



Wisconsin Council for the Deaf and Hard of Hearing (CDHH) Executive Meeting Minutes

Date of the Meeting: November 14, 2025, from 8:00 A.M. to 9:00 A.M.,

Location: Online via [Zoom](#) and telephone, **Meeting ID:** 161 046 3771

Prepared by: Andy Altmann, CDHH Secretary

Minutes Status: DRAFT. These minutes will be presented for approval at the next CDHH Executive Committee Meeting on December 17th, 2025.

1. Call to Order

- Chairperson, Jason Anderson, called the meeting to order at 8:02 A.M.

2. Roll Call

- **CDHH Executive Committee Members Present:** Jason Anderson (Chair), Jonathan Petermon (Vice Chair), and Andy Altmann (Secretary)
- **CDHH Members Present:** None
- **DHS Staff Present:** Jennifer Anderson and Zachary Davenport
- **ASL Interpreters:** Kim Barr and Nicole Keeler
- **CART Services:** Margo Lucas

3. Approval of the Agenda

- Agenda was amended with addition of the following items:
 - Adding United Council Updates on future agendas
 - Jason motioned to approve the agenda; Andy seconded. No discussion. Motion carried.

4. Approval of the Minutes

- Jonathan made a motion to approve **July 23, 2025** CDHH Executive Committee Meeting Minutes. Andy seconded. No discussion. Motion carried.

5. Public Comment (8:15-8:25 A.M.)

- Jonathan raised concerns about access to assisted living facilities for deaf community members and older adults and referenced earlier discussion at a WAD state conference.
- **Action item:** Jonathan will email assisted living resource information to Jennifer A. then Jennifer will review and follow up as needed with appropriate agency.

6. Medicaid Advocacy Letters

- Jason reviewed prior discussion from the quarterly meeting regarding three advocacy letters from the Governor's Committee for People with Disabilities (GCPD) related to Medicaid cuts.
- Jason proposed holding a short special full council meeting to vote on whether CDHH should authorize GCPD to include CDHH in advocacy letters about Medicaid.
- Andy and Jonathan supported the idea of a special meeting to show that CDHH is active, listening, and responsive.
- The executive committee agreed to call a special full council meeting focused on Medicaid advocacy letters.
- **Special meeting details:**
 - **Date:** Wednesday, December 3rd, 2025
 - **Time:** 8:00 a.m. to 9:00 a.m.
 - **Format:** Virtual, open to the public
 - **Purpose:** to discuss and vote on CDHH support for Medicaid advocacy letters from GCPD.
- Jonathan motioned to schedule a special full council meeting on December 3rd from 8:00 a.m. to 9:00 a.m. to discuss Medicaid advocacy letters. Andy seconded. No discussion. Motion carried.
- **Action items:**
 - Jason will work with staff to prepare the agenda for the special meeting focused on Medicaid letters.

- Jennifer and Zachary will post the meeting, arrange access services, and send invitations.

7. Scheduling of Next Quarterly Full Council Meeting

- The committee discussed postponing the upcoming December quarterly meeting to allow the new executive committee time to plan and to avoid conflicts with holidays. The committee agreed to host the next quarterly meeting in January instead of December.
- Quarterly meeting details:
 - **Date:** Friday, January 9th, 2026
 - **Time:** 10:00 a.m. to 3:00 P.M.
 - **Format:** Virtual, with one hour break for lunch
- Future meeting dates and locations will be discussed at the next quarterly meeting with an understanding that in-person meetings would most likely occur in the summer months.
- Jonathan motioned to schedule the next quarterly full council meeting for January 9th from 10:00 a.m. to 3:00 p.m. Andy seconded. No Discussion. Motion carried.
- **Action items:**
 - Jennifer will post and schedule the January quarterly meeting and arrange communication access services.
 - Jason will develop a draft agenda for the January quarterly meeting and send it to Jennifer.

8. Next Executive Committee Meeting Schedule

- Jason proposed that the executive meeting meet monthly to stay ahead of state and federal changes and to maintain a regular planning rhythm.
- Jonathan and Andy agreed that monthly executive meeting will:
 - Help the team/committee stay informed
 - Provide time to prepare for quarterly meetings
 - Build consistent working relationships
- **Decisions:** The following executive committee meetings were scheduled:
 - **Wednesday, November 26, 2025 from 8:00-9:00 A.M. (Zoom)**
 - **Wednesday, December 17, 2025 from 8:00-9:00 A.M. (Zoom)**
- The committee will schedule regular meetings after these two meeting dates.

9. Motion Items:

- Andy motioned to schedule executive committee meetings on November 26th and December 17th from 8:00 a.m. to 9:00 a.m., both held virtually. Jonathan seconded the motion. No discussion. Motion carried.
- Zachary suggested scheduling all quarterly and executive meetings for the year at once to simplify posting and access planning.
- Jennifer noted that historically the council has set an annual calendar in advance and recommended doing so at the January quarterly meeting.

10. Action Items:

- Zachary and Jennifer will draft proposed dates for quarterly and executive meetings for the coming year.
- The draft calendar will be discussed at the November 26th executive meeting and then presented at the January quarterly meeting.

11. United Council Updates

- Jason requested that United Councils workgroup updates become a standing agenda item on future executive and full council agendas.
- Zachary confirmed that he will add this as a standard item moving forward.
- Due to time, detailed discussion was postponed to a future meeting.
- **Action item:** Zachary will add a standing “United Councils workgroup update” item to future agendas

12. Adjournment

- Jonathan made a motion to adjourn at 9:02 A.M. Jason seconded the motion. Motion carried.

About the CDHH

The Council for the Deaf and Hard of Hearing was established by the Wisconsin Legislature, [WI State Statute 15.197\(8\)](#), in 1979 and is administratively attached to the Wisconsin Department of Health Services (DHS). The Council is appointed by Governor to advise the Governor, DHS, and the Office for the Deaf and Hard of Hearing on issues and concerns affecting people who are Deaf, Hard of Hearing, and Deaf-Blind. To learn about the specifics of our mission, visit:

<https://www.dhs.wisconsin.gov/dhhcouncil/index.htm>.

Accessibility and Accommodations

If you need accommodations to participate, please contact Jennifer Anderson at 715-502-9355 or jenniferj.anderson@dhs.wisconsin.gov