

**DEPARTMENT OF HEALTH SERVICES
DIVISION OF HEALTH CARE ACCESS AND
ACCOUNTABILITY
ADMINISTRATOR'S MEMO SERIES**

NOTICE: 15-05

DATE: November 20, 2015

DISPOSAL DATE:
December 30, 2015

RE: Affordable Care Act
(ACA) 2015 Carryover
Funds

TO: County Departments of Human Services Directors
County Departments of Social Services Directors
Tribal Chairpersons/Human Services Facilitators
Tribal Economic Support Directors

FROM: Kevin E. Moore *KEM*
Medicaid Director/Administrator

PURPOSE

The purpose of this Administrator's Memo is to announce a three (3) month carryover of 2015 ACA unspent funds to support workload related to implementation of the Affordable Care Act (ACA).

BACKGROUND

DHS has approved the carryover of any unspent funds associated with the current 2015 ACA contract that runs from January 1, 2015 to December 31, 2015. Due to system and claiming function limitations, DHS will not extend the contract for three (3) months through March 31, 2016, as was done in the previous year. Instead, any unspent funds identified at the close of the 2015 ACA contract will be applied to the expenses incurred on the 2016 ACA contract from January 1 through March 31, 2016, for allowable Income Maintenance (IM) expenditures. A reconciliation will occur after March 31, 2016. The amount of unspent 2015 funds will no longer be available after this date.

In order to close out all contract amounts timely, DHS will require the submission of all final 2015 ACA contract expenses to the CARS Unit for payment by May 25, 2016. After the reconciliation is complete, any unspent ACA funds will be de-obligated from the 2015 ACA contract and re-obligated to the 2016 ACA contract. If expenses for the 2016 ACA contract through March 31, 2016, are less than the unspent 2015 amount, only the amount of expenses incurred will be re-obligated.

To execute the above, two (2) Addendums will be developed; one to de-obligate the funds from the 2015 ACA IM contract and the other re-obligate the funds to the 2016

ACA IM contract. Both addendums will be sent to Consortia at the same time for signature. The 2015 ACA IM unspent funds will not be available without both Addendums signed and returned to DHS.

CENTRAL OFFICE CONTACTS

For questions or assistance regarding any of the information contained in this memo, please contact Debbie Waite at (608) 261-9421 or by e-mail at Deborah.Waite@dhs.wi.gov.

For fiscal questions or assistance regarding program cost reporting, please contact Carrie Schneck (608) 266-6636 or by email at Carrie.Schneck@wisconsin.gov.