive Kinship Care
1.11.1	Application Location	1.3.1	Application Process
1.11.1.1	Foster Parent Income Disclosure	1.8.1	Foster Parent Financial Eligibility
1.11.1.2	Exemption from Cooperating with Child Support	1.8.2	Exemption from Cooperation with Child Support
1.11.1.3	Exemption from Providing Verification Within Seven (7) Days	1.8.3	Exemption from Providing Verification within 7 Days
1.11.2	Participation in Approved Activities	1.4.8	Participation in Approved Activities
1.11.3	Assistance Group	1.4.1	Assistance Groups
1.11.4	Foster Child's Family Income	1.8.1	Financial Eligibility
1.11.4.1	Verifying Foster Child's Family Income	1.8.1	Financial Eligibility
1.11.5	Reporting Changes	1.9.1	Reporting Requirements
1.11.6	Six-Month Reporting Forms (SMRF's)	1.9.3	Six-Month Report Forms (SMRF)
1.11.7	Foster Parent Potential Costs	Moved	See Chapter 2.3 & 2.4.1.2
1.12.0	Subsidized Guardians/Interim Caretakers	1.8	Foster Care, Subsidized Guardianship, Interim Caretaker, and Relatives with Court-Ordered Placement who Receive Kinship Care
1.13.0	Kinship Care	1.8	Foster Care, Subsidized Guardianship, Interim Caretaker, and Relatives with Court-Ordered Placement who Receive Kinship Care
1.13.1	Kinship Care Relative Definition	1.2	Definitions
1.13.2	Kinship Care Relative Eligibility	1.8	Foster Care, Subsidized Guardianship, Interim Caretaker, and Relatives with Court-Ordered Placement who Receive Kinship Care

Chapter 1 Crosswalk to New Published Version

1.13.3	Court Ordered Kinship Care Child Care Assistance Cases	1.8	Foster Care, Subsidized Guardianship, Interim Caretaker, and Relatives with Court-Ordered Placement who Receive Kinship Care
1.13.4	Court Order and Kinship Care Benefit	1.2	Definitions – see Kinship Care and Relative with Court-Ordered Placement
1.13.5	Court Order Types		Removed
1.13.6	Verifying the Child’s Biological or Adoptive Family Income	1.8.1	Financial Eligibility
1.13.7	Co-Payment	Moved	See Chapter 2.3
1.13.8	Minor Parents in Kinship Care	1.4.2	Applicant Age
1.13.9	Kinship Care Relative Parent of Minor Parent	1.4.2	Applicant Age
1.13.10	Approved Activity Requirement	1.4.8	Participation in Approved Activities
1.13.11	Manual Eligibility Page in CWW	Deleted	
1.13.12	Requirement to Report Changes	1.9.1	Reporting Requirements
1.13.13	Six and Twelve Month Reviews	1.9.3, 1.9.4	Six-Month Report Forms (SMRF), Twelve-Month Reviews
1.14.0	Non-Court Ordered Kinship Care Cases	1.2	Definitions – See Relative with Non-Court-Ordered Placement
1.14.1	Financial Eligibility	1.5 – 1.5.6	Financial Eligibility Requirements
1.14.2	Approved Activity Requirement	1.4.8	Participation in Approved Activities
1.14.3	Requirement to Report Changes	1.9.1, 1.8.3	Reporting Requirements, Exemption from Providing Verification within 7 Days
1.14.5	Six and Twelve Month Reviews	1.9.3, 1.9.4	Six-Month Report Forms (SMRF), Twelve-Month Reviews
1.15.0	On Going Eligibility	1.9	Ongoing Eligibility
1.15.1	Reporting Requirements	1.9.1	Reporting Requirements
1.15.2	Examples of Required Information to be Reported	1.9.1	Reporting Requirements
1.15.3	Agency Time Frame for Eligibility Redetermination	1.9.2	Eligibility Redetermination
1.15.4	Six Month Reviews	1.9.3	Six-Month Report Forms (SMRF)
1.15.5	Twelve Month Reviews	1.9.4	Twelve-Month Reviews