



Date: June 19, 2017

DMS Operations Memo 17-27

To: Income Maintenance Supervisors
Income Maintenance Lead Workers
Income Maintenance Staff

Affected Programs:	
<input type="checkbox"/> BadgerCare Plus	<input type="checkbox"/> Caretaker Supplement
<input type="checkbox"/> FoodShare	<input type="checkbox"/> FoodShare Employment and Training
<input checked="" type="checkbox"/> Medicaid	
<input type="checkbox"/> SeniorCare	

From: Rebecca McAtee, Bureau Director
Bureau of Enrollment Policy and Systems
Division of Medicaid Services

Disability Determination Will No Longer Be Required for Children Applying for the Children's Long-Term Support Waiver Program

CROSS REFERENCE

Medicaid Eligibility Handbook, [Section 28.14 Home and Community-Based Waivers Long-Term Care Children's Long-Term Support](#)

EFFECTIVE DATE

July 1, 2017

PURPOSE

The purpose of this Operations Memo is to indicate that a disability determination from the Disability Determination Bureau (DDB) will no longer be required for any children applying for the Children's Long-Term Support (CLTS) Waiver Program.

BACKGROUND

Previously, children applying for state-match-funded waiver services were required to be determined both functionally eligible through the CLTS Functional Screen tool and disabled according to the requirements of the DDB to be eligible for state-match-funded waiver services.

Eliminating the disability determination requirement for children applying for state-matched CLTS waiver services will establish a consistent, statewide policy for waiver programs. This change also streamlines the CLTS Waiver Program application process for children and reduces delays in determining eligibility and authorizing waiver services to meet the assessed needs of children and their families.

POLICY

Effective July 1, 2017, disability determinations issued by the DDB will no longer be required as part of the eligibility process for children applying for the CLTS Waiver Program.

PROCESS

Starting July 1, 2017, when processing intakes or renewals for children’s waivers, in the “Community Waivers Information” section of the Community Waivers page, under Details, income maintenance workers should update the Is Disability Determination Required? field to **No** for all children’s waiver determinations.

The screenshot shows the 'Community Waivers' page with the 'Community Waivers Information' section. The 'Effective Period' section includes 'Begin Month' (07 / 2017), 'End Month' (MM / YYYY), and 'Last Updated:'. Below this is the 'Delete Reason' dropdown. The 'Details' section includes: 'Individual:'; 'Do you want Community Waivers services?' (Yes); 'Functionally Eligible?' (Y - Yes); 'Date of Request:' (MM / DD / YYYY); 'Developmental Disability?' (? - Unknown); 'Program Type:' (CW - CHILDREN'S WA); 'Program Start Date:' (MM / DD / YYYY); 'Slot Available:' (dropdown); 'Verification:' (dropdown); and 'Is Disability Determination Required?' (No). The 'Is Disability Determination Required?' field is highlighted with a red box.

Figure 1 Community Waivers Page

CONTACTS

BEPS CARES Information and Problem Resolution Center

DHS/DMS/BEPS/MF